

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING
Minutes
August 21, 2015**

A regular meeting of the Board of Licensed Professional Counselors was held on August 21, 2015 at 9:30 a.m. the Office of Occupations and Professions, 911 Leewood Drive, Frankfort, KY.

MEMBERS PRESENT

Karen Diane Reed
Dr. John Rigney
Dr. Kim Naugle
Mr. Christopher Griffith

MEMBERS ABSENT

Dr. Daya Sandhu
Dr. Martin Wesley
Dr. Sandra Parks

OFFICE OF THE ATTORNEY GENERAL

Mr. Brian Judy, Assistant Attorney General

OCCUPATIONS & PROFESSIONS STAFF

Mrs. Robin Vick, Admin. Section Supervisor
Mr. Gordon Slone, Executive Director

GUESTS

Emily Zimmerman, LPCA Applicant
Lynn Rucker, LPCA Applicant
Virginia Wade, LPCA Applicant
Mark Brengelman, Attorney
Karen Cook, KCA Representative
Angela Wilkins, KCA Representative

CALL TO ORDER

Mr. Griffith called the meeting to order at 9:45 a.m.

GUESTS

Ms. Zimmerman, Ms. Rucker, and Ms. Wade all attended the Board meeting to offer additional information to the Board regarding their licensure applications.

MINUTES

Dr. Rigney made a motion to approve July 17, 2015 minutes. Dr. Naugle seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Mr. Slone reported the current events of O&P including an update on the meeting with the Deputy Director, Office of State Budget Director, budget preparation for FY 2017-2018 biennium, and the online renewal system in preparation for the Board's upcoming renewal period and the new payment system.

BOARD ATTORNEY REPORT

Mr. Judy informed the Board of the Administrative Hearing 9/15/15, 10:00 a.m., at O&P. Also, a Public Comment Hearing is scheduled for 9/22/15, 9:30 a.m. Dr. Naugle will attend on behalf of the Board with Dr. Rigney attending if Dr. Naugle cannot.

The Board will review the ACA ethics as a guideline for their draft of the Board's ethics regulation. They will draft the ethics regulation during a scheduled work session once new Board members are appointed.

Mr. Judy reported on the Impaired Professional Services and what requirements would be involved. Ms. Reed made a motion for the Board to issue a Request for Proposal for an impaired professional service. The motion, seconded by Dr. Naugle, motion carried.

Mr. Judy presented an amended draft of 201 KAR 36:070. Ms. Reed made a motion for the Board to file the amended regulation. The motion, seconded by Dr. Rigney, carried.

OLD BUSINESS

The reciprocal licensure agreement with Virginia is still in progress.

The Board members have created a check list for applications, continuing education applications and supervision for Ms. Jarboe to distribute with future applications. Items will gradually be added to these checklists, creating a manual for future Board members.

The semi-annual report regulation and form was deferred to the September Board meeting.

NEW BUSINESS

Mr. Slone presented the Board with the option to hire a temporary employee for organizing, scanning, and indexing Board records. Dr. Naugle made a motion for the Board to approve \$20,000.00 for a temporary employee to organize and scan records and give assistance to the Board Administrator. The motion, seconded by Ms. Reed, carried.

The Board discussed regulations filed by the Kentucky Board of Examiners of Psychology. Ms. Cook and Ms. Wilkins will be attending the public comment hearing scheduled on Thursday, August 27th at 9:30 a.m. The Board will draft a letter to present at the public comment hearing as well.

Ms. Reed made a motion to nominate Christopher Griffith for Chair and Dr. John Rigney as Vice-Chair and to appoint Mr. Griffith, Dr. Naugle & Dr. Wesley to the Complaints Committee. The motion, seconded by Dr. Naugle, carried.

COMPLAINTS/OTHER LEGAL MATTERS

The Complaints Committee recommended issuing a final order in Agency Case 13-KBPC-0800 to include a six month licensure suspension and the licensee to complete a six hour ethics course. Dr. Rigney seconded the motion and the motion carried.

The Complaints Committee recommended a final order issued in Agency Case 14-KBPC-0252 which adopts the settlement agreement on file. Dr. Rigney seconded the recommendation and it carried.

The Complaints Committee recommended dismissal of complaint 2014-22. Dr. Rigney seconded the recommendation of the committee and it passed.

The Complaints Committee recommended submitting amended terms for the Cease and Desist order issued in complaint 2015-09 and 2015-10 and if the terms are accepted, to resolve the matter. Dr. Rigney seconded the recommendation of the committee and it passed.

The Complaints Committee recommended issuing a final order in Agency Case 15-KBPC-0082, denying the licensure application on findings of fact and conclusions of law. Dr. Rigney seconded the recommendation of the committee and it passed.

The Complaints Committee recommended dismissal of complaint 2015-11. Dr. Rigney seconded the recommendation of the committee and it passed.

The following cases are ongoing:

- 14-KBPC-0253
- 14-KBPC-0252
- 2014-18
- 15-KBPC-0177
- 2014-23 A&B
- 2015-02
- 2015-04
- 2015-06
- 15-KBPC-0082
- 2015-12
- 2015-15
- 15-KBPC-0149
- 15-KBPC-0150
- 2015-16
- 2017-17 A&B
- 2015-18 A&B
- 2015-19 A&B
- 15-KBPC-0178
- 2015-20
- 2015-21 A&B
- 2015-22 A&B
- 2015-23

APPLICATION REVIEW

A motion was made by Dr. Naugle, seconded by Dr. Rigney, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved: Christine Baughman, Anne Beaumont, Jennifer Blair, Christiana Bosscher, Marc Cormier, Valencia Dickerson, Barbara Estes, Scott Gibson, Jeannetta Gillespie, Aaron Hackworth, Sarah Hagan, Chelsey Jenkins, Joshua Justice, Normanda Lawless, Jean Love, Nancy Metcalf, Kimberly Newman, Ashley Perkins, Hannah Ruegsegger, Tonja St. Clair, Ami Stephens, Virginia Wade, and Jessica West.

