

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
January 31, 2023**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on January 31, 2023

MEMBERS PRESENT

Dr. Hannah Coyt
Amanda Grigsby
Dr. Andrea Brooks
Beverly Martin
Denise Hutchins

DPL STAFF

Lyndsay Sipple, Board Administrator
Tasha Stewart, Admin Section Supervisor
Kristen Lawson, Commissioner

LEGAL COUNSEL

Sara Janes, OLS

MEMBERS ABSENT

Jake Roberts

OTHER

CALL TO ORDER

Dr. Coyt called the meeting to order at: 1:06 p.m.

NEW BUSINESS

The new Memorandum of Agreement for Investigative Services was reviewed. Ms. Hutchins made a motion to accept the Memorandum as written. Second by Ms. Martin, carried.

COMPLAINTS

- 2021LPC-00024 – Motion for Complaints Committee for review
- 2021LPC-00025 – Motion for Complaints Committee for review

Dr. Brooks made a motion for the above complaints to be reviewed by the complaints committee. Second by Ms. Hutchins, carried.

OLD BUSINESS

The Board reviewed minutes from 2022 and made the following amendments:

Motion by Ms. Martin, to correct the April 2022, May 2022, June 2022, July 2022 and August 2022 minutes by replacing the recommendations reflected in the “existing approved Minutes” with the following recommendations. Second by Ms. Hutchins, carried.

April 2022:

ADMINISTRATIVE HEARINGS

- 2020-KBLPC-0014 – Update by Board Counsel
- 2020-KBLPC-0015 – Update by Board Counsel

- 2021-KBLPC-0003 – Update by Board Counsel
- 2022-KBLPC-0001 – Update by Board Counsel
- 2022-KBLPC-0002 – Update by Board Counsel
- 2022-KBLPC-0003 – Update by Board Counsel

COMPLAINTS COMMITTEE #1-9

- 2021LPC-00003 – Update by Board Counsel
- 2022LPC-00006 – RECOMMEND REFER FOR INVESTIGATION
- 2022LPC-00007– RECOMMEND DEFERRAL TO MAY
- 2022LPC-00008– RECOMMEND REFER FOR INVESTIGATION
- 2022LPC-00009– RECOMMEND PRIVATE ADMONISHMENT
- 2022LPC-00010– RECOMMEND REFER FOR INVESTIGATION
- 2020LPC-00011– RECOMMEND TABLE UNTIL SUSPENSION EXPIRES
- 2022LPC-00011– RECOMMEND DISMISSAL

LPC Investigations #1-5 only

- 2021LPC00013-Recommend offer of informal settlement
- 2021LPC00021-RECOMMEND DEFERRAL TO MAY
- 2021LPC00026-RECOMMEND PRIVATE ADMONISHMENT
- 2021LPC00028-RECOMMEND DEFERRAL TO MAY
- 2021LPC00035-RECOMMEND DEFERRAL TO MAY MEETING

Agreed Order’s to be voted on:

- 2020-KBLPC00015 – RECOMMEND DEFERRAL TO MAY
- 2021LPC00022 - RECOMMEND DEFERRAL TO MAY
- 2021LPC00024 – NO ACTION TAKEN
- 2021LPC-00025 – RECOMMEND DEFERRAL TO MAY
- 2021LPC-00042 – NO ACTION TAKEN

May 2022:

DPL REPORT:

Amend Page 2, 2nd paragraph to add recordation of the vote as “All in Favor or Carried” for a letter to be sent to the Interstate Compact Committee regarding KY delegate election.

NEW BUSINESS:

- Amend first bullet (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” for MOA with MMN for increase of \$20,000.
- Amend 5th bullet (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” for refund of \$150 to G.S.
- Amend 7th bullet (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” to allow renewals, approve or deny renewals and LPCA supervision agreements and to delegate authority to BA.
- Amend 8th bullet (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” to move LPCA SA to the online platform.

APPLICATIONS COMMITTEE:

- Amend 3rd Paragraph of this section to add recordation of the vote as “All in Favor or Carried” for application approvals and denials.

LEGAL COUNSEL:

- Amend 2nd line of this section to add recordation of the vote as “All in Favor or Carried” for Complaints Committee recommendations.

COMPLAINTS COMMITTEE:

- Amend to add 2021LPC00021 and 2021LPC00028 – RECOMMEND OFFER OF AGREED ORDER FOR REVOCATION for D.G.

