

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
April 15, 2011**

A Regular meeting of the Board of Licensed Professional Counselors was held on April, 2011, 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

MEMBERS PRESENT

Mr. Timothy Robertson
Ms. Judy Bradley
Dr. Daya Sandhu
Dr. Larry Sexton

MEMBERS ABSENT

Dr. Neresia Minatrea
Dr. Alice Walker

OCCUPATIONS & PROFESSIONS STAFF

Carolyn Benedict, Board Administrator
David Garr, Deputy Executive Director

OFFICE OF THE ATTORNEY GENERAL

Michael West, Assistant Attorney General

VISITORS

Kelly McCormick

CALL TO ORDER

Mr. Robertson called the meeting to order at 9:55 a.m.

MINUTES

The February 18, 2011 minutes were reviewed. Dr. Sandhu made a motion they be approved. Motion seconded by Ms. Bradley. Motion carried.

FINANCIAL STATEMENT

The Financial Statement was reviewed.

EXECUTIVE DIRECTOR REPORT

Mr. Garr informed the Board that he would be leaving the Office of Occupations and Professions sometime in the near future. He stated that he had enjoyed working with the Board and the Board wished him luck in his future endeavors.

A handout of potential questions to be asked of the Board, if they should be selected for an audit, was distributed as an FYI.

Mr. Garr told the Board that Ms. Benedict had to leave no later than 2:00 p.m. She had been on furlough this week and was not allowed to work any compensatory time. Mr. Robertson expressed his dissatisfaction with this. He stated that the perception was that her time had not been managed efficiently thus causing the Board to go without the services of an administrator. He also stated that this was no reflection on Mr. Garr or Ms. Benedict. Mr. Robertson also expressed his disappointment in the fact that the Executive Director never attended the Board meetings.

NEW BUSINESS

Kelli McCormick had been asked to appear before the board regarding her application for LPCA and the fact that she appeared to be practicing without a license. In addition, the Board had asked for verification of the hours earned during her practicum/internship. Ms. McCormick provided the Board with her supervision log that verified the hours earned during her practicum/internship. She also provided information from Ramey Estep Home with regard to her current title and position.

Following her appearance before the Board, Ms. Bradley made a motion for the board to go into executive session in accordance with KRS 61.810 (1)(c) at 10:25 a.m. At 10:37 a.m. Ms. Bradley made a motion to come out of executive session. The following motion was made at that time: Dr. Sexton made a motion to approve Ms. McCormick's application for LPCA license. Ms. Bradley seconded the motion. The motion carried.

In addition to the motion, the Board asked Mr. West to discuss the need for a letter to be sent to Ramey Estep Home regarding unlicensed counselors practicing at their schools.

The Supervisory Agreement was review. Changes were recommended and Ms. Benedict agreed to incorporate them into the form. It will be presented for review again in May.

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Correspondence from The Sociology Center, regarding deceptive trade practices, was reviewed. It was agreed that this information would be treated as an FYI and no response was necessary.

Exam Statistics from NBCC were reviewed. Ms. Benedict was asked to contact NBCC and ask who was included in those statistics. Also, who exactly is included in the statistics provided?

Information regarding the NBCC Annual Meeting was distributed. The annual meeting will be held in Greensboro, North Carolina. The dates of the conference are August 11 and 12, with travel dates being August 10 and 13. NBCC will be sponsoring one staff member and one board member as state representatives at this meeting. Dr. Sexton made a motion that Ms. Benedict and Mr. Robertson be allowed to attend the conference as representatives of the Board. The motion further stated that the remaining Board members be allowed to attend on behalf of the Board as well. Ms. Bradley seconded the motion. The motion carried.

The AMHCA Conference is scheduled for July 13-17, 2011 in San Francisco, California. Dr. Sandhu made a motion that all Board members, Board attorney, and Board Administrator be allowed to attend. The motion further stated that all expenses, including conference registration fee, be paid by the Board. Ms. Bradley seconded the motion. The motion carried.

Mr. Robertson indicated the need for a Board work session in order to continue working on regulation changes. Ms. Bradley made a motion that this be held on Saturday, May 21, 2011 (in conjunction with the May 20, 2011 Board meeting,) here in Frankfort. Dr. Sandhu seconded the motion. The motion carried.

OLD BUSINESS

Mr. West stated that Mr. Grawe was continuing to promulgate a regulation related to an inactive licensure status.

Discussion regarding the definition of testing was deferred to the May meeting.

Discussion regarding web-based supervision was deferred to the May meeting.

