

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**  
**REGULAR BOARD MEETING**  
**Minutes**  
**June 17, 2011**

A Regular meeting of the Board of Licensed Professional Counselors was held on June 17, 2011, 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

**MEMBERS PRESENT**

Mr. Timothy Robertson  
Dr. Martin Wesley  
Dr. Daya Sandhu  
Dr. Larry Sexton  
Mr. Christopher Griffith  
Ms. Judy Bradley

**OCCUPATIONS & PROFESSIONS STAFF**

Ms. Carolyn Benedict, Board Administrator

**OFFICE OF THE ATTORNEY GENERAL**

Mr. James Grawe, Assistant Attorney General

**VISITORS**

Ms. Tammy Hines  
Ms. Amanda Blackburn

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**CALL TO ORDER**

Mr. Robertson called the meeting to order at 10:15 a.m.

**MINUTES**

The May 20, 2011 minutes were reviewed. Ms. Bradley made a motion they be approved with amendments. Motion seconded by Dr. Wesley. Motion carried.

**FINANCIAL STATEMENT**

The Financial Statement was reviewed.

**VISITORS**

Ms. Tammy Hines supplied the Board with additional information for review and asked for reconsideration of her denied application for license in Kentucky as an LPCC. Ms. Hines was assured that the information would be taken into consideration when the Board reviewed her application later in the meeting. She was informed that the Board's decision would be sent to her in writing and that if it remained denied she would have the right to appeal the decision and request a hearing.

Ms. Amanda Blackburn supplied the Board with supporting documentation and asked for reconsideration of her denied application for license in Kentucky as an LPCC. Ms. Blackburn was assured that the information would be taken into consideration when the Board reviewed her application later in the meeting. She was informed that the Board's decision would be sent to her in writing and that if it remained denied she would have the right to appeal the decision and request a hearing.

**EXECUTIVE DIRECTOR REPORT**

The Board was informed that Ms. Tivitt was attending the Kentucky State Board for Proprietary Education meeting that was being held at the same time. There were matters with the Board that required her attention as Executive Director and she was unable to attend the LPC board meeting. Mr. Horton had some urgent personnel matters that required his immediate attention. Mr. Robertson asked that the minutes reflect that no Executive Director report was given because no representative from the Office of Occupations and Professions was present.

**OLD BUSINESS**

A report on the recent work session was discussed. Suggestion regulation changes were reviewed and discussed. Mr. Grawe will be rewriting the definition for face-to-face supervision and add it to the regulations. This will further clarify the meaning of "face-to-face." He will bring the revised language to the next meeting on July 8, 2011. Mr. Grawe will also be revised language with regard to "related degree" and bring that to the July 8, 2011 for review by the Board. Language with regard to LPCA's being required to submit semi-annual reports with regard to supervised experience being accrued. The question also arose as to how the Board would enforce the requirement. Dr. Wesley agreed to continue revising the LPCA semi-annual report form.

Ms. Benedict agreed to revise the application for licensure making one application for LPCA and a separate one for LPCC.

**NEW BUSINESS**

Dr. Sexton made a motion that the Board pay the \$800.00 membership dues to the America Association of State Counseling Boards. Dr. Wesley seconded the motion. The motion carried.

**COMPLAINTS/OTHER LEGAL MATTERS**

Mr. Grawe, the Assistant Attorney General representing the Board, gave new board members a brief overview of the services the Board was provided by their office.

07-003 – Attorney drafting letter to licensee  
2010-02 – Administrative charges pending  
2010-05 – Administrative charges pending  
2011-01 – Referred to the OIG for further investigation  
2011-02 – Ongoing  
2011-03 – Ongoing

**APPLICATION REVIEW**

Dr. Sexton made a motion to accept all applications as submitted. Dr. Wesley seconded the motion. The motion carried.

**LPCA Applications**

The following LPCA applications were approved: *Elizabeth Carter Caudill, Mary Darcy, David Gerkin, Virginia N. Gilpin, Henry Griffin, Kathryn Fitzgerald Ryan, Brittany Allison Skipper, Angela M. Smith,*

The following LPCA applications were deferred: *Hillery M. Gilliland, Sonya Marie Lockhart, Melissa Ludka, Lindsey L. Newman, Wendy Russell, Jillian G. Thomson, Amanda M. Townsell, Shannon R. Walker, Jennifer Woosley, Isabella M. Zembrodt*

The following LPCA applications were denied: *Shara K. Anglin, Patricia Hurst-Smith, Angela Lucas-Lechleiter, George Moravia, Jackie F. Newman, Emily Vaught,*