PER DIEM:

- Add recordation of the vote as “All in Favor or Carried” for per diem.

June 17, 2022:

MINUTES:

- Amend to add recordation of the vote as “All in Favor or Carried” for approval of the minutes.

NEW BUSINESS:

- Amend 9th bullet (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” for refund 103902 of \$150.
- 10th bullet (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” for refund 276843 of \$150.
- Amend 11th bullet (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” for AASCB State Board Membership.
- Amend 15th bullet (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” for approval of application for License 276766.

APPLICATIONS COMMITTEE:

- Amend 3rd paragraph under that section (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” for board to initiate complaint.
- Amend 4th paragraph under that section (Page 2 of minutes) to add recordation of the vote as “All in Favor or Carried” to accept the recommendations of the Applications committee and TO strike the words “as presented until May 20, 2022.”

LEGAL COUNSEL:

- Amend 2022KBLPC00004 to add recordation of the vote as “All in Favor or Carried” for board to offer informal settlement.

COMPLAINTS COMMITTEE:

- Add recordation of the vote as “All in Favor or Carried” to approve committee’s recommendations.
- 2020LPC-00019 - replace language with: Recommend Dismissal w/o further action based on voluntary surrender of license and make note that we need a fitness for duty evaluation if she chooses to renew.

LPC INVESTIGATIONS:

- 2021LPC00035 (C.C.) – Recommend dismissal with letter to licensee suggesting a revision to their informed-consent form to cover the required disclosure of treatment records in response to Board actions and/or litigation matters.
- 2021LPC-00036 (L.F.) - Recommend dismissal with letter to licensee suggesting a revision to their informed-consent form to cover the required disclosure of treatment records in response to Board actions and/or litigation matters
- 2020LPC-00017 – Recommend proceed to administrative complaint requesting 2-year suspension, probated with the condition of supervision by LPCC-S and completion of CEU on dual relationships, with quarterly reports to the Board by the supervisor.

AGREED ORDERS:

- Add recordation of the vote as “All in Favor or Carried” to approve the Agreed Order(s)

PER DIEM:

- Add recordation of the vote as “All in Favor or Carried” to approve Per Diem.
- Add recordation of the vote as “All in Favor or Carried” to sending Dr. Brooks to the Counseling Compact after “then Ms. Grigsby.”

July 15, 2022:**COMPLAINTS COMMITTEE:**

- Amend the following:
- 2022LPC-00002: Recommend dismissal
- 2021LPC-00023: Following completion of investigation, formal complaint to be filed by counsel draft administrative complaint noting (when/if confirmed) potential HIPAA/confidentiality violations and that licensee potentially lied during investigation. Tentative discipline (via AO):
 - HIPAA training (3 hours);
 - Ethics training (TBD hours);
 - Kentucky law and ethics training (3 hours); and
 - Public reprimand (note: AOs are public, so this should take care of itself) re: HIPAA and candor to investigator.
- Add recordation of the vote as “All in Favor or Carried” to approve Committee recommendations.

PER DIEM:

- Add recordation of the vote as “All in Favor or Carried” to approve Per Diem

AUGUST 2022:**NEW BUSINESS:**

Add recordation of the vote as “All in Favor or Carried” to approve working with FEMA re: counsel for flood victims and waive fee.

APPLICATIONS COMMITTEE:

Add recordation of the vote as “All in Favor or Carried” to approve recommendations of the Applications Committee.

Add recordation of the vote as “All in Favor or Carried” to approve refund of \$150 fee re: military regulation.

LEGAL COUNSEL:

- Add recordation of the vote as “All in Favor or Carried” to move into closed session.
- Add recordation of the vote as “All in Favor or Carried” to approve complaints committee recommendations.

CONTINUING EDUCATION:

- Recordation of the vote as “All in Favor or Carried” to approve/deny continuing education program requests.

PER DIEM:

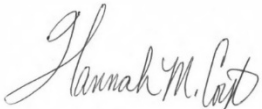
- Add recordation of the vote as “All in Favor or Carried” to approve Per Diem.

PER DIEM

Ms. Hutchins made a motion to pay per diem for today’s meeting. Second by Ms. Martin, carried.

ADJOURN

Ms. Martin made a motion to adjourn at 1:31 p.m. Second by Ms. Hutchins, carried.



Dr. Hannah Coyt, Board Chair