

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

Minutes

January 16, 2015

A special meeting of the Board of Licensed Professional Counselors was held on January 16, 2015 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Martin Wesley
Dr. Daya Sandhu
Dr. Kim Naugle
Mr. Christopher Griffith
Dr. John Rigney

MEMBERS ABSENT

Karen Diane Reed
Dr. Sandra Parks

OFFICE OF THE ATTORNEY GENERAL

Mr. Brian Judy, Assistant Attorney General

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator

GUESTS

Scott Long, LPCA Applicant
Katie Taylor, LPCA Applicant
Reba McGinnis, LPCC
Stevanie Smith, LPCC Applicant
Dorris Murray, LPCC Applicant
Laura Hess, LPCA Applicant
Laura Reed, LPCA Applicant
Steven Duncil, LPCA Applicant
Erick Sandstad, LPCA Applicant
Jamie Helm, LPCA Applicant
Marci McDaniels, LPCA Applicant

CALL TO ORDER

Mr. Griffith called the meeting to order at 9:50 a.m.

GUESTS

Ms. Hess, Mr. Long, and Ms. Helm all attended the meeting at the Board's request to discuss the nature of their prior legal matters.

Ms. Reed, Ms. Taylor, Ms. McDaniels, Mr. Duncil, Ms. Murray, Ms. Smith and Mr. Sandstad attended the meeting to offer information as need by the Board regarding their licensure applications.

Dr. Naugle motioned for the Board to go into closed session in accordance KRS 61:810 to discuss the terms Ms. McGinnis' licensure. Dr. Rigney seconded the motion and the motion carried. After the discussion, Dr. Naugle motioned for the Board to resume an open meeting session, Dr. Wesley seconded the motion, and the motion carried.

MINUTES

Dr. Naugle made a motion to approve the December 12, 2014 minutes. Dr. Wesley seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Jarboe reported the current events of O&P including a new Administrative Section Supervisor, Robin Vick, scheduled holiday hours for the Office of Occupations and Professions, continued work and reporting of problems for the new database and online license renewal system, the departure of two Board attorneys, a reminder of the username and password for the Wi-Fi here at O&P, and practical reminders for Board members regarding receipts, ethical considerations, and tax documents.

OLD BUSINESS

Mr. Judy reported the following regulations became effective December 17, 2014:
201 KAR 36:060, 201 KAR 36:070 and 201 KAR 36:080.

NEW BUSINESS

Dr. Wesley motioned for the Mr. Judy to attend the ACA conference and for the Board to sponsor a dinner meeting with Kentucky's bordering state Boards, not to exceed \$1000, at the ACA conference to discuss options of reciprocal licensure. Dr. Rigney seconded the motion and the motion carried unanimously.

Mr. Griffith appointed Dr. Naugle to the Complaints Committee.

The Board dedicated a committee of Dr. Wesley, Mr. Griffith, and Dr. Naugle to begin drafting a regulation addressing the Cabinet for Health and Family Services' new requirement of a suicide prevention course. The committee plans to conduct a phone conference in the coming weeks.

COMPLAINTS/OTHER LEGAL MATTERS

Dr. Rigney motioned for the Board to go into closed session in accordance KRS 61:810, for discussion of case 14-KBPC-0253. Dr. Sandhu seconded the motion and the motion carried. After the discussion, Dr. Wesley then motioned to resume an open meeting session, Dr. Rigney seconded the motion and the motion carried. The Complaints Committee motioned for Mr. Judy to have the authority to offer a settlement agreement in case 14-KBPC-0253. Dr. Wesley seconded the motion and the motion carried.

Mr. Judy then announced the need for a subpoena to be ordered in case 2015-15. Dr. Wesley motioned for the Board to order a subpoena as needed in case 2014-15, Dr. Naugle seconded the motion, and the motion carried.

The following cases are ongoing:

- 13-KBPC-0800
- 14-KBPC-0039
- 14-KBPC-0253
- 14-KBPC-0252
- 2014-07
- 2014-09
- 2014-10
- 2014-11
- 2014-15
- 2014-18
- 2014-19
- 2014-20
- 2014-21
- 2014-22
- 2014-23A&B
- 2014-24
- 2015-01A&B

