

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
REGULAR BOARD MEETING**

**Minutes  
March 20, 2009**

A Regular meeting of the Board of Licensed Professional Counselors was held on March 20, 2009 at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

**MEMBERS PRESENT**

Allen E. Hall, M.A., Chair  
Neresa B. Minatrea, Ph.D, Vice Chair  
Timothy Robertson, M.A.  
Judy Bradley, M.A.  
Alice Walker, Ed. D.

**OCCUPATIONS & PROFESSIONS STAFF**

Carolyn Kyler, Board Administrator  
Frances Short, Director  
Barbara Rucker, Administrative Section Supervisor

**OTHERS PRESENT**

James Grawe, Office of the Attorney General

**MEMBERS ABSENT**

Daya Singh Sandhu, Ed.D.

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**CALL TO ORDER**

Mr. Hall called the meeting to order at 9:40 a.m.

**MINUTES**

Motion was made by Mr. Robertson to approve the minutes with amendments. Dr. Walker seconded the motion. The motion carried.

**FINANCIAL STATEMENT**

Motion was made by Ms. Bradley to approve the financial statement. Dr. Walker seconded the motion. The motion carried.

**DIRECTOR'S REPORT**

Ms. Short informed the Board that control of the websites would be moving from the Finance and Administration Cabinet to the Public Protection and Regulation Cabinet. That is the Cabinet the Division is currently under. This will allow the Division to make their own website updates and revisions thus making the changes and revisions in a more timely manner.

**COMPLAINTS/OTHER LEGAL MATTERS**

Complaint Committee reports is as follows:

0607 and 07-002 – Injunction pending  
0611 – Ongoing  
07-001 – Ongoing  
07-003 – Ongoing  
09-001 – Ongoing  
09-002 – Ongoing

**OLD BUSINESS**

The supervision regulation was discussed and some minor revisions were made. Mr. Grawe agreed to put the regulation in its final format and distribute it to the Board members for a final review prior to filing. Upon receipt of the regulation from Mr. Grawe, Ms. Kyler was asked to forward it to all Board members for review and comment.

**NEW BUSINESS**

The date of the April Board meeting has been changed from April 16, 2009 to April 20, 2009. It will be held in conjunction with the KMHCA Conference in Somerset, Kentucky. Ms. Bradley made a motion that all Board members attending the meeting be reimbursed for their registration, membership, food, lodging, and all others costs involved by attending the conference. In addition, the motion included that Mr. Grawe and Ms. Kyler also be reimbursed for lodging, food, and all other costs involved with their attendance at the Board meeting. Dr. Minatrea seconded the motion. The motion carried.

The Board reviewed information received from the Fiscal Section of the Division of Occupations and Professions related to the renewal fee paid by Kristi Robin Vaughn. The check had been returned as there were insufficient funds available. The check was deposited again and was subsequently returned again. Ms. Vaughn was notified and given an opportunity to make the check good but did not. Based

upon the facts, Ms. Kyler was instructed to notify Ms. Vaughn that her license had been terminated due to non-renewal and that she must now reinstate.

APPLICATION REVIEW

Dr. Minatrea made a motion that the Board approve all actions taken on applications as follows:

APPLICATIONS FOR LPCA

The following applications for LPCA were approved: Teresia Davidson-Griffith, Kelly L. Harris, Martha Stone, Tracey Shepherd, Sharon Hardy, Carol Miller, Maribeth J. Thomas, Wendell Hamilton, Teresa Stamper Watts, Amelia S. Robinson, Philip C. Pursley, Candice M. Blackburn, Garnetta Nickell, Alecia Byassee, Deniece Jackson-Bell,

The following applications for LPCA were deferred: Bobbi J. Hall Davis, Brooke M. Hatcher, Chrisha B. Anderson, Rosa Brummett Shelton, Margaret Johnson, Sandy Davidson, Marie Joule, Christy Harris, John Hishmeh

The following applications for LPCA were denied: Connie Adkins, Christy Harris

APPLICATIONS FOR LPCC

The following applications for LPCC were approved: Mark Saderholm, William P. Meyers, Melanie Bierenbaum, Sarah Royse, Steve Tackett, Meg Strong, Jennifer L. McDaniel,

The following applications for LPCC were denied: Cynthia McManus

LPCA SUPERVISION CONTRACT REVIEW

The following supervision contracts were approved: Kelly Nunley (Marianne McClure), Laurie Willhite (Barbara Johnson), Carol Lothery (Marjorie Miller)

The following supervision contracts were denied:

APPLICATIONS FOR REINSTATEMENT

The following applications for Reinstatement were approved:

CONTINUING EDUCATION

The following applications for continuing education were approved:

The motion was seconded by Mr. Robertson. The motion carried.

Seven Counties Services, Inc. – Verbal De-escalation – 3 hours  
Seven Counties Services, Inc. – Reactive Attachment Disorder Assessment and Treatment – 3 hours  
Seven Counties Services, Inc. – Suicide Risk Assessment – 3 hours  
Division of Mental Health and Substance Abuse – Medication Assisted Treatment for Opiate Dependence – 2.5 hours  
Kentucky Association for Gerontology – Kentucky Association for Gerontology 2009 Conference: Active Aging a Lifelong Experience – 9.3 hours  
Pathways, Inc. – Autism 3 Hour Boot Camp by Kentucky Autism Training Center at University of Louisville – 3 hours  
The Kentucky Psychoanalytic Institute – MFT 201: The Sexual Relationship – 15 hours  
RiverValley Behavioral Health – Bipolar Disorder in Teens – 10 hours  
RiverValley Behavioral Health – The Ice That Burns: Community Strategies for Combating Methamphetamine – 8.25  
RiverValley Behavioral Health – Basic Intensive Week – 27 hours  
RiverValley Behavioral Health – Signs and Symptoms of Child Sexual Abuse – 3 hours  
Comprehend, Inc. – Recognizing and Reporting Child Abuse and Neglect and Shaken Baby Syndrome – 2 hours  
Middle Cumberland Counseling Association/Phoenix Preferred Care – Coping with Pain: The Who, What and Whys of Self-Injury – 3 hours  
Rivendell Behavioral Health Services – 6 hours  
Hazard Perry County Community Ministries – Community Collaboration for Children Annual Conference – 4.5 hours

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The following applications for continuing education were denied:

Seven Counties Services, Inc. Ethics/Dual Relationships – Clinical – presenter qualifications not attached

TRAVEL AND PER DIEM

Motion made by Ms. Bradley for approval of travel and per diem. Motion seconded by Dr. Walker. The motion carried.

NEXT MEETING

The next regular Board meeting is scheduled for Monday, April 20, 2009 at 8:30 a.m. The complaint review committee will meet at 9:00 a.m.

ADJOURNMENT

Being no further business to come before the Board Mr. Hall declared the meeting adjourned at 12:00 p.m.

APPROVED  
May 15, 2009

Prepared by Carolyn Kyler  
March 25, 2009