

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
July 19, 2019**

A meeting of the Kentucky Board of Licensed Professional Counselors was held at the Frankfort office on July 19, 2019 at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Andrea Brooks
Dr. Jeff Parsons
Brian O’Rear
Kelli Hood

DPL STAFF

Isaac VanHoose, DPL Commissioner
Lyndsay Sipple, Board Administrator

LEGAL COUNSEL

Bryan Morrow, PPC Office of Legal Services
Ethan Johnson, PPC Office of Legal Services

MEMBERS ABSENT

Mark Hamm
Dr. Jason Bluemlein
Dr. Imelda Bratton

CALL TO ORDER

Dr. Andrea Brooks, Board Vice Chair, called the meeting to order at 10:20 a.m.

MINUTES

Brian O’Rear moved to approve the minutes from the June 21, 2019. Motion, seconded by Kelli Hood, carried.

MONTHLY FINANCIAL REPORT

The Board reviewed the June financial reports. No further action required.

DPL REPORT

Commissioner Isaac VanHoose was present to update the board on the move to our new building on Mero Street. Let the board know that there would be limited conference rooms but several committee rooms to accommodate any meetings that the board would need to conduct. The conference room would have video conferencing capabilities in case a board member could not travel to the meeting.

NEW BUSINESS

Discussed telehealth counseling and the issue of a counselor from another state not having the qualifications to become an LPCC, but cannot be in Kentucky to be under supervision as an LPCA. Some states have telehealth provisional licenses but although Kentucky does not currently, the regulation will enable LPCAs to do all supervision via video conferencing to obtain their hours.

Bryan Morrow will be attending the Council of State Government Professional Counselors Compact in Washington in October to discuss compact agreements for licensing. This is just a beginning discussion on moving forward with possible compacts between states.

Brian O'Rear made a motion to proceed with disciplinary action against licensees who are not in compliance of having a background check from the FBI sent to the board within 6 months of licensure. Dr. Jeff Parsons seconded the motion, carried.

Kelli Hood made a motion to agree to the accommodations requested by NCE for a licensee with the exception that the test must be administered as normal, no paper and pencil. Seconded by Brian O'Rear, carried.

Dr. Jeff Parsons made a motion to allow the board administrator to review and approve continuing education applications between board members as well as online renewals. Seconded by Kelli Hood, carried.

Discussed how to make the online renewal less confusing for licensees in regards to the mandatory CEUs and when they have to be taken and reported on their annual renewal. Agreed that an email should be sent out to all licensees indicating where they can find past CEUs taken through their eServices account and a reminder of what the mandatory trainings are and the timeline they must be done. Would like to check with DPL programmers about possibly having the ability to upload certificates throughout the year instead of just at renewal time.

The Board discussed possibly changing the renewals for LPCCs to be every other year with a reduced fee of \$200. Agreed to discuss further at upcoming meeting.

Dr. Jeff Parsons made a motion to allow remediation to qualify for practicum for licensees that graduated prior to the new regulation and came from a non-CACREP accredited institution where only 400 hours was required. Second by Kelli Hood, carried.

OLD BUSINESS

APPLICATIONS COMMITTEE

Brian O'Rear made a motion to accept the recommendations of the Applications Committee as approved, deferred and denied as specified. Motion, seconded by Kelli Hood, carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications for Licensed Professional Counselor Associates:

Melinda Albrecht, Kelli Allen, Christol Barnett, Ashlie Bishop, Holly Blackburn, Rockford Cook, Ashley Curtis, Stephanie Deleon, Melissa Dixon, Tara Fowler, Jeanneda Gilbert, Megan Hadley, Alethea Hayes, Danielle Leach, Allison Levine, Sabrina Mignerey, Damaris Mijhia, Mary Skeans, Sandra Spicer, Norma Thomas, Catherine Toledo, Laura Weitkamp

The applications committee made a recommendation to deny the following applications for Licensed Professional Counselor Associates: -

Melissa Phelps

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications: *Rhashmi Barber, Kimberly Bates, Timothy Brooks, Julia Cahill, Elizabeth Dalzell, Joel Diambra, Emily Downer, Shannon Gillespie, Leslie Hughes, Suzette Lamb, Michael May, Brittany McNear, Sonya Murphree-Miller, Jarrod Peebles, Megan Perkins, Abigail Schaber, Sarah Slade, Matthew Sloan, Karin Van Horn, Bonnie Young-Turley, Isabella Zembrodt*

Continuing Education

Continuing education program request reviews can be found on the Board's website, ipc.ky.gov, Resources tab, Continuing Education page, which will indicate whether approved, incomplete, or denied.

LEGAL COUNSEL

Administrative Hearings

The following actions have been finalized:

- 2019-KBLPC-0001 Final Order signed, motion by Brian O'Rear, seconded by Dr. Jeff Parsons
- 2019-KBLPC-0005 Final Order signed, motion by Kelli Hood, seconded by Brian O'Rear

The Complaints Committee made a motion for the following actions:

Complaints

- 2018LPC00006 reject Agreed Order, motion, seconded by Dr. Jeff Parsons
- 2019LPC00002 initiate investigation, motion, seconded by Dr. Jeff Parsons
- 2019LPC00005 dismissal, motion, seconded by Kelli Hood
- 2019LPC00006 dismissal, motion, seconded by Dr. Jeff Parsons
- 2019LPC00007 dismissal, motion, seconded by Kelli Hood
- 2019LPC00008 dismissal, motion, seconded by Kelli Hood
- 2019LPC00009 initiate investigation, motion, seconded by Dr. Jeff Parsons
- 2019LPC000011 dismissal, motion, seconded by Dr. Jeff Parsons
- 2019LPC00012 dismissal, motion, seconded by Kelli Hood
- 2019LPC00013 initial disciplinary action, motion, seconded by Dr. Jeff Parsons
- 2019LPC00014 dismissal, motion, seconded by Kelli Hood
- 2019LPC00015 dismissal, motion, seconded by Kelli Hood
- 2019LPC00016 dismissal, motion, seconded by Kelli Hood
- 2019LPC00017 dismissal, motion, seconded by Dr. Jeff Parsons

- 2019LPC00018 dismissal, motion, seconded by Kelli Hood
- 2019LPC00019 dismissal, motion, seconded by Kelli Hood

TRAVEL AND PER DIEM

Brian O’Rear made a motion to approve the travel and per diem for members attending today’s meeting, those that reviewed renewals and applications between meetings and those that helped prepare applications between meetings. Motion, seconded by Dr. Jeff Parsons, carried.

ADJOURN

Kelli Hood made a motion to adjourn at 2:40 p.m. Motion, seconded by Brian O’Rear, carried.



Mark Hamm, Board Chair