

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**  
**REGULAR BOARD MEETING**  
**Minutes**  
**August 21, 2009**

A Regular meeting of the Board of Licensed Professional Counselors was held on August 21, 2009 at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

**MEMBERS PRESENT**

Allen E. Hall, M.A., Chair  
Neresa B. Minatrea, Ph.D, Vice Chair  
Timothy Robertson, M.A.  
Daya Singh Sandhu, Ed.D  
Judy Bradley, M.A.

**OCCUPATIONS & PROFESSIONS STAFF**

Carolyn Benedict, Board Administrator  
Barbara Rucker, Administrative Section Supervisor

**OTHERS PRESENT**

Michael West, Office of the Attorney General

**MEMBERS ABSENT**

Alice Walker, Ed. D

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**CALL TO ORDER**

Mr. Hall called the meeting to order at 9:30 a.m.

**MINUTES**

Motion was made by Dr. Minatrea to approve the minutes with amendments. Ms. Bradley seconded the motion. The motion carried.

**FINANCIAL STATEMENT**

Motion was made by Mr. Robertson to approve the financial statement. Dr. Minatrea seconded the motion. The motion carried.

**DIRECTOR'S REPORT**

Ms. Rucker introduced Dana Nichols, General Counsel for the Executive Branch Ethics Commission. Ms. Nichols gave the Board a presentation on the Governor's ethics policy related to Executive Order 2008-454.

**COMPLAINTS/OTHER LEGAL MATTERS**

Complaint Committee report is as follows:

06-007 - Ongoing  
0611 and 07-002 – Ongoing  
07-001 – Ongoing  
07-003 – Ongoing  
09-001 – Ongoing  
09-002 – Ongoing  
09-003 – Ongoing

Dr. Sandhu made a motion that the Board accept the committee's report as given. Mr. Robertson seconded the motion. The motion carried.

Email correspondence from David Brooks was reviewed. Mr. Brooks gave the Board 3 options for supervisors in compliance with the settlement reached between he and the Board. Ms. Bradley made a motion that the Board accept Dr. Sandra Starks and that the Board Administrator send a letter to Mr. Brooks with a courtesy copy to Dr. Starks, informing him of the Board's selection. Mr. Robertson seconded the motion. The motion passed. Dr. Minatrea, being recused from voting on the matter, left the room during the discussion and subsequent vote.

**OLD BUSINESS**

On behalf of James Gawe, LPC Board Attorney, Mr. West announced that the supervision regulation was on track.

Dr. Minatrea distributed some reading information related to web-based supervision.

**NEW BUSINESS**

Email correspondence from Deanna Swafford was reviewed. Ms. Swafford stated that she had recently obtained credentials to test and diagnose dyslexia and was in the process of making business cards and brochures for these services. She had asked if she could include the services that she provided as well as the fees. Following discussion, Ms. Benedict was asked to draft a letter on behalf of the Board reminding Ms. Swafford that, as an LPCA, she was currently practicing under her supervisor's licenses and that before he could supervise her in testing and diagnosing dyslexia he must have the appropriate training. The Board's reply was to state that 201 KAR 36:040, Section 7 stated the Board's regulation of advertising.

Correspondence from Teresia Cox was reviewed. Ms. Cox had contacted the Board in January with regard to her change in employment and the need to continue under supervision as an LPCA. Ms. Cox was advised that she was to continue. August correspondence from Ms. Cox advised the Board that she had not done so. Ms. Benedict was asked to draft a response on behalf of the Board stating that Ms. Cox was to cease and desist practicing until she could submit a new supervisory agreement to the Board.

The supervisory agreement for Bridgett Sullivan was reviewed. It was agreed that the Board would approve the agreement with the understanding that they had the option to pursue disciplinary action against Ms. Sullivan for practicing without a supervisor at a later time.

The Board voted to change the date of the October meeting from October 16, 2009 to Wednesday, October 21, 2009 from 2:00 p.m. until 4:00 p.m., at the Crowne Plaza Hotel in Louisville, Kentucky. This will allow the meeting to be held in conjunction with the KCA conference. Ms. Bradley made the motion to change the meeting and to pay all expenses related to the conference to Board members, Mr. Grawe, and Ms. Kyler. Mr. Robertson seconded the motion. The motion carried.