**LPCA Supervisory Agreements**

The following LPCA Supervisory Agreements were approved: *Kathryn N. Bowers, Daniel Brantley-Gilbert, Liisa Lucas, Robert Charles Newcomb, Phillip Noffsinger, Courtney Patrick, Mistie Pyles*

The following LPCA Supervisory Agreements were denied: *Jeremy Smith*

**LPCC Applications for Licensing Through Endorsement**

The following LPCC Applications for Licensing Through Endorsement were approved: *Lucinda Boright*

The following LPCC Applications for Licensing Through Endorsement were denied: *Kelly J. Arens, Amanda Blackburn, Tammy Hines*

**LPCC Applications**

The following LPCC applications were approved: *Heather Byrd, Catherine S. Gamm, Jennifer J. Gregg, Lindsey Lanham, Nicole M. Moore, Lauren M. Mullins, Monica R. Poynter, Rachel C. Turk*

**Reinstatement Applications**

The following LPCA Applications for Reinstatement were approved: *Brenda Houston, Rhonda Miller*

The following LPCC Applications for Reinstatement were approved: *Debra Ratliff*

**Applications for Continuing Education**

Bluegrass Regional MH-MR Board, Inc. – Health Literacy: Why Consumers Don't Understand Health Care Information and What you Need to Know to Help Them – 1 hour  
Bluegrass Domestic Violence Program – Affluent Affliction – Shattering the Myths of Domestic Abuse in Affluent Marriages – 3 hours  
Bluegrass Regional MH-MR Board, Inc. – School Based Services: An Introduction – 3 hours  
Bluegrass Regional MH-MR Board, Inc. – TF-CBT Roundtable Discussion – 3 hours  
Bluegrass Regional MH-MR Board, Inc. – Crisis Prevention and De-escalation Strategies – 3 hours  
Bluegrass Regional MH-MR Board, Inc. – Sense-Able Connections – 1 hour  
Bluegrass Regional MH-MR Board, Inc. – Co-Morbid IDD & MH – 3 hours

Bluegrass Regional MH-MR Board, Inc. – Client Engagement and Time Management: The 53 Minute Hour – 3 hours

Bluegrass Regional MH-MR Board, Inc. – Motivational Interviewing – 12 hours

Bluegrass Regional MH-MR Board, Inc. – Transforming Services through Peer Support – 3 hours

Bluegrass Regional MH-MR Board, Inc. – 202A: Half Empty or Half Full? – 3 hours

Bluegrass Regional MH-MR Board, Inc. – School Based Services: An Introduction – 3 hours

Bluegrass Regional MH-MR Board, Inc. – TF-CBT Roundtable Discussion – 3 hours

Bluegrass Regional MH-MR Board, Inc. – Crisis Prevention and De-escalation Strategies – 3 hours

Bluegrass Regional MH-MR Board, Inc. – Sense-Able Connections – 1 hour

Bluegrass Regional MH-MR Board, Inc. – Co-Morbid IDD & MH – 3 hours

Bluegrass Regional MH-MR Board, Inc. – Client Engagement and Time Management: The 53 Minute Hour – 3 hours

Bluegrass Regional MH-MR Board, Inc. – Motivational Interviewing – 12 hours

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Bluegrass Regional MH-MR Board, Inc. – Transforming Services through Peer Support – 3 hours

Bluegrass Regional MH-MR Board, Inc. – 202A: Half Empty or Half Full? – 3 hours

Butch Losey – Creativity in Counseling: Practical Application of Combining Counseling and the Creative Arts – 6 hours

Lake Cumberland Children's Advocacy Center – Treating Trauma Victims Utilizing Trauma Focused-Cognitive Behavior Therapy – 6.5 hours

NorthKey Community Care – Sexual Abuse: The Trauma Bond – 3 hours

Ramey Estep Homes – The Challenge of Co-Occurring Disorders – 2.75 hours

The Ridge Behavioral Health System – Evidence Based Approaches for Working Effectively with Children, Adolescents, and Adults – 3 hours

Seven Counties Services, Inc. – Summer Training 2011 – 12 hours

Seven Counties Services, Inc. – Domestic Violence: Treatment Implications for Survivors – 3 hours

Seven Counties Services, Inc. – Celebrate Recovery Conference 2011 – 4 hours

### **TRAVEL AND PER DIEM**

Motion made by Dr. Sexton for approval of travel and per diem. Motion seconded by Ms. Bradley. The motion carried.

### **NEXT MEETING**

Because of scheduled conflicts for several board members on July 15, 2011 Dr. Sexton made a motion that the next regular Board meeting be held on July 8 at 9:30 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

### **ADJOURNMENT**

Being no further business to come before the Board Mr. Robertson declared the meeting adjourned at 2:00 p.m.

Approved  
July 8, 2011