

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
REGULAR BOARD MEETING**

**Minutes**

**November 18, 2011**

A Regular meeting of the Board of Licensed Professional Counselors was held on November 18, 2011, 9:00 a.m. at the Office of Occupations and Professions.

**MEMBERS PRESENT**

Mr. Timothy Robertson  
Dr. Martin Wesley  
Dr. Daya Sandhu  
Dr. Larry Sexton  
Mr. Christopher Griffith  
Ms. Judy Bradley

**OCCUPATIONS & PROFESSIONS STAFF**

Ms. Lindsey Lane, Board Administrator  
Jeremy Horton, Deputy Executive Director

**OFFICE OF THE ATTORNEY GENERAL**

Mr. James Grawe, Assistant Attorney General

**MEMBERS ABSENT**

None

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**CALL TO ORDER**

Dr. Larry Sexton called the meeting to order at 9:32 a.m. Board members introduced themselves to the members of the audience.

**MINUTES**

The October 12, 2011 minutes were reviewed. Mr. Robertson made a motion they be approved with one small revision. Motion seconded by Ms. Bradley. Motion carried.

**BOARD MONTHLY FINANCIAL REPORT**

The financial report was reviewed.

**REPORT FROM O&P**

Deputy Executive Director Jeremy Horton discussed the two new Supervisors the office now has on staff. Mr. Horton explained work load is extremely heavy for all Administrators right now and these Supervisors would help assist Administrators in establishing a more efficient method of handling all licensee questions and concerns. Mr. Robertson expressed the desire to bring in additional help if possible to assist Ms. Benedict.

Mr. Horton also explained the Board would no longer be able to use the services of the Office of Inspector General and they may need to be considering hiring their own Investigator for Board work. Mr. Horton provided some examples of a "solicitation" in which the Board would prepare in order to seek someone for this position. Dr. Sandhu made a motion for the Office of Occupations and Professions to create a Request for Proposal for a six month time period and would like to set a cap of \$15,000 for one Investigator.

**OLD BUSINESS**

Mr. Grawe stated that regulations 060 and 070 have been filed. A public comment hearing was scheduled for November 21, 2011 but no comments were received. If no comments are received by the deadline of November 30, 2011, the regulations will go before a Sub-Committee in December.

**NEW BUSINESS**

Tim Robertson made a motion to approve the attendance of anyone from the Board that is attending the ACA Conference in March and the AASCB Conference in January. Dr. Sandhu seconded that motion and it carried.

Mr. Robertson discussed a letter that had supposedly been mailed out by the Social Work Board. After some investigation the Board found that there never was a letter mailed out. The Board feels the SWB may be confusing people by the language they use regarding licensure. Mr. Grawe explained that there are people that assume they're not required to seek a license and can practice Social Work as a non-profit, or hold a more philanthropic title. The Social Work Board is working to fix this problem so individuals assuming they don't need to seek licensure will realize that they do need the license to practice in the state.

The Board discussed the role of KACES and Counselors in assisting and providing feedback to the Board. Dr. Sexton feels this would give the Board an advantage and they would receive suggestions and insight from others. Dr. Wesley explained the newsletter would also allow licensees to see what actions the Board has taken without attending meetings. Dr. Sexton informed the Board he plans to start sending the agenda to all University's and others that areas of the meeting may apply to. Mr. Robertson asked for a listserv of all Licensed Professional Counselors.

The Board discussed sending letters out to all LPCA's who do not have the 36 hours of individual supervision. Mr. Robertson asked that the Board add a sentence in the letter that there is still a requirement of at least one face-to-face hour of Supervision. Mr. Grawe feels until the regulations are complete the Board may want to wait on sending this letter. The Board did make the decision to Carbon Copy all Supervisors of these individuals so they're aware that their Supervisees are lacking the required hours for licensure. Ms. Bradley made a motion to send the letter to all individuals that this letter applied to. Mr. Wesley seconded the motion. The motion carried. Mr. Grawe agreed to revise the letter and send it to Ms. Benedict and the board for review.

On behalf of the Board Dr. Sexton presented a plaque to outgoing chair, Tim Robertson, for his service to the Board over the last year.

#### **COMPLAINTS/OTHER LEGAL MATTERS**

2011-01 – Administrative charges pending. Ongoing.  
2011-02 – Ongoing.

Dr. Wesley made a motion to accept the recommendations panel concerning the two hearings on Newman and Blackburn. Dr. Sandhu seconded that motion and it carried. Dr. Sexton recused himself from the vote.

#### **APPLICATION REVIEW**

Ms. Bradley made a motion to accept the recommendations from the application committee. Mr. Griffith seconded that motion and it carried.

#### **TRAVEL AND PER DIEM**

Motion made by Dr. Sandhu for approval of travel and per diem. Motion seconded by Dr. Wesley. The motion carried.

#### **NEXT MEETING**

The next meeting of the LPC board is scheduled for Friday, January 20, 2011 at 9:30 a.m. It will be held at the Board's office located at 911 Leawood Drive in Frankfort, Kentucky.

#### **ADJOURNMENT**

With no further business being brought before the board the meeting was adjourned at 2:09 p.m.

Prepared by Lindsey Lane  
November 2011