

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
MEETING MINUTES  
January 20, 2023**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on January 20, 2023

**MEMBERS PRESENT**

Dr. Hannah Coyt  
Amanda Grigsby  
Dr. Andrea Brooks  
Beverly Martin  
Jake Roberts  
Denise Hutchins

**DPL STAFF**

Lyndsay Sipple, Board Administrator  
Tasha Stewart, Admin Section Supervisor  
Kristen Lawson, Commissioner  
Vickie Logan, Fiscal

**LEGAL COUNSEL**

Sara Janes, OLS

**MEMBERS ABSENT**

**OTHER**

Dawn Hinton, KCA

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**CALL TO ORDER**

Dr. Coyt called the meeting to order at: 10:02 a.m.

**MINUTES**

Ms. Grigsby made a motion to accept the December 16, 2022, minutes. Second by Ms. Martin, with Ms. Hutchins abstaining from the vote. Motion carried.

**MONTHLY FINANCIAL REPORT**

The Board reviewed the December 2022 financial reports. No action needed. Ms. Logan from our Fiscal department provided some updates for travel procedures to assist board members in submitting their travel documents for the conference next month.

**DPL REPORT**

- Ms. Lawson updated the Board that everything has switched over to MS Teams now and checked in to make sure Teams was working well for the board members.

**NEW BUSINESS**

- The Board discussed the resignation of Matt Grammer and the vacant Board Seat. Chris Griffith from KMHCA informed us that they can pull the same names from the previous election and send those to the governor for a quicker turnaround time. As of today's meeting, we have not heard a response from the Governor's office.
- North Carolina Reciprocity – a draft agreement between Kentucky and North Carolina was presented to the Board for review. This agreement will be modified reciprocity, as the licensees must be licensed two years at the independent level before they would be able to apply by reciprocity. North Carolina has considered requiring two tests, but this is not in affect

at this time. Ms. Janes advised pursuant to 201 KAR 36:072, so long as the board determines the licensing requirements of the other jurisdiction are substantially similar to Kentucky's, the Board can feel confident in accepting the agreement and it will not require a regulation change. Ms. Grigsby made a motion to approve the reciprocity agreement pending changes in Section 2. Second by Dr. Brooks, carried.

- Ohio Reciprocity – Due to Ohio SB 131, they are not able to enter reciprocity agreements with any state. Ohio is a part of the Counseling Compact, so people can apply easily once this is in effect later this year/early 2024.
- AASCB Updates – Updates via Zoom are available for anyone to join, and the link is on the website. The next update is March 24 and will provide a follow up to the AASCB conference. Some issues that are being discussed are how to license international/cruise applicants, Medicaid billing, and how to handle situations from unlicensed people such as peer support and MHA. The Board is looking to find a solution to prevent them from using “counseling” as there is no regulatory body for unlicensed people. The Board discussed having a special meeting with other boards that are encountering this problem, such as Psychology and ADC. Motion by Dr. Brooks to set up special meeting to discuss. Second by Ms. Hutchins, carried. Ms. Grigsby made a motion to allow Ms. Hutchins to draft the narrative to other Boards with Dr. Brooks offering supplemental information. Second by Ms. Martin, carried.
- Delegate Nominations at AASCB Conference – each state will get two delegates for voting, and the Board choose Ms. Grigsby and Ms. Martin as their delegates.
- RFP for Investigative Services – Dr. Coyt, Dr. Brooks and Ms. Janes reviewed the bids received for Investigative Services, and MMN Consulting received the best score. Ms. Grigsby made a motion to accept the recommendation to award the bid to MMN Consulting. Second by Ms. Hutchins, carried.
- Returned payments – Ms. Janes will draft a letter to send to licensees whose payment was rejected during their renewal, reinstatement, or initial application. The Board will allow these licensees two weeks from receipt of letter to make restitution along with payment of the late fee.

## **OLD BUSINESS**

- Counseling Compact – The whole board meets a couple times a year, but committees meet monthly with the next meeting on February 15 at 2pm. The Chair discusses open items, but the compact is not functional yet. By-laws have been approved, but the rules have not. Dr. Brooks is the Interim Chair of the Rules committee, as well as Kentucky's representative.
- Regulations – the updated regulations have not been submitted, and Ms. Janes would like member of the board to be delegated to assist her with the regulations in case she has questions. Legislative session will be until March, so there would likely be a delay until after the session anyway. Ms. Grigsby volunteered to be the first line of defense to help Ms. Janes. Ms. Martin made a motion to allow Ms. Grigsby the ability to assist Ms. Janes regarding regulation changes. Second by Ms. Hutchins, carried.
- KCA report – Ms. Hinton gave a KCA report and stated there were many good webinars coming up for licensees as they are looking for ways to update their mission statement to encompass advocacy.

