

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
June 19, 2009**

A Regular meeting of the Board of Licensed Professional Counselors was held on June 19, 2009 at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

MEMBERS PRESENT

Allen E. Hall, M.A., Chair
Neresa B. Minatrea, Ph.D, Vice Chair
Timothy Robertson, M.A.
Daya Singh Sandhu, Ed.D

OCCUPATIONS & PROFESSIONS STAFF

Carolyn Kyler, Board Administrator
Frances Short, Director
Barbara Rucker, Administrative Section Supervisor

OTHERS PRESENT

James Grawe, Office of the Attorney General

MEMBERS ABSENT

Judy Bradley, M.A.
Alice Walker, Ed. D.

CALL TO ORDER

Mr. Hall called the meeting to order at 9:50 a.m.

MINUTES

Motion was made by Mr. Robertson to approve the minutes with amendments. Dr. Sandhu seconded the motion. The motion carried.

FINANCIAL STATEMENT

Motion was made by Mr. Robertson to approve the financial statement. Dr. Sandhu seconded the motion. The motion carried.

DIRECTOR'S REPORT

Ms. Short informed the Board that the Division had hired two new board administrators that would be starting on Monday, May 18, 2009. She also reported that the Division was going to be working with Kentucky Interactive to enhance the database. When the updates have been completed applicants will be able to fill out their applications on-line. Upon acceptance of the submission the fields in the database will automatically be populated. These updates will not be an additional expense to the boards. Enhancements will also allow licenses to use both credit and debit cards for renewals. Ms. Short plans to schedule a meeting in June with the board chairs, or representatives, and Kentucky Interactive to discuss the project.

COMPLAINTS/OTHER LEGAL MATTERS

Complaint Committee report is as follows:

06-007 - Ongoing
0611 and 07-002 – Ongoing
07-001 – Settlement Agreement
07-003 – Ongoing
09-001 – Ongoing
09-002 – Ongoing

Dr. Sandhu made a motion that the Board accept the committee's report as given. Mr. Robertson seconded the motion. The motion carried.

OLD BUSINESS

Mr. Grawe stated that the regulation was complete and would be filed.

Discussion related to web-based supervision/counseling continued. Board members agreed to continue gathering information for further discussion at the next board meeting.

Supervision related to practicum; providing services to the public was discussed. It was agreed that a letter be sent to the deans and department heads at all Kentucky colleges and universities that while the interns don't need to be licensed to work during their practicum, the supervisor must be. Mr. Robertson agreed to write that letter.

NEW BUSINESS

Correspondence from Cynthia A. McManus was reviewed. Ms. McManus was asking the Board to reconsider their denial of her application for licensure through endorsement. Following review and discussion it was agreed that her application remain denied. Ms. Kyler was asked to draft correspondence to Ms. McManus stating such.

Dr. Minatrea made a motion that the Board renew their membership with the American Association of State Counseling Boards. (AASCB) Mr. Robertson seconded the motion. The motion carried.

Dr. Minatrea made a motion that all active board members, board administrator, and board attorney be allowed to attend the AASCB conference January 7-9, 2010 in Lake Buena Vista, Florida. Mr. Robertson seconded the motion. The motion carried.

APPLICATION REVIEW

Dr. Minatrea made a motion that the Board approve all actions taken on applications as follows:

APPLICATIONS FOR LICENSURE BY ENDORSEMENT

The following applications for Licensure by Endorsement were approved: None

The following applications for Licensure by Endorsement were denied: None

APPLICATIONS FOR LPCA

The following applications for LPCA were approved: Jessica Cende, Delmetria Combs, Terrah Combs, Ellen Cox, LaKeisha Dennis, Byron Douglas, Catherine Gamm, Jessica Harmon, Dominique Myrick, Aslihan Ozcan, Adam Pearson, Taylor Schmidt, Gwynn Siemans, Stacy Springston, Katherine Stevens, Amy Washington, Kimberly Watkins, Gordon Weiland

The following applications for LPCA were deferred: Kristie Blanton, Jessica Champion, Julie Dalbom, Teresa L. Harding, Amy Messer, Kathy Pember, Megan Redditt, Joey Riddle, Jay A. J. Shuck, Natesha L. Smith, Denis' Ann Thomas, Randi Jo Walker, Benjamin T. West

The following applications for LPCA were denied: Deborah Allen, Vivian Bingham, Caitlin Cousins, James Ellis, Caroline Little, Wesley B. Woodcock

APPLICATIONS FOR LPCC

The following applications for LPCC were approved: Michael Adams, John Biederman, Alena Blackburn, Carolyn Busby, A. Meghan Howell, Patrice McCarter, Cindy M. Meadows, Elliott Sewell, Cori Williams

The following applications for LPCC were deferred: None

The following applications for LPCC were denied: Kathryn Hubbard, Charles Nelton

LPCA SUPERVISION CONTRACT REVIEW

The following supervision contracts were approved: William Eaton, Carolyn Gaines, Mistie Robertson, Tammy Lyn Sluder, Erika Young

The following supervision contracts were deferred: None

The following supervision contracts were denied: None

APPLICATIONS FOR REINSTATEMENT

The following applications for Reinstatement were approved: None

CONTINUING EDUCATION

The following applications for continuing education were approved:

NorthKey Community Care – Practitioner Preparation to USE DC 0-3 R
Bluegrass Regional Mental Health Mental Retardation Board – Road to Recovery
UnikLearning – Cultural Competency
Southeast Kentucky Area Health Education Center – History, Trends and the Future of Healthcare in the Mountains
Division of Violence Prevention Resources – 2009 Spring KABIP Conference

Cabinet for Health and Family Services – Early Brain Development: Revolving Around Attachment
RiverValley Behavioral Health – Proper Reporting of Child Abuse/Neglect Seminar
RiverValley Behavioral Health – Cutting and Other Self-Harming Behavior of Adolescent Females
RiverValley Behavioral Health – Ethical Fitness in Prevention
Seven Counties Services, Inc. – Motivational Intervention

The following applications for continuing education were deferred:

CE Alliance – Overindulged Children – needs topics for discussion on agenda
Kentucky Department of Corrections, Sex Offender Treatment Program – Sex Offender Risk Assessment Advisory Board – needs resume of presenter; certificate of attendance
Lighthouse Counseling Services, Inc. – Organic Pharming/Transtheoretical Model of Change – needs certificate of attendance
Our Lady of Peace – Trauma Informed Care Basics – needs certificate of attendance
Ramey Estep Homes – Understanding and Treating Anorexia and Bulimia – needs description of program; agenda with topics; certificate of attendance
Ramey Estep Homes – Childhood Obesity – Needs itinerary; certificate of attendance
The Kentucky Psychoanalytic Institute – 299 Psychoanalytic Theory: Psychology of Gender – needs certificate of attendance

The following applications for continuing education were denied: none

TRAVEL AND PER DIEM

Motion made by Dr. Minatrea for approval of travel and per diem. Motion seconded by Dr. Sandhu. The motion carried.

NEXT MEETING

The next regular Board meeting is scheduled for Monday, July 17, 2009 at 9:30 a.m. The complaint review committee will meet at 9:00 a.m.

ADJOURNMENT

Being no further business to come before the Board Mr. Hall declared the meeting adjourned at 11:45 a.m.

Prepared by Carolyn Kyler
June 29, 2009

Approved
July 17, 2009