

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING
Minutes
February 19, 2016**

A regular meeting of the Board of Licensed Professional Counselors was held on February 19, 2016 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Charles Pemberton (arrived late)
Dr. Imelda Bratton
Dr. Martin Wesley
Dr. Kim Naugle
Dr. John Rigney

OCCUPATIONS & PROFESSIONS STAFF

Diana Jarboe, Board Administrator
Robin Vick, Section Supervisor
Susan Ellis, Section Supervisor

OFFICE OF THE ATTORNEY GENERAL

Brian Judy, Assistant Attorney General

MEMBERS ABSENT

Mr. Christopher Griffith
Marti Erwin

GUESTS

Daniel Carmon, LPCC applicant
McKena Tichenor, reinstatement applicant
Jennifer Couch, LPCA applicant
Melissa Hardwick, LPCA applicant
Kelsey Willson, LPCA Applicant
Joseph Smith, LPCA applicant
Joseph Smith
Gabe Evans
K. Gail Russell, PPC Deputy Secretary

CALL TO ORDER

Dr. Rigney called the meeting to order at 10:20 a.m.

GUESTS

Daniel Carmon attended the meeting to further discuss the denial of his LPCC application.

Ms. Hardwick attended the meeting to offer additional information to the Board regarding her criminal background.

McKena Tichenor, an applicant for LPCA reinstatement, attended the meeting to provide the Board with additional information.

MINUTES

Dr. Naugle made a motion to approve the January 15, 2016 meeting minutes. Dr. Wesley seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

A financial report was reviewed and accepted.

OLD BUSINESS

Ms. Gail Russell attended the meeting to participate in the Board's discussion of creating or purchasing and implementing an electronic licensure application/renewal system. Many options were discussed by the Board members, Ms. Russell, and O&P staff. Ms. Vick will follow up with the Board at next month's meeting to update the members on her research of the KY Board of Social Work's current process of implementing such a system.

Mr. Judy advised the Board that he will present the drafts of the regulations (amended at the February retreat) in March.

NEW BUSINESS

After significant discussion, Dr. Naugle motioned for the Board to destroy all applications that were deferred, incomplete, or did not include a supervision agreement that are more than two years old per the state agency records retention schedule. Dr. Pemberton seconded the motion and the motion carried. Dr. Naugle further motioned to formally deny all applications that were deferred, incomplete, or did not

include a supervision agreement in the last 12-24 months, allowing for destruction after 2 years per the state agency records retention schedule. Dr. Pemberton seconded the motion and the motion carried.

The Board will send a notice to all their licensees regarding the new CE requirements for 2016, including the following information as discussed today:

“Anyone that completed 3 CE hours on domestic violence, 6 hours of continuing education in suicide assessment, treatment, and management, or 3 CE hours on law prior to February 5th, 2016 – The Board considers any course sponsored or approved by one of the providers listed in 201 KAR 36:030 section 3(1) approved to meet the requirements of KRS 210.366 and 201 KAR 36:030 section 2.

Anyone that completed 3 CE hours on domestic violence, 6 hours of continuing education in suicide assessment, treatment, and management, or 3 CE hours on law after to February 5th, 2016 – The Board considers any course sponsored or approved by one of the providers listed in 201 KAR 36:030 section 3(1) and was instructed by a LPCA or LPCC to be approved to meet the requirements of KRS 210.366 and 201 KAR 36:030 section 2.

Anyone that has not yet completed 3 CE hours on domestic violence, 6 hours of continuing education in suicide assessment, treatment, and management, or 3 CE hours on law – The Board considers any course sponsored or approved by one of the providers listed in 201 KAR 36:030 section 3(1) and instructed by a LPCA or LPCC to be approved to meet the requirements of KRS 210.366 and 201 KAR 36:030 section 2. There are lists of approved courses available on our website for your reference. Click on the yellow “Resources” tab and select the appropriate CE type.”

Dr. Wesley motioned for the Board to sponsor an event at the upcoming AASCB conference. However, the motion was not seconded.

Mrs. Jarboe presented amended licensure applications to the Board members. Further amendments were discussed. Mrs. Jarboe will update the forms and present them to the Board in March.

COMPLAINTS/OTHER LEGAL MATTERS

The Complaints Committee recommended acceptance of the final order of 15-KBPC-0177. Dr. Wesley recused himself from the discussion and vote in this case. Dr. Rigney read the terms of the order. Dr. Pemberton seconded the recommendation of the committee and it passed. Dr. Rigney signed the final order.

The Complaints Committee also recommended the following:

- Investigation of complaint 2015-21 A&B
- Investigation of complaint 2015-25
- Dismissal of complaint 2015-33 A&B

Dr. Pemberton seconded the recommendations of the committee and they passed.

The following cases are ongoing:

- 2014-18
- 2015-02
- 2015-04
- 2015-06
- 2015-12
- 2017-17 A&B
- 2015-20
- 2015-21 A&B
- 2015-24
- 2015-25
- 2015-27
- 2015-28 A&B
- 2015-29
- 15-KBPC-0262
- 15-KBPC-0264
- 2015-32
- 2015-34

- 2015-35
- 2015-36
- 2016-01
- 2016-02
- 15-KBPC-0020
- 15-KBPC-0011
- 15-KBPC-0042
- 15-KBPC-0031
- 2016-03
- 2016-04
- 2016-05 A&B
- 2016-06

APPLICATION REVIEW

A motion was made by Dr. Pemberton, seconded by Dr. Wesley, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved:

Ava Allen, Cassandra Baker, Rashmi Barber, Jessica Barnes, Jarvis Brookins, Jeneva Carron, Jessica Charlton, Richard Chase III, Jennifer Couch, Rebecca Davis, Carson Economy, Victor Eddie, Tamara Givens, Christine Hale, Regina Hancock, Stephanie Harper, Cynthia Hungate, LaShunda Jones, Corinne Mattingly, Kendra Maxwell, Amtoni Norris, Lindsey Norris, Nicole Palmer, Lillian Prosperino, Kimberly Rowe, Kwayulyn Rucker, Jenna Shipley, Elizabeth Smith, Norma Thomas, Brooke White-Bingham, Kelsey Willson, and Bradley Wimsatt.

