

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

Minutes

February 18, 2011

A Regular meeting of the Board of Licensed Professional Counselors was held on February 18, 2011, 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

MEMBERS PRESENT

Mr. Timothy Robertson
Ms. Judy Bradley
Dr. Daya Sandhu
Dr. Alice Walker
Dr. Larry Sexton

MEMBERS ABSENT

Dr. Neresa Minatrea

OCCUPATIONS & PROFESSIONS STAFF

Carolyn Benedict, Board Administrator
David Garr, Deputy Executive Director
Shannon Tivitt, Executive Director

OFFICE OF THE ATTORNEY GENERAL

James Grawe, Assistant Attorney General

VISITORS

Benny V. Massey, Jr.
Freda Campbell
Luke Hatfield

CALL TO ORDER

Mr. Robertson called the meeting to order at 9:50 a.m.

MINUTES

The November 19, 2011 minutes were reviewed. Ms. Bradley made a motion they be approved. Motion seconded by Dr. Walker. Motion carried.

FINANCIAL STATEMENT

The Financial Statement was reviewed.

EXECUTIVE DIRECTOR REPORT

Ms. Tivitt took a moment to introduce herself to the Board before attending another Board meeting. She stated that she's looking forward to working with them.

Mr. Garr encouraged the Board to finalize the Memorandum of Agreement between the Cabinet and the Board. Mr. Grawe agree to put it in its proposed final format and bring it to the March 18, 2011 board meeting for hopefully what would be the final review and board signature. Ms. Benedict was asked to place the MOA on the agenda for the March meeting.

Mr. Garr discussed the audit being done with the Kentucky State Board for Proprietary Education. He said that an audit could be prepared on any board at any time. There is a questionnaire that Mr. Garr suggested board members familiarize themselves with in case an audit is preformed on the LPC board. Ms. Benedict will distribute those at the next board meeting.

NEW BUSINESS

Benny Massey, Jr. had been asked to appear before the board regarding his application for LPCA and the fact that he appeared to be practicing without a license. Mr. Massey assured the Board that he had been reassigned and that his duties did not constitute the practice of professional counseling.

Freda Campbell asked to address the Board to appeal their denial of her application for LPCA. She was appealing the fact that the course she had taken in Human Growth and Development had been denied. The board was also concerned that she may have been practicing without a license.

Luke H. Hatfield had been asked to appear before the board regarding supervised experience earned during a brief period while he was an LPCA. Mr. Hatfield had an application for LPCC pending.

Following their appearances before the Board, Ms. Bradley made a motion for the board to go into executive session in accordance with KRS 61.810 (1)(c) at 10:10 a.m. At 11:15 a.m. Ms. Bradley made a motion to come out of executive session. The following motions were made at that time: Dr. Walker made a motion to approve Mr. Massey's application for LPCA license pending receipt and approval of a supervisory agreement. Dr. Sandhu seconded the motion. The motion carried. Dr. Walker made a motion to approve Ms. Campbell's application for LPCA license pending receipt and approval of a

supervisory agreement. Ms. Bradley seconded the motion. Ms. Bradley made a motion that Luke Hatfield be granted his LPCC license. Dr. Walker seconded the motion.

It was brought to the board's attention that the University of Kentucky, College of Education, Counseling Psychology program was using the LPC board seal on their website and stating "Accordingly, the specific course work leading to completion of the Educational Specialist degree and recommendation to the appropriate state board is different and is depicted in the Comparison of Course Requirements for Licensed Professional Counselor (KRS 335) ..." The board's concern is that students would feel that the board had reviewed and approved the curriculum and that by completing the program they would automatically be license eligible by the board. Following discussion by the board, and input by the attorney, Ms. Bradley made a motion that Mr. Grawe send a letter to the University of Kentucky regarding the matter. Dr. Walker seconded the motion. The motion carried.

Mr. Robertson discussed the need to prevent supervision issues with LPCA's prior to them making application for independent licensing. One resolution was to revise the supervisory agreement to provide more detail with regard to the experience to be gained, as well as, what supervision will focus on. Ms. Benedict agreed to work with Mr. Robertson to make the changes. The need for a supervision log was also discussed. It was determined that the ratio of hours of supervision to hours of direct client contact should be 1:20. Ms. Benedict will also create a draft of a supervision log for board review. This log would need to be submitted by LPCA's each year when they renew their licenses. Mr. Grawe was asked to draft some suggested language for a regulation changes to include the ratio of hours of supervision to supervised experience and to require a supervision log to be sent upon renewal of LPCA licenses yearly.

A motion was made by Ms. Bradley to set the meeting schedule for 2011. The motion stated that the Board would meet the 3rd Friday of each month in 2011, with the exception of December. Dr. Sandhu seconded the motion. The motion carried.

OLD BUSINESS

Mr. Grawe was continuing to promulgate a regulation related to an inactive licensure status.

Discussion regarding the definition of testing was deferred to the March meeting.

Discussion regarding web-based supervision was deferred to the March meeting.

COMPLAINTS/OTHER LEGAL MATTERS

07-003 – Attorney drafting letter to licensee

2010-01 – Committee recommended the complaint be dismissed with a letter to be sent to the licensee regarding the practice appropriate supervision and need to sign Section 4 to verify supervision provided to supervisee. Dr. Sexton seconded the recommendation of the committee. Recommendation passed.