The following LPCA application(s) were approved, pending submission and approval of a supervisory agreement: Amber Bowers, Michael Brummett, Bethany Farley, Jamilla Hadden, Demi Jacobs, Cylee Proctor, January Webb, Cameron Wilson, and Emily Zimmerman.

The LPCA application for Jamie Wilkinson was deferred. The Board requests a course syllabus.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Kathleen Blades, Amanda Braddy, Lakisha Brimage, Elizabeth Brown, Eshu Brown, Jeannie Brown, Candace Brunyate, Margaret Burner-Harvey, Kimberly Calhoun, Lauren Campbell, Jessica Collins, Juda Arlene Cotton, Irene Davis, Sandra Dodson, Sabrina Duncan, Kathy Gilliam, Esther Herslip, Jenetta Hollars, Sarah Hollon, Dawn Jones-Wilson, Jennifer Leach, Elizabeth Martin, Lori McDunn, Gary McGowan, John McQueen, Dwayne Mollison, Hayley Nantz, Lucious Pearce, Benjamin Perry, Rebecca Pittman, Antoinette Taylor, Marlene Taylor, and Karen Ware.

The supervision agreement for Amy Gray was deferred as it was incomplete.

The LPCA application(s) for Angela Parker was approved for reinstatement.

LPCC APPLICATIONS

The following applications for LPCC were approved: Sarah Alleyne, Elizabeth Cunningham, Nichole Fangman, Cheryl Headen, Margaret Johnson, Michelle Kipper Decker, Joy Harris, Amy Homer, Jeremy Horn, Jarred Kelley, Kaelee Mains, Stephanie Montgomery, Elizabeth Davis Morton, Anthony Radford, Wendy Russell, Pamela Sloan, Devonne Stirsman, Justin Taylor, Cathy Jo Turner, and Patrick Young.

The following applications for LPCC via endorsement were approved: Scott Berry, Janet Morgan Fain, and Antoinette Gooden.

The LPCC application(s) for Wilethia Durham and Norman Townsel were approved for reinstatement.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for providing continuing education were approved:

Baptist Health Paducah – 9th Annual Addiction & Compulsive Behaviors Symposium

Department of Juvenile Justice – Neurobiology of Trauma

LifeSkills, Inc. – Motivational Interviewing

Pathways, Inc. – Paris & Me, Counseling for Kids

RiverValley Behavioral Health – Adverse Childhood Experiences, Relationship to Substance Abuse and Family

RiverValley Behavioral Health – Initial Therapist Training/QMHP

RiverValley Behavioral Health – Culture at a Glance: Clinical Considerations

Seven Counties Services, Inc. – Developmental Considerations When Treating Children Experiencing Grief and Loss

Seven Counties Services, Inc. – Effectively Responding to Crisis with Children and Adolescents

Seven Counties Services, Inc. – Solution-Focused Therapy with School-Aged Children

Seven Counties Services, Inc. – Developing Resilience and Empathy with School-Aged Children

Seven Counties Services, Inc. – Psychiatric Medications Most Commonly Prescribed to Children and Adolescents

Seven Counties Services, Inc. – Early Childhood Assessment, Diagnosis, and Treatment

Seven Counties Services, Inc. – Emotion Regulation Difficulties in Children with ADHD

Seven Counties Services, Inc. – Youth Mental Health First Aid

Seven Counties Services, Inc. – Seven Challenges

Spalding University School of Social Work – Suicidality: Assessment, Treatment, & Management of

Suicide

The following applications for providing continuing education were deferred, lacking supplemental materials such as a course description, agenda, evaluation instrument, sample completion certificate, or instructor information:

KVC Behavioral Healthcare KY, Inc. – Targeted Case Management Twelve Hour Core Curriculum Training

Pathways, Inc. – DSM-V Training

DENIED APPLICATIONS

Dr. Rigney motioned, Ms. Reed seconded, and the motion carried to take the following actions:

Erin Camacho, Michelle Hathorn, Kwayulyn Rucker and George Scott - LPCA applications denied for lacking 60 graduate semester hours in counseling.

Katherine Purtee - LPCA application denied for lacking fulfillment of area 7 of the 9 core areas

Heather Pauline – LPCC application via endorsement denied for not have a qualifying degree in counseling or a related field.

Susan Gillpatrick - LPCA applications denied for lacking 60 graduate semester hours in counseling.

Christian Counseling & Educational Foundation's course "Side by Side" was denied as not being relevant to the practice of Professional Counselors.

TRAVEL AND PER DIEM

Dr. Rigney moved for approval of travel and per diem. The motion was seconded by Dr. Naugle. The motion carried.

NEXT MEETING

The next meeting of the Board is scheduled on Friday, September 18, 2015, 9:30am, at the Board Office.

ADJOURNMENT

With no further business being brought before the board, Ms. Reed made a motion to adjourn the meeting, Dr. Rigney seconded the motion, and the motion carried. The meeting was adjourned at 3:07p.m.

Minutes Prepared By Robin Vick and Diana Jarboe
September 14, 2015