The following LPCA applicants have met the educational requirements for licensure:

Samantha Burriss, Jessie Dayton, Dora Ferguson, Jennifer Fultz, Melissa Hansford, Melissa Hardwick, Angela Johnson, Jessica Moore, Jennifer Schlager, Ashley Slone, and Gordon Stinnett.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved:

Joseph Armstrong, Holly Benningfield, Jennifer Brammer, Jackey Branch, Jeffrey Combs, Tracy Darden, Sarah Ford, Bethany Gaffney, Erin Grider, Pamela Griffey, Jamila Hadden, Geneva Hoskins, Jesse Miller, Earlene Napier, Ashley Perkins, Gordana Popovic, Sheena Scott, Schenetta Segers, April Smith, Sheena Spicer, and Kaitlyn Stephens.

The LPCA applications for Jessica Cranmer, Amanda Slone, and McKena Tichenor were approved for reinstatement.

LPCC APPLICATIONS

The following applications for LPCC were approved:

Tracy Bryant, Daniel Carmon, Elizabeth Ethernon, Vaness Hall, and Johnnie Smith.

The LPCC applications for David Tipton, Debra Ratliff, Susan Reynolds were approved for reinstatement.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for providing *general* continuing education were approved:

Cumberland River Behavioral Health – Theory of Discipline

Couples Care Center – Emotionally Focused Therapy w/ Trauma Survivors

Heisel and Associates – Brief Treatment Re-Visited: Strategic/Solution Focused/Motivational Interviewing/Narrative/CBT/ACT

Heisel and Associates – Positive Psychology: Optimism and Resilience in Actions

Heisel and Associates – Professional Ethics in High Risk Clinical Circumstances/Clinical Supervision in High Risk Clinical Circumstances

Heisel and Associates – Current Issues and Trends in Couples/Marriage Counseling

SESC Educational Coop. – Matching Intervention to Function

The Save Our Kids Coalition – The Save Our Kids Conference

Approved applications for providing continuing education to meet the requirements of 201 KAR 36:030 Section 2(3)(4) and (5) will be posted on the Board's website, ipc.ky.gov. The lists of these courses are available by clicking on the yellow "Resources" tab and selecting the specific continuing education category.

DENIED/INCOMPLETE APPLICATIONS

After significant discussion, the Board will consider all applications where additional education documentation, a supervision contract, or any other information has been requested to be incomplete, for all purposes of complying with the records retention schedule of the agency.

Dr. Pemberton motioned, Dr. Naugle seconded, one member opposed, one member abstained, and the motion carried to take the following actions:

The LPCA application for Stephanie Fisher was incomplete. The Board requests documentation that she has a qualifying degree per 201 KAR 36:070 and clarification of whether or not she has ever been convicted of a misdemeanor or felony.

The LPCA applications for Kathleen Livingston Fitzgerald, Benjamin Newsome, and Amelia Neuroth were incomplete. The Board requests documentation that they have a qualifying degree per 201 KAR 36:070.

The LPCA application for Erin Habay was reviewed. The Board requests she appear at the next Board meeting to discuss the nature of her criminal record.

The LPCA applications for Sharon Allen, Maggie Osbourne and Vatsalya Vatsalya were denied for not having completed 60 graduate semester hours in counseling.

Supervisory hardship requests for a non-LPCC supervisor for Tina Derifield, Kerry Gasson, Chelsey Herl, Lauren Hughes, Anessia Nutter, Amanda Reeder, Abbra Smallwood were denied.

The application for LPCC via endorsement for Viola Raschke was denied for not having completed 60 graduate semester hours in counseling.

The LPCC application for Monica Echols was denied for not having completed a total of 4000 hours of supervised experience.

The Continuing education Provider application for Interactive CE Training, "Assessing & Managing Suicide Risk: Core Competencies According to SB 72 & KRS 210.366" was denied for not fulfilling 201 KAR 36:030 Section 3(3).

The Continuing education Provider application for Interactive CE Training, "Assessing and Managing Suicide Risk" was denied for not fulfilling 201 KAR 36:030 Section 3(3).

The Continuing education Provider application for Interactive CE Training, "Assessing Suicide Risk: Core Competencies for Behavioral Health Professionals" was denied for not fulfilling 201 KAR 36:030 Section 3(3).

TRAVEL AND PER DIEM

Dr. Naugle moved for approval of travel and per diem expenses for today's Board meeting. The motion was seconded by Dr. Wesley. The motion carried.

NEXT MEETING

The Board will meet for a routine Board meeting on Friday, March 18, 2016, 10:00am, at the Board office in Frankfort, KY.

ADJOURNMENT

With no further business being brought before the board, Dr. Pemberton made a motion to adjourn the meeting, Dr. Bratton seconded the motion, and the motion carried. The meeting was adjourned at 3:30p.m.

Minutes prepared by and Diana Jarboe
March 11, 2016