COMPLAINTS/OTHER LEGAL MATTERS

07-003 – Attorney drafting letter to licensee
2010-02 – Administrative charges pending
2010-05 – Administrative charges pending
2011-01 – Ongoing
2011-02 - Ongoing

APPLICATION REVIEW

Ms. Bradley made a motion that the Board approve all actions taken on applications below, as well as, to ratify approval of application reviewed on March 18, 2011 as:

APPLICATIONS FOR LPCA

The following applications for LPCA were approved: Hollie E. Crisp, II, Rita Crutcher, Lovonne Fleming-Richardson, Marrisha Green, Jessica Harris Hicks, Angie Jones, Maria Joule, Emily O'Brien, Patricia Sizemore, Ronda Weddle

The following applications for LPCA were deferred: Louis Earl Epstein, Ed.D., Tori Gahn, Leslie Johnson Hughes, Monna Jean Kendrick, Jennifer Kramer, Kelli McCormick, Stephanie D. McKenzie, Robert Newcomb, Jeremy T. Smith,

The following applications for LPCA were denied: Richard P. Brown, Joyce Cook, Joyce Greer, Mark James Miller, Patricia Hurst-Smith, Lisa Turner,

APPLICATIONS FOR LPCC

The following applications for LPCC were approved: Vikki Bonyata, Erica Dishman, Luke Hatfield, Garrick Krietzer, Jimmie Lewis, Pamela Luce, Melanie Mineer, Rachel T. Moore, Teresa Smith

LPCA SUPERVISION CONTRACT REVIEW

The following supervision contracts were approved: Teresa Allen, Abbie Brown, James Campbell, Jr., Lindsey Gritton, Laura Harper, Penny Melgoza, Virginia Schrooten, Regenna Stone, Kelly Turner, Rachel Wenzke

The following supervision contracts were deferred: Byron Douglas, Stephanie McDonald

APPLICATIONS FOR REINSTATEMENT

The following applications for reinstatement of LPCA licenses were approved: Stewart Ryan Holliday, Philip C. Pursley,

The following applications for reinstatement of LPCC licenses were approved: James W. Brown, II, Janice Calloway, Jeffrey L. Huffman, Carolie Williams,

CONTINUING EDUCATION

The following provider applications for continuing education were approved:

Corrections Cabinet – Fall Forensic Training – 6.5 hours
Eastern Kentucky University – Working with Trauma Based Disorders – 1.5 hours
Heisel and Associates – Ethics According to the KAR and KRS – 3 hours
HOSPARUS – Strategies of Grief Therapy: A Meaning Reconstruction Approach – 7.2 hours
Kentucky Office for Refugees – Introduction to Treatment of Refugee Mental Health Issues – 3.5 hours
Lee County ASAP – Dealing with Difficult People, Sexual Harassment – 6 hours
LifeSkills, Inc. – Trauma Informed Care – 3 hours
LifeSkills, Inc. – Intentional Care Performance Standards – 12 hours
LifeSkills, Inc. – Trauma Informed Care – 3 hours
Lindsey Wilson College School of Professional Counseling Institute for Advanced Study – Supervision: Understanding the Supervision Process for Both the Supervisee and the Supervisor – 3 hours
NorthKey Community Care – Kentucky Ethics: What if a Complaint is Filed Against YOU? – 3 hours
The Ridge Behavioral Health – Journey into Dementia: Yesterday, Today and Tomorrow – 7 hours
Phoenix Preferred Care – Impact Plus Documentation – 3 hours
Positive Pathways – Nutrition + Emotions: The Food Factor – 2 hours
Ramey Estep Homes – Creating Games for Therapeutic Intervention and Training – 2.75 hours
Rivervalley Behavioral Health – Champions for Children – 4 hours
Seven Counties Services, Inc. – Group Therapy Training for Clinicians Working with Children and Families – 6 hours
Seven Counties Services, Inc. – Group Therapy Training for Clinicians Working with Adult Clients – 6 hours
Seven Counties Services, Inc. – Group Therapy for Clinical Supervisors – 3 hours
Seven Counties Services, Inc. – Motivational Interviewing – 15 total hours if all sessions are attended
Southeast Kentucky AHEC – Community Collaboration for Children Regional Network Conference – 4.2 hours

The following individual applications for continuing education were approved:

Michael Fulkerson – Reality Therapy Basic Intensive Training – 20 hours

Motion seconded by Dr. Sandhu. The motion carried.

TRAVEL AND PER DIEM

Motion made by Dr. Sandhu for approval of travel and per diem. Motion seconded by Dr. Sexton. The motion carried.

NEXT MEETING

The next regular Board meeting is scheduled for May 20, 2011 at 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

ADJOURNMENT

Being no further business to come before the Board Mr. Robertson declared the meeting adjourned at 1:20 p.m.

Approved
May 20, 2011