

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
MEETING MINUTES  
May 19, 2023**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on May 19, 2023.

**MEMBERS PRESENT**

Dr. Hannah Coyt  
Amanda Grigsby  
Dr. Andrea Brooks  
Beverly Martin  
Denise Hutchins  
Jake Roberts  
Dr. Charles Pemberton

**DPL STAFF**

Lyndsay Sipple, Board Administrator  
Tasha Stewart, Admin Section Supervisor  
Kristen Lawson, Commissioner

**LEGAL COUNSEL**

Sara Janes, OLS

**MEMBERS ABSENT**

**OTHER**

Carrie Collins, KCA

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**CALL TO ORDER**

Dr. Coyt called the meeting to order at 10:05 a.m.

**MINUTES**

Ms. Grigsby motioned to accept the April 21, 2023, meeting minutes. Second by Ms. Martin, with Dr. Pemberton abstaining. Carried.

**MONTHLY FINANCIAL REPORT**

The Board reviewed the April 2023 financial reports. No action is needed.

**DPL REPORT**

Ms. Lawson announced that Lyndsay Sipple would be the Interim Administrative Section Supervisor until a full-time supervisor may be appointed. She also updated the Board regarding an active shooter situation in our building earlier this week.

**NEW BUSINESS**

- Susan Clary, Ethics Commission, provided pamphlets and a PowerPoint to all Board members relating to ethical rules that must be followed during their term as a Board member and provided contact information if there are any future questions.
- Professional Identity – the Board discussed an old Medicaid law that allows a bachelor-level person to bill, and they are treated as a counselor. Ms. Janes followed up, and we cannot advocate with a roundtable discussion or letter sent to agencies, as the Board had previously discussed. Ms. Janes relayed that the Board can question Medicaid and inform them that this is not a licensed activity, as the individuals are not counselors. The Board can send cease and desist letters if we have the knowledge and we know what the consequence will be. Dr. Coyt

recommended tabling this discussion until our regulations have been updated, as definitions and supervision details are changing slightly and would strengthen the Board's argument more. Ms. Collins with KCA said they could add a seminar about best supervision practices at the conference.

- LPCA Supervision – It was previously noted that five LPCAs were out of compliance and did not have an LPCC-S as their clinical supervisor. A letter was sent in April giving them 90 days to switch over to an LPCC-S. Two of the five have changed supervisors; the remaining three will be sent a final notice.

### **OLD BUSINESS**

- KCA Update – The KCA Conference will be held November 8-10, 2023, and continue to seek proposals and encourage submissions. Registration is open until August 1.
- Counseling Compact – Dr. Brooks provided an update on the Counseling Compact. The rules committee discussed the qualifying exam and whether the rehab exam will be accepted. They are working on the database and reviewing the requirements of each state. The 2023 legislation session shows 26 states currently in the Compact, and still more are in the process of passing legislation within their state. Dr. Brooks inquired how DPL would like to submit information, whether manually entering data into the database or sending an Excel sheet. Ms. Stewart recommended linking it with NMPD information, as this must be completed monthly anyway. Questions also arose about who would determine if a licensee qualifies for the Compact. Ms. Stewart stated it should not be the role of the Board Administrator, as DPL can verify the information but should not be deciding if they meet the Compact rules.
- Regulations – Board called a special meeting for June 2, 2023, at 2 pm to discuss regulatory changes and vote on the final product.

### **APPLICATIONS COMMITTEE**

Mr. Roberts moved to go into closed session for the board to enter closed session, pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss pending litigation and applications. Ms. Hutchins seconded the motion, which carried, and the board entered closed session at 12:19 p.m.

Ms. Hutchins motioned to come out of the closed session at 1:34 p.m. Ms. Grigsby seconded the motion, which carried. No action was taken during the closed session.

Ms. Martin motioned to approve recommendations from the applications committee, seconded by Ms. Grigsby. Carried.

#### **Licensed Professional Counselor Associate (LPCA)**

The applications committee made a recommendation to approve the following applications:

*Braiden Abbott, Rachel Anderson, Morgan Bottoms, Kelly Burton, Surina Cardenas, Megan Cathers, Vanessa Chapman, Megan Farrar, Priscilla Foertmeyer, Emily Fouch, Maleeyah Gumbs, Ashlie Hisle, Oreatha Hurt, Casandra Jeffries, Kayla Lewis, Vincent Lewis, Isabella McCall, April Munson, Chase Pardue, Bethany Pastore, Genevieve Postlethwait, Thomas Russell, Bret Schultz, Sarah Squires, Jessica Turner, Dawn Wesley*

#### **Licensed Professional Clinical Counselor (LPCC)**

The applications committee made a recommendation to approve the following LPCC applications:

*Stephanie Arnold, Holly Blackburn, Emily Brunson, Stephen Busick, Latrisha Caudill, Erika Coy, Srimayi Devulapalli, Travis Faulkner, Tammy Hickman, Kimberly Hollingsworth, Susan Hutto, Richard Lanham, Kelsey Lucas, Stephanie Menser, Nicole Michels, Amelia Moore, Chante' Moore, Janna Reilly, Denise Tillmannshofer, Caroline Toennis, Amy Weber Hall*

### **LEGAL COUNSEL**

- HJR 5 LRC Compact/Reciprocity Report – Certain boards must file a report on the status of any compacts or reciprocity agreements. Ms. Grigsby motioned to accept the information as presented, with a second by Ms. Martin. Carried.
- 2023LPC-00012 Offer of Informal Settlement – Ms. Hutchins motioned to accept the informal settlement with a public reprimand and Agreed Order. Second by Dr. Brooks, carried.

### **ADMINISTRATIVE HEARINGS**

#### **COMPLAINTS COMMITTEE**

- 2023LPC-00011 – Voted to refer for investigation and request documents about transitioning clients
- 2023LPC-00017 – Voted for a private admonishment
- 2023LPC-00018 – Voted to require a fitness for duty and for the licensee to submit a copy of their pre-trial diversion
- 2023LPC-00019 – Voted to dismiss
- 2023LPC-00020 – Voted to dismiss
- 2023LPC-00021 – Voted to dismiss, with a letter to the respondent noting that they should make recommendations to the clinical supervisor and send a copy to the supervisor
- 2023LPC-00022 – Voted for a private admonishment
- 2021LPC-00029/2022LPC-00034 – Voted to file a formal complaint, including revocation of license

The complaints committee motioned to accept the above recommendations listed in full and second by Dr. Brooks, carried.

#### **Continuing Education**

Continuing education program request reviews and approved CEs can be found on the Board's website, <http://lpc.ky.gov>, under the Continuing Education tab, and then the LPC CE list.

#### **PER DIEM**

Ms. Martin made a motion to pay per diem for today's meeting as well as the following days:

May 17 (Complaints Committee): Beverly Martin

May 18 (Complaints Committee): Amanda Grigsby

May 17, May 18 (Applications Committee): Denise Hutchins

May 18 (Applications Committee): Dr. Brooks

May 1, May 8 (Regulation review with Counsel): Andrea Brooks, Hannah Coyt

May 18 (Monthly review): Hannah Coyt

Ms. Grigsby seconded the motion, which carried.

**ADJOURN**

Dr. Pemberton made a motion to adjourn at 2:01 pm. Second by Ms. Hutchins and carried.

A handwritten signature in cursive script that reads "Hannah M. Coyt".

Dr. Hannah Coyt, Board Chair