2010-02 – Committee recommended filing formal charges for falsifying application. Dr. Sandhu seconded the recommendation of the committee. Recommendation passed.

2010-05 – Committee recommended formal charges be filed. Dr. Sandhu seconded the recommendation of the committee. Recommendation passed.

2011-01 – Ongoing

2011-02 - Ongoing

APPLICATION REVIEW

Ms. Bradley made a motion that the Board approve all actions taken on applications as follows:

APPLICATIONS FOR LPCA

The following applications for LPCA were approved: Hollie E. Crisp, II, Rita Crutcher, Lovonne Fleming-Richardson, Marrisha Green, Jessica Harris Hicks, Angie Jones, Maria Joule, Emily O'Brien, Patricia Sizemore, Ronda Weddle

The following applications for LPCA were deferred: Louis Earl Epstein, Ed.D., Tori Gahn, Leslie Johnson Hughes, Monna Jean Kendrick, Jennifer Kramer, Kelli McCormick, Stephanie D. McKenzie, Robert Newcomb, Jeremy T. Smith,

The following applications for LPCA were denied: Richard P. Brown, Joyce Cook, Joyce Greer, Mark James Miller, Patricia Hurst-Smith, Lisa Turner,

APPLICATIONS FOR LPCC

The following applications for LPCC were approved: Vikki Bonyata, Erica Dishman, Luke Hatfield, Garrick Krietzer, Jimmie Lewis, Pamela Luce, Melanie Mineer, Rachel T. Moore, Teresa Smith

APPLICATIONS FOR LPCC THROUGH ENDORSEMENT

The following applications for Licensure by Endorsement were approved:

The following applications for Licensure by Endorsement were deferred:

LPCA SUPERVISION CONTRACT REVIEW

The following supervision contracts were approved: Teresa Allen, Abbie Brown, James Campbell, Jr., Lindsey Gritton, Laura Harper, Penny Melgoza, Virginia Schrooten, Regenna Stone, Kelly Turner, Rachel Wenzke

The following supervision contracts were deferred: Byron Douglas, Stephanie McDonald

APPLICATIONS FOR REINSTATEMENT

The following applications for reinstatement of LPCA licenses were approved: Stewart Ryan Holliday, Philip C. Pursley,

The following applications for reinstatement of LPCC licenses were approved: James W. Brown, II, Janice Calloway, Jeffrey L. Huffman, Carolie Williams,

CONTINUING EDUCATION

The following provider applications for continuing education were approved:

Corrections Cabinet – Fall Forensic Training – 6.5 hours
Eastern Kentucky University – Working with Trauma Based Disorders – 1.5 hours
Heisel and Associates – Ethics According to the KAR and KRS – 3 hours
HOSPARUS – Strategies of Grief Therapy: A Meaning Reconstruction Approach – 7.2 hours
Kentucky Office for Refugees – Introduction to Treatment of Refugee Mental Health Issues – 3.5 hours
Lee County ASAP – Dealing with Difficult People, Sexual Harassment – 6 hours
LifeSkills, Inc. – Trauma Informed Care – 3 hours
LifeSkills, Inc. – Intentional Care Performance Standards – 12 hours
LifeSkills, Inc. – Trauma Informed Care – 3 hours
Lindsey Wilson College School of Professional Counseling Institute for Advanced Study – Supervision: Understanding the Supervision Process for Both the Supervisee and the Supervisor – 3 hours
NorthKey Community Care – Kentucky Ethics: What if a Complaint is Filed Against YOU? – 3 hours
The Ridge Behavioral Health – Journey into Dementia: Yesterday, Today and Tomorrow – 7 hours
Phoenix Preferred Care – Impact Plus Documentation – 3 hours
Positive Pathways – Nutrition + Emotions: The Food Factor – 2 hours
Ramey Estep Homes – Creating Games for Therapeutic Intervention and Training – 2.75 hours
Rivervalley Behavioral Health – Champions for Children – 4 hours
Seven Counties Services, Inc. – Group Therapy Training for Clinicians Working with Children and Families – 6 hours
Seven Counties Services, Inc. – Group Therapy Training for Clinicians Working with Adult Clients – 6 hours
Seven Counties Services, Inc. – Group Therapy for Clinical Supervisors – 3 hours
Seven Counties Services, Inc. – Motivational Interviewing – 15 total hours if all sessions are attended
Southeast Kentucky AHEC – Community Collaboration for Children Regional Network Conference – 4.2 hours

The following individual applications for continuing education were approved:

Michael Fulkerson – Reality Therapy Basic Intensive Training – 20 hours

Motion seconded by Dr. Walker. The motion carried.

TRAVEL AND PER DIEM

Motion made by Dr. Sexton for approval of travel and per diem. Motion seconded by Dr. Walker. The motion carried.

NEXT MEETING

The next regular Board meeting is scheduled for March 18, 2011 at 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

ADJOURNMENT

Being no further business to come before the Board Mr. Robertson declared the meeting adjourned at 1:20 p.m.

Approved April 15, 2011