

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
REGULAR BOARD MEETING**

**Minutes**

**October 12, 2011**

A Regular meeting of the Board of Licensed Professional Counselors was held on October 12, 2011, 9:00 a.m. at the Galt House in Louisville, Kentucky. The meeting was held in conjunction with the Kentucky Counselors Association annual meeting.

**MEMBERS PRESENT**

Mr. Timothy Robertson  
Dr. Martin Wesley  
Dr. Daya Sandhu  
Dr. Larry Sexton  
Mr. Christopher Griffith  
Ms. Judy Bradley

**OCCUPATIONS & PROFESSIONS STAFF**

Ms. Carolyn Benedict, Board Administrator  
Shannon Tivitt, Executive Director

**OFFICE OF THE ATTORNEY GENERAL**

Mr. James Grawe, Assistant Attorney General

**MEMBERS ABSENT**

None

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**CALL TO ORDER**

Mr. Robertson called the meeting to order at 9:05 a.m. Board members introduced themselves to the members of the audience.

**MINUTES**

The September 16, 2011 minutes were reviewed. Ms. Bradley made a motion they be approved as written. Motion seconded by Dr. Wesley. Motion carried.

**BOARD MONTHLY FINANCIAL REPORT**

The financial report was reviewed.

**REPORT FROM O&P**

Ms. Tivitt discussed the matter related to the Office of the Inspector General no longer being able to provide the Board with investigative services. It was discovered that they couldn't provide services outside of their own Cabinet. There are a couple of options that Board's are looking into. One would be to hire an independent investigator through the RFP process. Ms. Tivitt stated that she would send some sample RFP's to Ms. Benedict for distribution to Board members. And another option would be to share an investigator with another Board. She stated that she was continuing to explore other state agencies as well.

Ms. Tivitt reported that the new websites had gone live. She stated that appeared to be easier to navigate and were easier to be maintained. Several members of the audience stated that they had been online and liked the updated versions much better.

**OLD BUSINESS**

Mr. Grawe stated that the regulations were in their final format and would be filed by noon on Friday, November 14, 2011. Ms. Benedict was asked to forward the final version of the forms to him upon her return to the office on Thursday.

**NEW BUSINESS**

Tim Robertson, Board Chair, opened the floor for nominations of a new Board Chair. Dr. Sandhu nominated Larry Sexton. Dr. Wesley seconded the motion. The motion carried. Ms. Bradley nominated Dr. Wesley as Vice Chair. Mr. Griffith seconded the motion. The motion carried.

A motion was made by Ms. Bradley to set the following meeting schedule for 2012:

January 20, 2012	May 18, 2012	September 21, 2012
February 17, 2012	June 15, 2012	October 18, 2012
March 16, 2012	July 20, 2012	November 16, 2012
April 20, 2012	August 17, 2012	December – NO MEETING

Dr. Sexton seconded the motion. The motion carried.

The board discussed how to handle LPCA renewals for licensee's who had not completed the required number of hours of supervision in the last licensure year. It was decided that Dr. Sexton would draft a

letter to be sent to licensee's asking for an explanation as to why they were not in compliance with the requirement.

At 10:05 a.m., and in compliance with KRS 61.878(1)(j), Dr. Wesley made a motion that the Board go into Executive Session. At 10:15 a.m. Mr. Griffith made a motion to come out of Executive Session. Mr. Griffith made a motion that the October 21, 2011 hearings be heard by a panel of the Board. Ms. Bradley seconded the motion. The motion carried.

#### **COMPLAINTS/OTHER LEGAL MATTERS**

2011-01 – Administrative charges pending. Ongoing.

2011-02 – Ongoing.

The following applicants were previously preliminarily denied and are currently on appeal:

Amanda Blackburn  
Angela Lucas-Lechleiter  
Jackie Newman

Ms. Tammy Hines notified the Board that she wished to withdraw her appeal.

A hearing is set for Friday, October 21, 2011 in the appeals. A motion was made by Mr. Robertson to allow the hearing to be heard by a panel of the board. Mr. Sexton seconded the motion. The motion carried.

#### **APPLICATION REVIEW**

Dr. Wesley made a motion to accept the following recommendations from the application committee. The motion carried.

#### **LPCA APPLICATIONS**

The following LPCA applications were approved: *Alissa Anaya, Adam Bockhorst, Jeannine Buhse, Randa Bush, Jeremy Fairchild, Adam Hensley, John McQueen, Teresa Miniard, Matthew Taylor*

The following LPCA applications were deferred: *Aimee Bond, George Ferriell, Jr., Adrine Hardy, Ashley Mitchell, Katherine Riley, Shelby Sallade,*

The following LPCA Application were deferred pending supervision: *Christy Conrad, Jocelyn Westerman*

The following LPCA applications were preliminarily denied: *None*

#### **LPCA SUPERVISORY AGREEMENTS**

The following LPCA Supervisory Agreements were approved: *Tracey Bryant, Kasey Compton, Eric Gross, Laura Keith, Tracy Oliver, Whitney Richardson, Jay Shuck, Frank Taylor, Gordon Wieland*

The following LPCA Supervisory Agreements were denied: *None*

#### **LPCC APPLICATIONS**

The following LPCC applications were approved: *Alyson R. Boyer, Ken D. Engebretson, Maryloretto R. Resing, Stephanie L. Weaver*

The following LPCC applications were deferred: *Laura A. Godby, John B. West*

The following LPCC applications were denied: *None*

#### **LPCC ENDORSEMENT APPLICATIONS**

The following LPCC applications for licensing through endorsement were approved:

The following LPCC applications for licensing through endorsement were denied: *Terry L. Richards*

#### **LPCC/LPCA REINSTATEMENT APPLICATIONS**

The following LPCA application for reinstatement was approved: *Stacy Baca*

**CONTINUING EDUCATION APPLICATIONS**

The following applications for continuing education were approved:

*Cross Country Education – Playtherapy and Beyond: Treatment Techniques and Strategies with Children and Pre-Adolescents – August 19, 2011 - 6 hours*

*Cumberland River Comprehensive Care Center – Illegal Drugs and Associated Behavior: The Community Effect – December 2, 2011 – 6 hours*

*Kentucky Association of Sexual Assault Programs – 13<sup>th</sup> Annual Ending Sexual Assault and Domestic Violence Conference – November 29, 2011 – December 2, 2011 – 62.5 hours*

*Operation UNITE – Kentucky Medical Communities United – November 12, 2011 – 6 hours*

*Southeast Kentucky Area Health Education Center – Our World, Your World, Their World: Free From Elder Abuse – October 13, 2011 – 7.8 hours*

*TCU Institute of Child Development – Empowered to Parent (Kids from Hard Places) – November 11-12, 2011 – 12 hours*

*The Ridge Behavioral Health – Staying Alive Kentucky; The Drama of it All: The Teenage Years – November 4, 2011- 8 hours*

*Western Kentucky University – Neresa B. Minatrea, Ph.d., LPCC – Board Approved Supervision Training for Supervisors to Supervise LPCA's – 3 hours*

**TRAVEL AND PER DIEM**

Motion made by Dr. Sandhu for approval of travel and per diem. Motion seconded by Mr. Griffith. The motion carried.

**NEXT MEETING**

The next meeting of the LPC board is scheduled for Friday, November 18, 2011 at 9:30 a.m. It will be held at the Board's office located at 911 Leawood Drive in Frankfort, Kentucky.

**ADJOURNMENT**

With no further business being brought before the board the meeting was adjourned at 10:15 a.m.

Approved November 18, 2011