

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
MEETING MINUTES  
AUGUST 19, 2022**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on August 19, 2022

**MEMBERS PRESENT**

Dr. Andrea Brooks  
Dr. Hannah Coyt  
Dr. Jeff Parsons  
Beverly Martin  
Amanda Grigsby  
Kelli Hood  
Jake Roberts

**DPL STAFF**

Debra Bush, Board Administrator  
Tasha Stewart, Admin Section Supervisor

**LEGAL COUNSEL**

Daniel Leffel, OLS

**MEMBERS ABSENT**

**OTHER**

Dawn Hinton  
Matt Grayson

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**CALL TO ORDER**

Dr. Brooks called the meeting to order at: 10:02 a.m.

Introductions of Board Members present: 10:02 am

**MINUTES**

July 15<sup>th</sup> minutes, motion to approve Dr. Coyt and Ms. Grigsby second. Carried. Make motion to edit to change date due to clerical.

**MONTHLY FINANCIAL REPORT**

The Board reviewed the July 2022 financial reports. KCI change LPCC and LPCA certificates to be changed to 11 x 14 in size. No other questions or concerns. Looking for ways to allot money to further assist licensees.

**DPL REPORT**

- Still working on State emails, hoping to have information soon. Kristin Lawson is the new commissioner. She is an attorney. August 29<sup>th</sup> is her start date.
- Y.S. renewal- Re-open renewal, Dr. Parsons made motion. Ms. Grigsby seconds and motion passed.
- Email update.

- Contact Isabel about travel approval. Per Mr. Grayson All True will be handling tour. Dr. Brooks will get paperwork filled out. Needs to out of state travel. Dr. Brooks needs the Statute number from Ms. Stewart.

### **NEW BUSINESS**

- KMHCA/KCA request for licensing emails for elections- Ms. Hinton made update on KCA. Does not have most updated list. They are requesting all LPCC and LPCA from the LPC Board. KMHCA would like a complete email list. Dr. Brooks asked if the entire list could be sent to KMHCA. Mr. Leffel asked if the board could send an email to all licensees. Dr. Brooks asked about private and public reasons. Dawn Hinton or Chris Griffith will send email to me and Dr. Leffel would like to review so email will be sent by Ms. Bush by COB on Monday. Ms. Grigsby made motion to send email and Ms. Martin second. Carried. Working on applications to allow email access.
- Net CE -Remove from Agenda
- Denial Letters- Up to date on these, working on form letters.
- LPCA Supervision Agreements Psychoeducational Groups- No vote, just discussion. Dr. Coyt believes the regulation for supervision is vague. Application committee needs to check Section 5.
- Report from CRBS Meeting- 7 attended. Ms. Hood spoke out about the breakout sessions. Supervisors who are trained specific for disciplinary actions. Ms. Hood is proposing we have this. PA has the road map. Wait to hear from KYPRN. 2-week period for KYPRN. Talked to TN about an updated reciprocity. AACBS has a conference in February 7-9 in New Orleans.
- Reciprocity Agreement with North Carolina- Was approached at CRBS. Email sent to their counsel for a meeting.
- Flood Victim Certificates- Work with FEMA to get a group counsel and Dr. Brooks will coordinate with counsel. Waive fee, Dr. Coyt motion and Dr. Parsons seconded.
- LPCA Supervisor refusal- Dr. Brooks has allowed and BA will put the email in file. What justification should be approved? Dr. Brooks stated we change our process is that both the licensee and supervisor come to the next application meeting. Renewals is like a check-in point but Ms. Hood made a point that LPCA change supervisor. Evaluation questions to renewal application.
- FEMA

### **OLD BUSINESS**

- Regulations- Emailed regulations to board members and set a meeting for September 2<sup>nd</sup> at 1:00 pm. Ms. Grigsby motion to create meeting and Ms. Hood second. Motion is carried.
- Mr. Grayson gave update. Hang-out is August at 11:00 am

### **APPLICATIONS COMMITTEE**

Mr. Roberts move to go into executive session. for the board to enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications. All being in favor, Ms. Martin second the board entered closed session at 12:01 pm

Ms. Grigsby then Ms. Martin at 12:56 pm motioned to leave executive session. Mr. Parsons left to attend another meeting.

Ms. Grigsby motioned to approve the recommendations from the applications committee. Second by Ms. Hood.

- Vote to change from LPCA to LPCC for military regulation, refund fee \$150.00 moved to approve by Ms. Grigsby, second by Ms. Martin.

### **Licensed Professional Counselor Associate (LPCA)**

The applications committee made a recommendation to approve the following applications for:

*Gerri Brown, Stephanie Bruce, Veronica Case, Sarah Devriendt, Jonathan Edwards, Kari Housholder, Veronica Huddle, Lauryn Reckner, Nicholas Rives, Edmund Roberson, Elizabeth Simpson, Kara Smothers, Stacy Stevens, Shelby Strickland, David Sturgeon, Deandra Turner, Ashley Washburn, Shannon Wells*

### **Licensed Professional Clinical Counselor (LPCC)**

The applications committee made a recommendation to approve the following LPCC applications:

*Shelly Baxter, Ashley Curtis, Casha Demello, Amanda Dillow, Elizabeth Drain, Tanya Fluke, Amanda Fuchs, Maretta Garner, Jennifer Green, Jacob Henry, Marcie Holmes, Jennifer Howard, Jessica Johnson, Jennifer Judy, Leah Klensch, Hannah Lunde, Lacie Martinez, Gina Mcfadden, Elaina Mitchell, Jacqueline Mitchell, Sharla Mize, Leta Norman, Eric Ritz, Terence Rozzell, Allison Russell, Sarah Steger, Tiffany Thomas, Donna Tuttle, Melissa Wolfe, Trevor Woodworth, Amanda Wooton, Ashley Wright*

### **LEGAL COUNSEL**

- Ohio Reciprocity Agreement
- Moved to close session at 1:06 pm, motion made by Mr. Roberts, and second by Ms. Grigsby.
- Motion to move back to regular session at 1:15 pm by Mr. Roberts, second by Ms. Martin.

Motion from complaint committee, Ms. Martin seconds.

### **ADMINISTRATIVE HEARINGS**

2021LPC00003- Counsel to engage in settlement

2022LPC00002- Motion to dismiss

### **COMPLAINTS COMMITTEE**

2021LPC00042- Clarification from supervisor and supervisee

2022LPC00018- Investigation

2022LPC00021- Investigation

2022LPC00023- Resending letter

2022LPC00025- Investigation

2022LPC00026- Table to September 2022

2022LPC00027- Dismiss with caution

2022LPC00028- Investigation

### **LPC Investigations**

### **Continuing Education**

- Continuing education program request reviews and approved CEs can be found on the Board's website, <http://lpc.ky.gov> under the Continuing Education tab, and then LPC CE list.

Approvals and denials (Motion made by Ms. Hood and second by Ms. Martin)

**APPROVAL OF PER DIEM**

- July 19, 2022, Regular Board Meeting

**PER DIEM**

Ms. Grigsby makes motion and Ms. Hood seconded to approve per diem

**ADJOURN**

Ms. Grigsby made a motion to adjourn at 1:24 p.m. Motion, Dr. Coyt seconded, carried.



Dr. Andrea Brooks, Board Chair