A regular meeting of the Board of Licensed Professional Counselors was held on July 15, 2016 at 10:00 a.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

**MEMBERS PRESENT**
Mr. Christopher Griffith  
Dr. Imelda Bratton  
Dr. John Rigney  
Dr. Charles Pemberton  
Dr. Kim Naugle

**OCCUPATIONS & PROFESSIONS STAFF**
Diana Jarboe, Board Administrator  
Robin Vick, O&P Administrative Supervisor  
Larry Brown, O&P Executive Director

**OFFICE OF THE ATTORNEY GENERAL**
Brian Judy, Assistant Attorney General  
Marcus Jones, Assistant Attorney General

**MEMBERS ABSENT**
Dr. Martin Wesley  
Ms. Marti Erwin

**GUESTS**
Michael Taylor, applicant  
Lea Ann Reeves-Gollihue, applicant  
Mary Virginia Grigsby, denied applicant  
Steve Durkee  
Vickie Kennedy, denied applicant  
Marisa Neal, Board Investigator  
Toni Ahl, Board Investigator  
Renae Hiltibran, applicant  
Jessica Burke, complainant  
Brandi Yeager, applicant

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**CALL TO ORDER**
Mr. Griffith called the meeting to order at 10:05 a.m.

**GUESTS**
Michael Taylor attended the meeting to offer additional information regarding revocation of his Kentucky teaching certificate.

Vickie Kennedy offered the Board additional information in response to the previous application denial.

Mary Virginia Grigsby and Vickie Kennedy attended the meeting to further discuss the denial of their licensure application.

Lea Ann Reeves-Gollihue attended the meeting to offer any additional information necessary regarding her applications.

Marisa Neal and Toni Ahl attended the meeting to meet the members of the Board for the first time since being contracted to conduct investigation services for the Board.

**MINUTES**
Dr. Rigney made a motion to approve the June 17, 2016 meeting minutes. Dr. Bratton seconded the motion and the motion carried.

**BOARD MONTHLY FINANCIAL REPORT**
A financial report was reviewed and accepted.

**OCCUPATIONS AND PROFESSIONS REPORT**
Mr. Brown reviewed the Governor’s “Red Tape Reduction Initiative” with the Board members. This is a statewide effort to cut through the red tape of excessive and complex regulatory burdens by changing current regulations and reducing the total number of existing regulations in Kentucky.

**NEW BUSINESS**
The Board received correspondence from Tracy Lara Hilton, LPCC regarding her specific circumstances of completing a suicide assessment continuing education course. After some discussion the Board, the
Board will request that Ms. Hilton submit a CE Provider application along with the required documentation for the Board to make a formal decision.

Dr. Naugle motioned for the Board to fund the travel and attendance for Mr. Judy for the Federation of Associations of Regulatory Boards 2016 conference. Dr. Pemberton seconded the motion and the motion carried.

**COMPLAINTS/OTHER LEGAL MATTERS**

A motion was made by Dr. Naugle to go into closed session to discuss potential legal matters of Agency Case No. 15-KBPC-0042 per KRS 61.810 (1)(c). The motion was seconded by Dr. Pemberton and carried. Mr. Judy and Dr. Bratton recused themselves from the discussion altogether. During the closed session, Mr. Jones made legal recommendations to the Board members. At the completion of the discussion, a motion was made by Dr. Pemberton to come out of closed session, seconded by Dr. Naugle, and carried.

Dr. Naugle motioned for Mr. Jones to draft a proposed order for the Hearing Officer and for Mr. Judy to make a settlement offer. Dr. Pemberton seconded the motion and the motion carried.

The Complaints Committee recommended dismissal of Agency Case No. 2016-01. Dr. Rigney seconded the motion and the motion carried.

The Complaints Committee recommended a Final Order of Appeal Withdrawal in Administrative Case 15-KBPC-0031. Dr. Pemberton seconded the recommendation and it carried. Mr. Griffith signed the order.

The Complaints Committee recommended dismissal of Agency Case No. 2016-04. Dr. Rigney seconded the motion and the motion carried.

The Complaints Committee recommended an investigation of Agency Case No. 2016-11. Dr. Rigney seconded the motion and the motion carried.

The Complaints Committee recommended a Final Order in Administrative Case 15-KBPC-0126. Dr. Naugle seconded the recommendation and it carried. Mr. Griffith signed the order.

The Complaints Committee recommended an investigation of Agency Case No. 2016-14. Dr. Rigney seconded the motion, Dr. Pemberton abstained from the vote, and the motion carried.

