

KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING
Minutes
May 20, 2011

A Regular meeting of the Board of Licensed Professional Counselors was held on May 20, 2011, 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

MEMBERS PRESENT

Mr. Timothy Robertson
Dr. Martin Wesley
Dr. Daya Sandhu
Dr. Larry Sexton
Mr. Christopher Griffith

OCCUPATIONS & PROFESSIONS STAFF

Ms. Carolyn Benedict, Board Administrator
Mr. David Garr, Outgoing Deputy Executive Director
Mr. Jeremy Horton, Deputy Executive Director

OFFICE OF THE ATTORNEY GENERAL

Mr. James Grawe, Assistant Attorney General

MEMBERS ABSENT

Ms. Judy Bradley

VISITORS

Ms. Tammy Hines
Ms. Janet Mikesell

CALL TO ORDER

Mr. Robertson called the meeting to order at 9:40 a.m.

SWEARING IN OF NEW BOARD MEMBERS

Mr. Robertson introduced and welcomed the two new board members, Christopher Griffith and Dr. Martin Wesley. Ms. Benedict swore them in.

MINUTES

The April 15, 2011 minutes were reviewed. Dr. Sandhu made a motion they be approved. Motion seconded by Dr. Wesley. Motion carried.

FINANCIAL STATEMENT

The Financial Statement was reviewed. Mr. Grawe told the Board that he had erroneously billed the board \$50 that should be charged to a different Board. He said he would take care of reversing that charge.

EXECUTIVE DIRECTOR REPORT

Mr. Garr, outgoing Deputy Executive Director, introduce Mr. Jeremy Horton, the incoming Deputy Executive Director. Following introductions, Mr. Horton explained to the Board members that arrangements should have been made for Ms. Benedict to continue providing administrative support to the Board at the last meeting. A conflict arose after she had reached 40 work hours that week because of a restriction on overtime during a furlough week. Mr. Horton told members that the office could have made arrangements for her to have stayed and that they failed to do so.

Mr. Garr announced that he would be leaving the Office of Occupations and Professions on June 15, 2011. The Board expressed their appreciation to Mr. Garr for working with them and wished him well in his future endeavors.

NEW BUSINESS

Ms. Tammy Hines addressed the Board. Ms. Hines' application for licensing through endorsement from Tennessee had been previously denied. Upon review of the application the application committee didn't feel that Ms. Hines graduate coursework met the requirements in Areas 6 and 7 of Section 5 in the application. Ms. Hines brought additional documentation to support her position that the coursework did. Also, the Board stated that Ms. Hines could not apply through the endorsement process because she had not yet been licensed a minimum of 5 years. However, she could apply as an LPCC through the standard process.

Ms. Janet Mikesell had also applied for licensing through endorsement from Pennsylvania and had been denied. Upon review of her application the application committee had previously denied her because she was lacking coursework in several different areas. Ms. Mikesell also brought documentation to support her position that her coursework did meet the requirements.

Following their appearance before the Board, Dr. Wesley made a motion at 10:32 a.m. to go in to executive session in accordance with KRS 61.810(1)(c). Dr. Sandhu seconded the motion. The motion carried. At 11:20 a.m. Dr. Wesley made a motion to come out of executive session. Mr. Griffith seconded

the motion. Back in session Dr. Sandhu made a motion to deny licensure to Ms. Hines. Mr. Griffith seconded the motion. The motion carried. Coursework in Area 7 of Section 5 was accepted. However, Area 6 of Section 5 was still found not to meet the requirement. Fifty-five hours of graduate coursework was approved. Ms. Benedict will send Ms. Hines a letter informing her of the Board's decision and of her right to appeal and request a hearing.

Dr. Wesley made a motion to deny approval of a license to Ms. Mikesell. Dr. Sandhu seconded the motion. While Ms. Mikesell has a qualifying masters she is still lacking enough graduate semester hours to fulfill the 9 core areas required for licensing. Ms. Benedict will send Ms. Mikesell a letter informing her of the Board's decision and of her right to appeal and request a hearing.

OLD BUSINESS

The Board discussed the need for a work session for the purpose of revising statutes and regulations, revising forms, testing, web-based supervision and other matters. It was agreed that the work session would be held on Thursday, June 9, 2011, beginning at 9:00 a.m. at the Board's offices in Frankfort. Alternative locations were discussed, however, it was the consensus of the members that it would work best to have the meeting in Frankfort.

ADDITIONAL NEW BUSINESS

Information with regard to upcoming ethics training was given to the Board. No dates have been set.

Email correspondence from Jill West was reviewed. Ms. West is a board approved supervisor whose supervisee was out on medical leave. Her question was how she should handle the matter with regard to supervision. It was agreed that her license be terminated until she returned to work and resumed supervision. And that she should contact the Board when supervision resumed.

Email correspondence from Donna Hardy was reviewed. Ms. Hardy had emailed with questions regarding licensure and insurance. Upon receipt Ms. Hardy was immediately notified that must Cease and Desist practicing in Kentucky as she was not currently licensed to do so. A copy of her job description was faxed for Board review as well. After reviewing, Ms. Benedict was asked to send Ms. Hardy a Cease and Desist letter informing her that the duties detailed in her job description required her to be licensed to practice in Kentucky.

Email correspondence from Kasey Hegedus was reviewed. Ms. Hegedus had contacted the Board with regard to her current position and reinstatement. Upon review it was determined that Ms. Hegedus did need to reinstate her license for her current position and Ms. Benedict was asked to instruct her as to the process for reinstatement.

Mr. Robertson provided members with information regarding the Association for Counselor Education and Supervision conference being held October 26-30, in Nashville, Tennessee. Dr. Sexton made a motion that the board members be allowed to attend the conference and have their expenses paid by the Board. Dr. Wesley seconded the motion. The motion carried.

Mr. Robertson asked Board members if they would like to sponsor a beverage break at the Kentucky Counselor's Association meeting being held in Louisville, October 11-13, 2011. Mr. Griffith made a motion that the Board sponsor a beverage break in the amount of \$1,500.00 again this year. Dr. Sandhu seconded the motion. The motion carried.

COMPLAINTS/OTHER LEGAL MATTERS

Mr. Grawe, the Assistant Attorney General representing the Board, gave new board members a brief overview of the services the Board was provided by their office.

07-003 – Attorney drafting letter to licensee
2010-02 – Administrative charges pending
2010-05 – Administrative charges pending
2011-01 – Referred to the OIG for further investigation
2011-02 – Ongoing
2011-03 – Ongoing

APPLICATION REVIEW

Dr. Sexton made a motion to accept all applications as submitted. Dr. Wesley seconded the motion. The motion carried.

TRAVEL AND PER DIEM

Motion made by Dr. Sandhu for approval of travel and per diem. Motion seconded by Dr. Sexton. The motion carried.

NEXT MEETING

The next regular Board meeting is scheduled for June 17, 2011 at 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

ADJOURNMENT

Being no further business to come before the Board Mr. Robertson declared the meeting adjourned at 1:20 p.m.

Prepared June 15, 2011

By Carolyn Benedict