

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
July 17, 2015**

A regular meeting of the Board of Licensed Professional Counselors was held on July 17, 2015 at 9:30 a.m. the Office of Occupations and Professions, 911 Leewood Drive, Frankfort, KY.

MEMBERS PRESENT

Karen Diane Reed
Dr. Sandra Parks
Dr. Kim Naugle
Mr. Christopher Griffith
Dr. John Rigney

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator
Mr. Gordon Slone, Executive Director

GUESTS

Kenneth Jewell, LPCA Applicant

MEMBERS ABSENT

Dr. Daya Sandhu
Dr. Martin Wesley

OFFICE OF THE ATTORNEY GENERAL

Mr. Marcus Jones, Assistant Attorney General

CALL TO ORDER

Mr. Griffith called the meeting to order at 9:52 a.m.

GUESTS

Mr. Jewell attended the Board meeting to offer additional information to the Board regarding his licensure application.

MINUTES

Dr. Naugle made a motion to approve both the June 17-18 and June 19, 2015 minutes. Dr. Parks seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Jarboe reported the current events of O&P including an update on the online renewal system in preparation for the Board's upcoming renewal period, the protocol for scheduling meetings outside of O&P, the retirement of O&P's Ms. Janet Cox within the Operations Section, the addition of a new O&P Board Attorney, Ms. Nicole Biddle, the upcoming need of communication with the Governor's Office of Boards and Commissions Board regarding Board appointments, fiscal year 2017-2018 preparations, and the O&P Wi-Fi password.

BOARD ATTORNEY REPORT

Mr. Jones informed the Board on behalf of Mr. Judy, that 201 KAR 36:030 was filed as an emergent regulation. Mr. Griffith then signed the regulation, which will be filed customarily.

OLD BUSINESS

The reciprocal licensure agreement with Virginia is still in progress.

NEW BUSINESS

The Board discussed creating a manual for Board members. Mr. Jones advised that this may be an asset for the Board but must not conflict with any of the Board's statutes or regulations.

The Board reviewed correspondence from Rhonda Morris regarding 201 KAR 36:070 Section 2. Ms. Morris questioned whether or not "continuous enrollment" included continuous enrollment in a single CA-CREP accredited programs, or different programs, allowing one to transfer schools. The Board discussed and concurred that "continuous enrollment" is interpreted as continuous enrollment in any CA-CREP accredited program, not necessarily the same program.

Mr. Griffith attended the Telehealth Board meeting in June 2015. Dr. Rigney motioned for the Board to pay Mr. Griffith's travel expenses from that meeting. Dr. Naugle seconded the motion and the motion carried, unanimously.

COMPLAINTS/OTHER LEGAL MATTERS

The Complaints Committee recommended sending a letter to Cease and Desist advertisement as an LPCA to the non-licensee in case 2014-09. Dr. Rigney seconded the motion and the motion carried.

The Complaints Committee recommended dismissal of complaint 2015-03. Dr. Rigney seconded the recommendation of the committee and it passed.

The Complaints Committee recommended an investigation of complaint 2015-12. Dr. Rigney seconded the recommendation of the committee and is passed.

The Complaints Committee recommended dismissal of complaint 2015--13. Dr. Rigney seconded the recommendation of the committee and it passed

The Complaints Committee recommended dismissal of complaint 2015-14 A&B. Dr. Rigney seconded the recommendation of the committee and it passed.

The following cases are ongoing:

- 13-KBPC-0800
- 14-KBPC-0039
- 14-KBPC-0253
- 14-KBPC-0252
- 2014-18
- 15-KBPC-0177
- 2014-22
- 2015-02
- 2015-04
- 2015-06
- 15-KBPC-0082
- 2015-11
- 2015-12
- 2015-15
- 15-KBPC-0149
- 15-KBPC-0150
- 2015-16
- 2017-17 A&B
- 2015-18 A&B
- 2015-19 A&B

APPLICATION REVIEW

A motion was made by Dr. Rigney, seconded by Ms. Reed, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved: Elizabeth Arnold, Kevin Canfield, Sarah Cloud, Jeffrey Combs, Tracy Darden, Ellen Darnell, Dona Daubitz Barry, Debra Dean, Joan Embry, Kendall Fielder, Channing Fisher, Kaelyn Gosnell, Pamela Griffey, Tonya Hadley, Pamela Hammonds, Denise Helton, Kenneth Jewell, Erin McGill, Kimberly Miller, Corna Rutherford, Candace Schorman, Lynetta Shipley, Abigail Thompson, Marisol Weaver.