## **APPLICATIONS COMMITTEE**

Mr. Roberts moved to go into closed session. for the board to enter closed session, pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss pending litigation and applications. Ms. Hutchins seconded motion which carried, and the board entered closed session at 11:55 a.m.

Mr. Roberts made a motion to leave closed session, seconded by Ms. Hutchins at 1:45 p.m., carried. No action was taken during closed session.

Dr. Brooks made a motion to require a full board vote to use the probation status in the database, and to remove anyone currently using that status back to active. Second by Ms. Hutchins, carried.

Dr. Brooks moved to approve the Agreed Order in complaint #2022LPC-00031. Second by Ms. Hutchins, carried.

Dr. Brooks moved to approve the Agreed Order in complaint #2022LPC-00043. Second by Ms. Grigsby, carried.

Dr. Brooks moved to schedule a special meeting for January 31 at 1:00 EST., to review Board meeting minutes and complaints from 2022. Second by Ms. Hutchins, carried.

Dr. Brooks made a motion to approve applications, second by Ms. Grigsby. Carried.

### **Licensed Professional Counselor Associate (LPCA)**

The applications committee made a recommendation to approve the following applications for: *Christina Bailey, Jessica Baker, Morgan Basham, Michelle Benver, Kendra Blair, Sally Brock, Hollie Colwick, Marissa Cowan, William Derenge, Brandi Dunn, Zachary Fannin, Whitney Farrar, Emily Gordon, Julie Gould, Melanie Griffin, Andrew Hadley, Holly Hane, Lauren Holloway-Pope, Denayia Holmes, Lauren Hoskins, Casey Johns, Shelby Johnson, Jacqueline Judkins, Rachael Keeling, Taylor Kirby, Jared Laughlin, Emily Manning, Alexandria McDaniel, Alesha McDowell, Jessica Meiman, Bradley Ocilka, Maria Owens, Taylor Owens, Jonathan Perkins, Sarah Ramirez, Joshua Shaw, Breea' Smith, Michaella White, Jonathan Williams, Michael Wolfe, Brittney Woods, Akimi Yarbrough, Krystyn Youngs*

### **Licensed Professional Clinical Counselor (LPCC)**

The applications committee made a recommendation to approve the following LPCC applications: *Carmen Aguayo Morales, Jason Andrews, Dionne Boone, Zoe Cook, Teresa Cox, Patti Daniels, Caroline Deeley, Travis Drake, Heide Forrister, Jennifer Frey, Lauren Hall, Steven Hammond, Kailyn Haste, Michaela Henderson, Ricki Mathis, Stephanie Muhlbauer, James Pennington, Amy Piccaluga, Shervetta Porter, Payton Prather, Hannah Russell, Brian Sergent, Jerrica Shannon, Janice Sowell, Scottye Sparks, Annette Stringer, Ashley Swope*

## **LEGAL COUNSEL**

### **ADMINISTRATIVE HEARINGS**

- 2022-KBLPC-00005 – Order to dismiss
- 2022-KBLPC-00006 – Order to dismiss
- 2022-KBLPC-00007 – Order to dismiss
- 2022-KBLPC-00008 – Order to dismiss
- 2022-KBLPC-00009 – Order to dismiss
- 2022-KBLPC-00010 – Order to dismiss

- 2022-KBLPC-00011 – Order to dismiss
- 2022-KBLPC-00013 – Order to dismiss

Dr. Brooks made a motion to dismiss all Administrative Hearings as listed above, in full. Second by Ms. Grigsby, carried.

### **COMPLAINTS COMMITTEE**

2022LPC-00044 – Motion to offer informal settlement

2022LPC-00055 – Motion to offer informal settlement

2022LPC-00057 – Motion to dismiss

2022LPC-00042 – Motion to table complaint pending a reinstatement of respondent’s license.

The complaints committee made a motion to accept the above recommendations listed in full. Second by Dr. Brooks, carried.

### **Continuing Education**

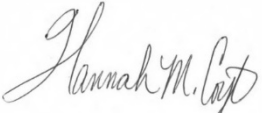
Continuing education program request reviews and approved CEs can be found on the Board’s website, <http://lpc.ky.gov> under the Continuing Education tab, and then LPC CE list.

### **PER DIEM**

Ms. Hutchins made a motion to pay per diem for today’s meeting, as well the following dates for committee work: January 13, 18 and 19 for Dr. Coyt; January 19 for Ms. Martin; January 13 and 19 for Dr. Brooks; January 19 for Ms. Grigsby and January 19 for Ms. Hutchins. Second by Ms. Grigsby, carried.

### **ADJOURN**

Ms. Hutchins made a motion to adjourn at 2:08 p.m. Second by Ms. Martin, carried.



Dr. Hannah Coyt, Board Chair