The Complaints Committee recommended an investigation of Agency Case No. 2016-15. Dr. Naugle seconded the motion and the motion carried.

The Complaints Committee recommended dismissal of Agency Case No. 2016-16 A&B. Dr. Rigney seconded the motion and the motion carried.

The Complaints Committee recommended an investigation of Agency Case No. 2016-18. Dr. Rigney seconded the motion and the motion carried.

The Complaints Committee recommended investigation of Agency Case No. 2016-19 A&B. Dr. Naugle seconded the motion and the motion carried.

The following cases are ongoing:

- 2014-18
- 2015-06
- 2015-20
- 2015-21 A&B
- 2015-24
- 2015-28 A&B
- 2015-29
- 15-KBPC-0262
- 15-KBPC-0264
- 2015-32
- 2015-34
- 2015-35
- 2015-36
- 2016-02
APPLICATION REVIEW

A motion was made by Dr. Pemberton, seconded by Dr. Rigney, and carried to take the following actions:

LPCA APPLICATIONS
Dr. Rigney motioned to approve the LPCA application for Michael Taylor. Dr. Naugle seconded the motion. Discussion was made and Mr. Griffith called for a vote. With one opposition, the motion passed.

The following applications for LPCA were approved:

The following LPCA applicants have met the educational requirements for licensure:
Jessica Bayless, Jacob Eleazor, Renae Hiltibran, Sharonda Jones, Corinne Ray, and Jana Wilson.

LPCA SUPERVISION AGREEMENTS
The following supervisory agreements were approved:

LPCC APPLICATIONS
The following applications for LPCC were approved:

The LPCC applications via endorsement for Jill Fowee, Carrie Kunzelman, and Sheila Marshall were approved.

APPLICATIONS FOR CONTINUING EDUCATION
Bluegrass.org - LPCA Supervision Training – approved to fulfill 201 KAR 36:060 Section 3(3).

The following applications for providing general continuing education were approved:
Bluegrass.org – Motivational Interviewing (1 Day)
Bluegrass.org – Motivational Interviewing (2 Day)
Bluegrass.org – LPCC Law in KY
Couples Care Center – Emotionally Focused Couples Therapy Core Skills 4
David Wilkerson, LCSW – SBIRT- Motivational Interviewing and Brief Intervention
Department of Juvenile Justice – Sex Offender Risk Assessment of Adults
DENIED/INCOMPLETE APPLICATIONS

Dr. Bratton motioned, Dr. Naugle seconded, and the motion carried to take the following actions:

The LPCA application for Johnnie Askew was determined to be incomplete. The Board is requesting applicable criminal records from 1995.

The LPCA application for Tonia Fields was determined to be incomplete. The Board is requesting syllabi for all courses applied toward licensure.

The LPCA application for Amy Kilgore was determined to be incomplete. The Board is requesting she appear at the next Board meeting to discuss her criminal background.

The LPCA application for Amber Love was denied for not having a degree in counseling or a related field.

The Board did not grant the supervision hardship requests for Susan Bramel and Emily Porter, therefore their LPCA reinstatement applications were denied.

The supervision agreement for Beatrice Madden was incomplete.

The Board did not grant the supervision hardship request for Karin Van Horn, therefore her supervision contract was denied.

The LPCC application for Goldie Gwinn was denied for not having evidence of 4000 hours of supervised experience.

The LPCC application for Annalicia DiLollo was denied for not having a master’s degree in counseling or a related field.

The continuing education provider application for Spaulding University School of Social Work “Suicidality Assessment, Treatment, and Management of Suicide” was denied for not fulfilling 201 KAR 36:030 Section 3(3).

The application for continuing education credit from Sherri McQuinn for “Supervision Training” was determined to be incomplete. The Board is requesting the background/vita for the instructor(s).

TRAVEL AND PER DIEM
Dr. Rigney moved for approval of travel and per diem expenses for today’s Board meeting. The motion was seconded by Dr. Naugle. The motion carried.

NEXT MEETING
The Board will meet on Thursday, August 18, 2016, at 9:00am for a regulatory work session and to review licensure applications. The next regular Board meeting will be on Friday, August 19, 2016, 10:00am, at the Board office in Frankfort, KY.
ADJOURNMENT
With no further business being brought before the board, Dr. Pemberton made a motion to adjourn the meeting, Dr. Rigney seconded the motion, and the motion carried. The meeting was adjourned at 3:50 p.m.

Minutes prepared by and Diana Jarboe
August 8, 2016