

## How to Obtain FBI Background Check Instructions

The FBI background check requires fingerprints, which can be taken on fingerprint cards or digitally. Please be advised that submitting your fingerprint card via the mail will delay your application, as we no longer accept the Optional Affidavit.

IDEMIA is pleased to introduce the Commonwealth of Kentucky to our Universal Enrollment Platform (UEP), the newest solution in our fingerprint technology.

All appointments must be initiated on our UEP Public Website at: [uenroll.identogo.com](http://uenroll.identogo.com). For assistance in scheduling an appointment, please get in touch with their call center at 844-543-9714.

From here, you will click on Digital Fingerprinting at the bottom of the page. Then, you will choose "FBI History Check" at the bottom of the page. The Kentucky Board of Licensed Professional Counselors does not have a service code. The FBI History Check will indicate that it is not for licensing, but the board accepts this report for your criminal background check.

From here, you can schedule an appointment through Identogo and choose whether to submit a digital or paper fingerprint card.