

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
REGULAR BOARD MEETING**

**Minutes**

**October 21, 2010**

A Regular meeting of the Board of Licensed Professional Counselors was held on October 21, 2010 at the Crowne Plaza Hotel, Louisville, Kentucky, in conjunction with the KCA Conference.

**MEMBERS PRESENT**

Mr. Timothy Robertson  
Ms. Judy Bradley  
Dr. Larry Sexton  
Dr. Alice Walker

**OCCUPATIONS & PROFESSIONS STAFF**

Carolyn Benedict

**OFFICE OF THE ATTORNEY GENERAL**

James Grawe, Assistant Attorney General

**MEMBERS ABSENT**

Dr. Neresa Minatrea  
Dr. Daya Sandhu

**VISITORS**

Gordon Wieland

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**CALL TO ORDER**

Mr. Robertson called the meeting to order at 9:40 a.m.

**MINUTES**

The September 17, 2010 Minutes were not available for review. They will be reviewed at the November 19, 2010 meeting.

**FINANCIAL STATEMENT**

The Financial Statement was reviewed.

**DIRECTOR'S REPORT**

Ms. Short was unable to attend the Board meeting. On her behalf, Ms. Benedict presented the Memorandum of Agreement between the Office of Occupations and Professions and the Board with the changes the Board requested. Mr. Grawe asked that he have the opportunity to review it after the meeting and deliver it to the Office of Occupations and Professions at a later date.

**OLD BUSINESS**

Mr. Grawe updated the Board regarding the regulation changed filed regarding "related field of study." The Board had been notified by the LRC Compilers that the regulation would have opposite from what the statute required and that a regulation couldn't eliminate a statute. It was agreed that Mr. Robertson, Dr. Sexton, and Mr. Grawe meet with David Nicholas, with LRC, to discuss options.

Discussion was held regarding web-based supervision. It was agreed that Mr. Robertson, Dr. Sexton, and Mr. Grawe discuss this with David Nicholas, with LRC, to see if it should be defined in regulation rather than by interpretation.

Discussion regarding the definition of testing was deferred to the November meeting.

The topic of an inactive licensure status was discussed. It was agreed that the Board would proceed with promulgating a regulation.

Mr. Robertson announced that he would be facilitating a supervision training in Frankfort on Tuesday, October 26, 2010 from 10:00 a.m. – 1 p.m. and on October 29, 2010 in Harrodsburg. Ms. Bradley announced that she would be facilitating a supervision training in Paducah on Wednesday, October 27, 2010, from 4:00 p.m. – 7:00 p.m.

**NEW BUSINESS**

Email correspondence related to supervision was reviewed. The licensee stated that she had gotten behind in the required number of supervision hours required in a month due to illness and unavailability of her supervisor of record. It was agreed that she could use a different supervisor to "catch-up" on the hours but must send information to the Board regarding the supervision immediately.

## **COMPLAINTS/OTHER LEGAL MATTERS**

06-007, 06-011, and 07-002 – Committee recommended withdrawing complaint as the Board has been unable to locate the unlicensed person in order to serve them with an injunction to cease and desist.

07-003 – Attorney drafting letter to licensee

2010-01 – Ongoing

2010-02 – Ongoing

2010-04 – Committee recommended complaint be referred to the OIG for further investigation

2010-05 – Committee recommended complaint be referred to the OIG for further investigation

2010-06 – Committee recommended the attorney send a Cease and Desist letter to an unlicensed person holding themselves out as a clinical counselor

Dr. Sexton seconded the committee's motion. The motion carried.

## **APPLICATION REVIEW**

Dr. Sexton made a motion that the Board approve all actions taken on applications as follows:

### **APPLICATIONS FOR LPCA**

The following applications for LPCA were approved: Tara Ashcraft, Tracey R. Bryant, LaKeicha D. Birdsong-Taylor, Charlotte C. Davis, Clarissa Lee Kult, Julie Ann LeBrun, Elizabeth Parkhill Rhyne, Laticia Dawn Slone, Nicole Katelyn Rogers

The following applications for LPCA were deferred: Crystal Passmore

The following applications for LPCA were denied:

### **APPLICATIONS FOR LPCC**

The following applications for LPCC were approved: Kelly Smith Bell, Candice Blackburn, Tara A. Brooks, Elizabeth Brown, Alecia Byassee, Linda Cox, Melissa Evans, Lauren Rose Griffith, Linda L. Handy, Shawn R. Luchtefeld, Karen Crane Quick, Keri B. Redmond-Wade, Gordon Wieland,

The following applications for LPCC were deferred:

The following applications for LPCC were denied:

### **APPLICATIONS FOR LPCC THROUGH ENDORSEMENT**

The following applications for Licensure by Endorsement were approved:

The following applications for Licensure by Endorsement were deferred: Lilani Collins Mraz

The following applications for Licensure by Endorsement were denied: Macie Caudill, Robert W. Ford

## **LPCA SUPERVISION CONTRACT REVIEW**

The following supervision contracts were approved: Troy Fessel, Lora Michelle Helton, Karen Gayle Jones, Susanah Keel, Garrick Thomas Kreitzer, Gary Lee McGowen, Tina Perkins, Taylor Schmidt, Tracy Jo Yonts

## **APPLICATIONS FOR REINSTATEMENT**

The following applications for Reinstatement of LPCC licenses were denied:

## **CONTINUING EDUCATION**

The following provider applications for continuing education were approved:

Comprehend, Inc. – Why Try? – 12 hours

Kentucky Association of Sexual Assault Programs – 12<sup>th</sup> Annual Ending Sexual Assault and Domestic Violence Conference – 70.25 hours

Pennyroyal Center – Motivational Interviewing – 12 hours

Seven Counties Services, Inc. – Cultural Competence in Clinical Practice – 3 hours

South Central KY Area Health Education Center – Barren River Mental Health and Aging Coalition 2010 Conference – 6 hours

The Ridge Behavioral Health – Trauma Informed Care: Working Effectively with Trauma Survivors – 2 hours

The Ridge Behavioral Health – Surviving and Thriving: Life Among Adolescents – 8 hours

The following individual applications for continuing education were approved:  
Elizabeth Morton – Spirituality and Social Work Practice – 3 hours  
Elizabeth Morton – Victimization and Substance Abuse – 3 hours

Motion seconded by Dr. Sandhu. The motion carried.

**TRAVEL AND PER DIEM**

Motion made by Dr. Sexton for approval of travel and per diem. Motion seconded by Dr. Walker. The motion carried.

**NEXT MEETING**

The next regular Board meeting is scheduled for November 19, 2010 at 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

**ADJOURNMENT**

Being no further business to come before the Board Mr. Robertson declared the meeting adjourned at 12:39 p.m.

Approved  
November 19, 2010