The following LPCA application(s) were approved, pending submission and approval of a supervisory agreement: Anne Beaumont, Holly Benningfield, Kerrie Evans, Gina Grissom, Charlotte Jones, Gregory Kaprowski, Jean Love, Nancy Metcalf, Kimberly Newman, Tonja St. Clair, and Nadene Spivey.

The LPCA applications for Demi Jacobs, Jamie Wilkinson, and Emily Zimmerman was deferred, the Board requests course syllabi.

The LPCA application for Deborah Todd was deferred, an official, sealed transcript is requested.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Melissa Austin, Holly Barlow, Christian Blakeman, Jacqueline Bowling, Margaret Burner-Harvey, Ashley Campbell, Angel Conley, Rachel Fox, Lillian Hollars, Jessica Hughes, Tamara Hurst, Crystal Iler, Christopher Isgrigg, Ivan Jines, Shawn Pantaliono, Erik Plymale, Angela Samson, Jeremy Smith, and Jennifer Tanner.

The supervision agreement for Melissa Noelle was approved, pending the completion of the correct supervision training.

The LPCA applications for Billie Fairchild, Amanda McDanell, and Jessica Speelman were approved for reinstatement.

LPCC APPLICATIONS

The following applications for LPCC were approved: Laura Bennett, Dana Carrera, H. Erv Crisp II, Cortney Emberson, Brian Jones, Erin Kirk, Andrew Skaggs, Alicia Williams, and Blake Workman.

The following applications for LPCC via endorsement were approved: Georgette Comisar, Jessica Parker-Sharp, and Julie Wagner.

The LPCC application for Cristyn White was approved for reinstatement.

The LPCC application via endorsement for Scott Berry was deferred for being incomplete.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for providing continuing education were approved:

Cumberland River Behavioral Health – Domestic Violence: An Advocate's Perspective

Cumberland River Behavioral Health – No Gays Allowed: Examining Service Response to Clients Who Are LGBTQ!

Janet Ogg – Domestic Violence

Interactive CE Training – Creative Parenting

NorthKey Community Care – DSM 5 Training

Ramey-Estep Homes – Play Therapy "Thinking Outside of the Box: Techniques for Any Client"

RiverValley Behavioral Health – Creative Interventions for Traumatized Children

Seven Counties Services, Inc. – Motivational Interviewing Summer(or Fall)

South Central KY Area Health Education Center (AHEC) – Barren River Mental Health and Aging Coalition 2015 Conference

The following applications for providing continuing education were deferred, lacking supplemental materials such as a course description, agenda, evaluation instrument, sample completion certificate, or instructor information:

Child Focus Inc. – Ethical Counseling Supervision

Pathways – Paris and Me, Counseling for Kids

Adanta – Assessing and Managing Suicide Risks

DENIED APPLICATIONS

Dr. Rigney motioned, Ms. Reed seconded, and the motion carried to take the following actions:

Zachary Geiser - LPCA application denied for lacking area 5 of the 9 core areas required for licensure.

Betty Charles - LPCC application denied for lacking a master's degree in counseling.

TRAVEL AND PER DIEM

Dr. Parks moved for approval of travel and per diem. The motion was seconded by Dr. Rigney. The motion carried.

NEXT MEETING

The next meeting of the Board is scheduled on Friday, August 21, 2015, 9:30am, at the Board Office.

ADJOURNMENT

With no further business being brought before the board, Dr. Rigney made a motion to adjourn the meeting, Dr. Naugle seconded the motion, and the motion carried. The meeting was adjourned at 2:45p.m.