

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
November 5, 2015**

A regular meeting of the Board of Licensed Professional Counselors was held on November 5, 2015 at 9:00 a.m. the Crowne Plaza Hotel, Louisville, KY.

MEMBERS PRESENT

Mr. Christopher Griffith
Dr. Charles Pemberton
Dr. John Rigney
Dr. Martin Wesley
Dr. Imelda Bratton

MEMBERS ABSENT

Dr. Kim Naugle

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator

OFFICE OF THE ATTORNEY GENERAL

Mr. Brian Judy, Assistant Attorney General

GUESTS

Dawn Rowe, Former KCA President

CALL TO ORDER

Mr. Griffith called the meeting to order at 9:44 a.m.

MINUTES

Dr. Pemberton made a motion to defer reading the October 16, 2015 minutes. Dr. Wesley seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Jarboe reported the current events of O&P including the ongoing biennial budgeting, a report on the online renewal process, interim Board Administrator responsibilities, office closure dates, and an update on the Healthcare Workforce Capacity Initiative.

BOARD ATTORNEY REPORT

Mr. Judy presented the Board with a Memorandum of Agreement from the Attorney General's Office. Dr. Pemberton motioned for the Board to accept the agreement, continuing with the current legal services at the current rate of service, Dr. Rigney seconded the motion, and the motion carried. Mr. Griffith signed the Memorandum of Agreement.

Mr. Judy also reported that a Statement of Consideration for 201 KAR 36:030 must be filed by November 15, 2015 to include the amendments to the requirements of suicide prevention, training, and management for the first year of licensure versus every 6 years of licensure.

OLD BUSINESS

Dr. Rigney motioned for the Board to pay for Dr. Pemberton and Mr. Judy to attend the Federation of Associations of Regulatory Boards conference January 28-31, 2016. Dr. Wesley seconded the motion and the motion carried.

NEW BUSINESS

The Board will continue meeting on the third Friday of the month for regular Board meetings in 2016 with exception in November. They will meet on November 10, 2016 at the KCA Conference in Louisville, KY.

The Board will also have a retreat on February 3-4, 2016, 8:00am-4:00pm, at General Butler State Park. The purpose of the retreat will be to continue amending regulations and forms.

Dr. Bratton motioned for the Board to write a letter of support to the American Counseling Association governing Counsel. Dr. Pemberton seconded the motion and the motion carried.

Mr. Griffith appointed Dr. Bratton to the Complaints Committee, replacing Dr. Naugle.

Dr. Wesley motioned for the Board to approve Jill Duba Sauerheber as an instructor for LPCA Supervisor training courses. Dr. Bratton seconded the motion and the motion carried, unanimously.

Dr. Wesley motioned for the Board to purchase a plaque, honoring Mr. Gordon Slone, Executive Director of O&P, in recognition and appreciation for his service since he will be retiring soon. Dr. Bratton seconded the motion and the motion carried.

COMPLAINTS/OTHER LEGAL MATTERS

The following cases are ongoing:

- 2014-18
- 15-KBPC-0177
- 2015-02
- 2015-04
- 2015-06
- 2015-12
- 15-KBPC-0149
- 2017-17 A&B
- 2015-19 A&B
- 15-KBPC-0178
- 2015-20
- 2015-21 A&B
- 2015-22 A&B
- 2015-23
- 2015-24
- 2015-25
- 2015-26
- 2015-27
- 2015-28 A&B
- 2015-29
- 2015-30 A&B
- 2015-31 A&B

TRAVEL AND PER DIEM

Dr. Wesley moved for approval of travel and per diem for today's Board meeting. The motion was seconded by Dr. Pemberton and the motion carried.

NEXT MEETING

The next meeting of the Board is scheduled on Friday, December 4, 2015, 9:30am, at the Board Office.

ADJOURNMENT

With no further business being brought before the board, Dr. Rigney made a motion to adjourn the meeting, Dr. Pemberton seconded the motion, and the motion carried. The meeting was adjourned at 3:05 p.m.

Minutes prepared by and Diana Jarboe
November 19, 2015