**APPLICATION REVIEW**

Mr. Robertson made a motion that the Board approve all actions taken on applications as follows:

**APPLICATIONS FOR LICENSURE BY ENDORSEMENT**

The following applications for Licensure by Endorsement were approved: None

The following applications for Licensure by Endorsement were denied: None

**APPLICATIONS FOR LPCA**

The following applications for LPCA were approved: Vivian Bingham, Monica Houchens, Kristie Blanton, Catlin Mudd, Kenneth Caseldon, Vanessa Moore, Margaret Thompson, Scott Gray, Asuma Gladys Basweti, Deborah Allen

The following applications for LPCA were deferred: Genevieve Ann Thomas, Ida Lynn Shearer, Kevin Coleman, Abby Cunningham

The following applications for LPCA were denied: Susan Rose, James Ellis, Danielle Mizell, Benny Massey

**APPLICATIONS FOR LPCC**

The following applications for LPCC were approved: Pete Turner, Steve Halstead, Sarah Freeman, Debra Mills-Irvin, Sara Carter, Gina Nicols, Jenafier A. Carroll, Melanie Adkins, Deborah Green, Timothy Barron, Thomas V. Talbott, Jr.

The following applications for LPCC were deferred: Gail Rizzo, Kelly Nunley,

The following applications for LPCC were denied: Mary Lynn Barber, Charles Nelton

**LPCA SUPERVISION CONTRACT REVIEW**

The following supervision contracts were approved: Erica Dishman, April Hill, Marcia Bird, Kristinna Marowski, Melanie Mineer, Kristy Creekmore, Stephanie Webb, Billie Robinson, Patrick Holley

The following supervision contracts were deferred:

The following supervision contracts were denied: Karel Disponette

**APPLICATIONS FOR REINSTATEMENT**

The following applications for Reinstatement were approved: None

**CONTINUING EDUCATION**

The following applications for continuing education were approved:

Barren River Mental Health and Aging Coalition – Barren River Mental Health and Aging Coalition 2009 Conference – 6 hours

Comprehend, Inc. – Illness Management and Recovery 2-Day Skill Training – 12 hours

Kentucky River Community Care – Children’s Services Training – 10 hours

Lee County ASAP – Understanding the 12 Steps – 6 hours

Pathways, Inc. – The Implications and Applications of Attachment Theory to Treating Childhood Sexual Abuse – 3 hours

Phoenix Preferred Care – Collaborating with Community Partners and Strength – Based Service Provision – 4 hours

RiverValley Behavioral Health – Intervention Strategies to Manage Disruptive Behaviors – 2 hours

Seven Counties Services – Ethics/Dual Relationships – 3 hours

The following applications for continuing education were deferred:

Families in Safe Homes Network with Kentucky River Community Care – Attachment Theory – pending receipt of application fee

Ridge Behavioral Health System – Self-Injurious Behaviors – pending receipt of application fee

Ridge Behavioral Health System – Bipolar Disorder – pending receipt of application fee

Ridge Behavioral Health System – Persuasive Development Disorders: Asperger’s Disorder and Meeting the Needs of Our Patients – pending receipt of application fee

Ridge Behavioral Health System – Staying Alive 2009: Parenting Adolescents

Pennyroyal Mental Health Center – Child and Adolescent Trauma: Science and Practice Working Together – pending receipt of application fee

The following applications for continuing education were denied: None

Dr. Sandhu seconded the motion. The motion carried.

**TRAVEL AND PER DIEM**

Motion made by Dr. Sandhu for approval of travel and per diem. Motion seconded by Ms. Bradley. The motion carried.

**NEXT MEETING**

The next regular Board meeting is scheduled for Monday, September 18, 2009 at 9:30 a.m. The complaint review committee will meet at 9:00 a.m.

**ADJOURNMENT**

Being no further business to come before the Board Mr. Hall declared the meeting adjourned at 12:15 p.m.

Approved  
September 18, 2009