APPLICATION REVIEW

A motion was made by Dr. Sandhu, seconded by Dr. Rigney, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved: Billie Adams, Kimberly Alexander, Megan Ashby, Emily Asposito, Tracy Bell, Nancy Bevins, Susan Boulden, Jacqueline Bowling, Jackey Branch, Lakisha Brimage, Jessica Cascio, Angel Conley, Jaclyn Criswell, Deborah Dawdy, Mary Edwards, Whitney Farrar, Caitlyn Free, Barbara Graf, Jamie Helm, Laura Hess, LeeAnn Horton, Kelly Horvarth, Jessica Hughes, Sue Ellen Hurt, Jay Ingram, Michaela Jackson, Ivan Jines, Antoinette lee, Scott Long, Jennifer Lyon, Miran McClendon, Marci McDaniels, Tracy McDonald, Lori McDunn, Wade McGuire, Dominique Mognett, Anessia Nutter, Victori O'Brien, LaShawnda Ogle, Michael Pedigo, Rhonda Perkins, Ashley Ping, Kristy Powers, Samantha Preece, Laura Reed, Erick Sandstad, Habib Sanogo, Kayla Sexton, Angela Silva, Natalie Singleton, Katie Taylor, Adriane Thiery, Ashley Tilford, Antwan Turner, Deborah Verbrugghen, Dana Williams, Robert Wolfe, Jacob Wright, Amanda Wyatt, and Amanda Young.

The following LPCA application(s) were approved, pending submission and approval of a supervisory agreement: Bethany Bramel, Richard Burchfield, Kimberly Calhoun, Tim Carmen, Kristina Griffin, Crystal Iler, Dawn Jones-Wilson, Donita Keith, Kole Metz, Lauren Muir, Jennifer Ormsby, Camilla Smith, Abigail Thompson, Alyssa Vitale, Stephanie Vittatoo, and Marcie Vooris.

The LPCA application for Tressa Crawford was approved for reinstatement.

THE LPCA application for Vivian Fehnel was deferred. She is requested to clarify information given on her licensure application.

THE LPCA application for Michael Morris was deferred. He is requested to submit additional information.

THE LPCA application for Deborah Pennington was deferred. She is requested to appear at the next Board meeting.

THE LPCA applications for Katherine Purtee, Malinda Rose, Elizabeth Slone were deferred, the Board will await additional information regarding their degree programs.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Laura Chamberlin, Pamela Brooks, Natasha Brown, Kayla Crum, Kelly Deaton, Tonya Dunn, Leslie Faulkner, Tamera Fenton, Terri Franklin, Stacy Mackenzie-Baca, Amy Marquardt, Robert May, Deana Raney, Ashley Russell, Michele Russell, Brittany L. Smith, Aaron Smith, Laryn Tomes, and Ronetta Tucker.

The supervisory agreements for Kimberly Calhoun and Richard Burchfield were deferred. Additional information is requested.

LPCC APPLICATIONS

The following applications for LPCC were approved: Adrienne Cenci, Lauren Grammer, Matthew Grammer, Shannon Hamilton, Melissa Jones, Dorris Murray, Kelly Sincavage, Carla Smith, and Stevanie Smith.

The LPCC applications for Lauren Grammer and Margaret Johnson were deferred. They are requested to provide additional information regarding their supervised experience.

The LPCC applications for Georgette Comisar, Corinna Davies, and Neil Duchac were deferred. Syllabi and additional education materials have been requested from these applicants.

The LPCC application for Dorris Murray was deferred. She is requested to submit her national exam score and verification of her supervised hours.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for providing continuing education were approved:
Eastern Kentucky University Psychology Clinic – Managing Suicide Risk: The Collaborative Assessment and Management of Suicidality
Family Nurturing Center – Nurturing Parenting Programs
Human Development Institute – Employment First
Lifeskills, Inc. – Behavioral Assessment & Intervention Part I and Part II
Northkey Community Care – Trauma Informed Care
Professional Pastoral Counseling Institute – Coming Out: Helping Families Find Their Way
Ramey Estep Homes – Ethics for Addiction Professionals: 50 Shades of Grey
Seven Counties Services – PracticeWise Agency MAP Training January Follow-up
Seven Counties Services – PracticeWise Agency MAP Training February Follow-up
Jason Staats – CMS Conditions of Participation

The following applications were approved for continuing education credit toward licensure renewal:
Jason Gati – MUSC Trauma-Focused Cognitive Behavioral Therapy Web Course

A motion was made by Dr. Wesley, seconded by Dr. Sandhu, and carried to deny the following applications:

The LPCA reinstatement application for Sarah Jo Hollon was denied under the basis of KAR 36:060 Section 10(1)(b).

The LPCC endorsement application for Neil Duchac was denied for lacking fulfillment of area two of the required core areas.

The supervisory agreement for Kathleen George was denied for not meeting the requirements set forth in 36:060 Section 3(1).

TRAVEL AND PER DIEM

Dr. Rigney moved for approval of travel and per diem. The motion was seconded by Dr. Sandhu. The motion carried.

NEXT MEETING

The next meeting of the Board is scheduled on Friday, February 20, 2015, 9:30am, at the Board Office.

ADJOURNMENT

With no further business being brought before the board, Dr. Rigney made a motion to adjourn the meeting, Dr. Sandhu seconded the motion, and the motion carried. The meeting was adjourned at 3:30p.m.

Minutes Prepared By Diana Jarboe
March 6, 2015