

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**  
**MEETING MINUTES**  
**December 17, 2021**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on December 17, 2021

**MEMBERS PRESENT**

Dr. Andrea Brooks  
Dr. Jeff Parsons  
Beverly Martin  
Amanda Grigsby  
Kelli Hood  
Dr. Hannah Coyt

**DPL STAFF**

Lyndsay Sipple, Board Administrator  
Chessica Nation, Admin. Section Supervisor  
Kevin Winstead, Commissioner

**LEGAL COUNSEL**

Kyle Ruschell, OLS

**MEMBERS ABSENT**

**OTHER**

---

**CALL TO ORDER**

Dr. Andrea Brooks, Board Chair, called the meeting to order at 10:02 a.m.

**MINUTES**

Amanda Grigsby made a motion to approve the November 19, 2021 board meeting minutes. Dr. Jeff Parsons seconded the motion, carried. Kelli Hood made a motion to approve the December 10, 2021 regulation meeting with edits. Beverly Martin seconded the motion, carried.

**MONTHLY FINANCIAL REPORT**

The Board reviewed the December financial reports. No further discussion.

**DPL REPORT**

Commissioner Winstead reported to the board that the certification letter was sent on November 19, 2021 regarding a regulation that will soon expire. The letter extends the regulation for seven years. All other active regulations expire in 2024. Mr. Winstead also updated the board on new hires within the department.

**NEW BUSINESS**

The board discussed sending an announcement along with Mandy Jent's FAQ sheet from the Unemployment Office. The letter will advise licensees of the proposed regulation and upcoming Town Hall meetings in January to receive feedback. Dr. Jeff Parsons made a motion to send the letter from the board along with the information document. Dr. Hannah Coyt seconded the motion, carried. The letter will also contain the link to the Town Hall meetings to ensure they are communicated appropriately to licensees who wish to attend.

The board discussed the mandatory training pieces which are being created for licensees and what the next steps are for this to be completed. Dr. Parsons will send information to Commissioner Winstead about equipment they will need to do the voice overs on the presentations.

## **OLD BUSINESS**

### **APPLICATIONS COMMITTEE**

Dr. Hannah Coyt made a motion to go into closed session to discuss applications. Dr. Jeff Parsons seconded the motion, carried. After discussing individual applications, Dr. Hannah Coyt made a motion to come out of closed session. Amanda Grigsby seconded the motion, carried.

Dr. Jeff Parsons made a motion to accept the recommendations of the Applications Committee as approved, deferred and denied as specified. Motion, seconded by Amanda Grigsby, carried.

#### **Licensed Professional Counselor Associate (LPCA)**

The applications committee made a recommendation to approve the following applications for Licensed Professional Counselor Associates:

*Jerrica Brandenburg, Charlene Cosgriff, Jessica English, Mackenzie Ferguson, Sheretta Haddix, Leah Hammer, Tavina Hensley, Robin Herrington, Kelly Hudson, Erin Kelsch, Felecia Kilgore, JessicaAnn Masterson, Brandi Mayes, Joshua Mcclanahan, Susan Mcclanahan, Lindsay Miller, Dianne Neal, Rebecca Preece, John Schmidt, Satricia Smith, Laura Smythe, Cheri Stephenson, Jessica Thomas, Dianna Watkins*

#### **Licensed Professional Clinical Counselor (LPCC)**

The applications committee made a recommendation to approve the following LPCC applications:

*Carolyn Abel, Jimmy Ausbrooks, Rebecca Baker, Andrew Biddle, Ashley Malinsky, Kristi Burnett, Shelby Crisp, Kelly Dean, Mardi Fallon, Paige Flora, Maryann Franco, Chelsea Green, Charis Gurrola, Nicole Gutman, Karla Hale, Molly Halpin, Ashley Hargis, Leeza Hudson, Jerron Jones, Thomas Lester, Matthew Mayes, Emaleigh Mendez, Amanda Music-Stepp, Kimberly Neat, Caitlyn Nelei-Nunnemaker, Brittany Robinette, Shameka Sells-Moore, Ariel Siler, Michelle Smith, Emily Souder, Chasiti Stakelin, Deborah Verbrugghen, Dara Williams, Beth Willis, Lois Woods*

#### **Applications Denied**

#### **Continuing Education**

Continuing education program request reviews can be found on the Board's website, [lpc.ky.gov](http://lpc.ky.gov), Continuing education tab, LPC CE list, which will list approved CE.

## **LEGAL COUNSEL**

**ADMINISTRATIVE HEARINGS**

**COMPLAINTS**

Members of the Complaints Committee made a motion to accept their recommendations on the following complaints:

2020LPC00041 – Motion to issue Admonishment, seconded by Dr. Hannah Coyt, carried

2021LPC00019 – Motion to dismiss, seconded by Beverly Martin, carried

2021LPC00020 – Motion to dismiss, seconded by Dr. Hannah Coyt, carried

2021LPC00026 – Motion to investigate, seconded by Dr. Hannah Coyt, carried

**PER DIEM**

Beverly Martin made a motion to approve per diem for members attending today's meeting and for two additional days for Amanda Grigsby, Dr. Hannah Coyt, and Beverly Martin on December 15, 2021 and December 30, 2021 for reviewing applications between meetings. Motion, seconded by Kelli Hood, carried.

**ADJOURN**

Amanda Grigsby made a motion to adjourn at 2:15 p.m. Motion, seconded by Kelli Hood, carried.

*Andrea Brooks*

Dr. Andrea Brooks, Board Chair