

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
SPECIAL MEETING MINUTES  
July 30, 2018**

A special meeting of the Kentucky Board of Licensed Professional Counselors was held at the Frankfort office on July 30, 2018 at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, KY.

**MEMBERS PRESENT**

Dr. Imelda Bratton  
Dr. Andrea Brooks  
Christopher Griffith  
Mark Hamm  
Brian O’Rear

**DPL STAFF**

Lyndsay Sipple, Board Administrator  
Susan Ellis, DPL financial section supervisor  
Isaac VanHoose, DPL Commissioner  
Kelly Childers, Previous Board Administrator

**LEGAL COUNSEL**

Quincy Ward, PPC Office of Legal Services

**MEMBERS ABSENT**

Dr. Marty Wesley

**OTHERS**

Karen Cook, KCA

---

**CALL TO ORDER**

Dr. Imelda Bratton, Board Chair, called the meeting to order at 10:12 a.m.

**MINUTES**

Brian O’Rear moved to approve the minutes from the June 15, 2018 meeting with amendments. Motion, seconded by Chris Griffith, carried.

**MONTHLY FINANCIAL REPORT**

The Board reviewed the June financial reports. No further action required.

**DPL REPORT**

Commissioner VanHoose introduced the new board administrator Lyndsay Sipple to the board. Commissioner VanHoose also introduced and explained the MOA for the budget for the next 2 years to the board. The administrative fees for FY18 were \$107,000.00 and under the new agreement the administrative fees for FY19/20 will be \$203,200.00. Dr. Andrea Brooks made a motion to accept and sign the MOA for the biennium. Motion, seconded, by Chris Griffith, carried.

**NEW BUSINESS**

The board discussed agenda items and plans for the August 27<sup>th</sup> special meeting.

The LPC board is testing out online initial licensure applications with LPCA and LPCC’s. This online application will be live soon.

The LPC board will continue to audit renewals as last year and do want to work on a better and more effective process in 2019, such as allowing CEU’s to be uploaded all year long and not just at renewal time.

Dr. Bratton would like to get with one or two other board members to make a zoom meeting to connect with state university counseling programs addressing LPCA application process and updates on recent changes to pass along to their students.

Board counsel will draft a letter to send out to all licensees still pending receipt of their FBI background checks.

### **OLD BUSINESS**

Approve Judy Bailey's application

Approve Carmen McIntyre's application

Approve Bethany Wilson's application with pre-CAPREP program requirements

Board counsel will make amendments to section V and I of the Ohio reciprocity agreement and Chris Griffith will communicate with Ohio regarding the reciprocity agreement.

### **APPLICATIONS COMMITTEE**

Mark Hamm made a motion to accept the recommendations of the Applications Committee as approved, deferred and denied as specified. Motion, seconded by Chris Griffith, carried.

#### **Supervisory Agreements**

The applications committee made a recommendation to approve the following Supervisory Agreements:

*Brooke Bledsoe-Cain, Kayla Burke, Dylan Camacho, Shelby Cash, Linda Combs, Nicky Davis, Chandra Dixon, Abishag Douglas, Kelly Evans, Darren Eversole, Bridget Hahn, Debra Jasper, Sheila Johnson-Jones, Ashley Lawing, Emily Ludwig, Amy Molen, Santanna Morgan, Ashley Mosley, Lucious Pearce, Andrea Preston, Karlie Shaw, James Watkins, Jennifer Williams.*

The applications committee made a recommendation to defer the following Supervisory Agreements:

#### **Licensed Professional Counselor Associate (LPCA)**

The applications committee made a recommendation to approve the following applications for Licensed Professional Counselor Associates:

*Corey Allen, Micheala Benningfield, Kristen Bjerke, Cara Broughton, Steven Burdette, Robert Cala, Abigail Calhoun, LaTonia Cheeks, Kelly Claycamp, Marie Coma, Cheryl Gibson, Hannah Hartigan, Chelsea Hereford, Mary Higdon, Cara Holley, Kayla Lovel, Anna Merritt, Janice Netherland, Lauren Ray, Lauren Seeley, Raymond Sheridan, Dinah Walker (reinstatement), Farren Young*

The applications committee made a recommendation to defer the following applications for Licensed Professional Counselor Associates:

*Casey Burch, Jacqueline Fleming, Jordan Gage, Rebecca Garrison, Megan Landre, Emily Logsdon, Christy Miller, Ashley Rowe, Lisa Rutherford, Christina Sexton, Amanda Smith, Jennifer Wilson,*

The applications committee made a recommendation to deny the following applications for Licensed Professional Counselor Associates: -

#### **Licensed Professional Clinical Counselor (LPCC)**

The applications committee made a recommendation to approve the following LPCC applications:  
*Kathleen Blades, Kent Blocker, Chelsey Brooke, Cornell Colebrook-Claude, Jennifer Couch, Rhonda Fairweather, Scott Gibson, Dr. Tina Glover, Benjamin Perry, Jodi Robison, Diana Rumage*

The applications committee made a recommendation to defer the following LPCC applications:  
*Judy Bailey, Whitney Hall, Melissa Hansford, Cassey Laforge, Carmen McIntyre, Ashley Perkins, Lisa Petrelli*

The applications committee made a recommendation to deny the following LPCC applications:

### **Continuing Education**

Continuing education program request reviews can be found on the Board's website, [ipc.ky.gov](http://ipc.ky.gov), Resources tab, Continuing Education page, which will indicate whether approved, incomplete, or denied.

### **LEGAL COUNSEL**

Chris Griffith moved to go into executive session pursuant to KRS 61.810(1)(c) to discuss pending litigation in 2017-KBPC-0099. Motion, seconded by Dr. Andrea Brooks, carried.

No motion needed to come out of executive session. No action was taken during executive session.

Complaints Committee made a motion for the board to approve their recommendations for the following actions, Motion, seconded by Dr. Andrea Brooks, carried.

### Administrative Hearings

- 2017-KBPC-0099 – approved counteroffer

### **TRAVEL AND PER DIEM**

Mark Hamm made a motion to approve the travel and per diem for members attending today's meeting, those that reviewed renewals and applications between meetings and those that helped prepare applications between meetings. Motion, seconded by Dr. Andrea Brooks, carried.

### **ADJOURN**

Mark Hamm made a motion to adjourn at 4:00 p.m. Motion, seconded by Dr. Andrea Brooks, carried.



---

Dr. Imelda Bratton, Board Chair