

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
December 20, 2019**

A special meeting of the Kentucky Board of Licensed Professional Counselors was held at 500 Mero Street, Frankfort, KY on December 20, 2019.

MEMBERS PRESENT

Mark Hamm
Dr. Andrea Brooks
Dr. Jeff Parsons
Dr. Jason Bluemlein
Kelli Hood
Brian O’Rear
Amanda Grigsby

DPL STAFF

Lyndsay Sipple, Board Administrator
Chessica Nation, Administrative Section Supervisor
Robin Vick, Operation Section Supervisor
Isaac VanHoose, Commissioner

LEGAL COUNSEL

Bryan Morrow, PPC Office of Legal Services

MEMBERS ABSENT

OTHER

Karen Cook, KCA Executive Director

CALL TO ORDER

Mark Hamm, Board Chair, called the meeting to order at 10:27 a.m.

MINUTES

Dr. Andrea Brooks moved to approve the minutes from the November 14, 2019 meeting. Motion seconded by Brian O’Rear, carried.

MONTHLY FINANCIAL REPORT

The Board reviewed the November financial reports. No further action required.

DPL REPORT

NEW BUSINESS

Robin Vick updated the Board on the RFP for someone to create the mandatory trainings for licensees. All reviews should be complete and contract available to sign at the January meeting.

The board inquired into requests that need to be made to attend the upcoming ACA Conference. They were informed that an out-of-state travel voucher must be completed thoroughly, submitted and approved 30 in advance of the conference.

Dr. Jeff Parsons made a motion to order a plaque for our Board Counsel Bryan Morrow for his continued service to the Board. Dr. Andrea Brooks seconded, carried.

OLD BUSINESS

APPLICATIONS COMMITTEE

Dr. Andrea Brooks made a motion to accept the recommendations of the Applications Committee as approved and denied as specified. Motion, seconded by Brian O’Rear, carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications for Licensed Professional Counselor Associates:

Jamie Bell, Millicent Cahoon, Charles Collett, Meredith Cundiff, Natalie Dixon, Ruby Gayheart, Lorena Ginn, Mary Kay Giovanetti, Nicole Gutman, April Hayes, Sara Hendricks, Katie Jeffcoat, Paula Keith, Patricia Lane, Kelsey Leveridge, Kylie Lewis, Lacie Martinez, Jessica Massey, Shelby Mattingly, Ashlee Mayberry-Marshall, Janet Meeks, Mckayla Moore, Jennifer Orchard, Haley Payne Buck, Christopher Robinson, Kimberly Schwartz, Samantha Torres, Mikka Trent, Eric Webb, Malissa Williams, Beth Willis

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications:

Candice Alig, Debra Anderson, Terry Brenner, David Brewer, Robin Carr, Barbara Case, Jeanie Chang, Donnah Clark, Sarah Davis, Jessie Dayton, Sabrina Forte-Bell, Della Guynn, Caleb Harper, Courtney Henze, Chelsey Herl, Moriah Lecorgan, Jenna Meeks, Latrenia Moore, Santina Plottner, Martha Portman, Andrea Preston, Lisa Sanford, Cassandra Scaggs, Steven Sellars, Jenna Shipley, Ramicha Smith, Max Sturdivant, Randi Summerville, Sherri Troutman, Gordana Unici, Nathan Yaden

Continuing Education

Continuing education program request reviews can be found on the Board’s website, lpc.ky.gov, Resources tab, LPC CE list, which will indicate whether approved, incomplete, or denied.

ADMINISTRATIVE HEARINGS

2019KBLPC009 Motion for Final Order by Brian O’Rear. Seconded by Dr. Jeff Parsons, carried

LEGAL COUNSEL

The Complaints Committee made a Motion for the following actions:

Complaints

- 2019LPC00042 Motion to Investigate, seconded by Amanda Grigsby
- 2019LPC00044 Request for Session Notes, seconded by Amanda Grigsby

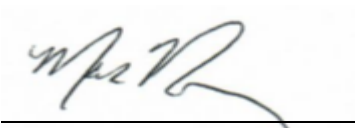
- 2019LPC00046 Dismissed, seconded by Dr. Jason Bluemlein
- 2019LPC00047 Dismissed, seconded by Amanda Grigsby
- 2019LPC00048 Motion to Investigate, seconded by Dr. Jeff Parsons
- 2019LPC00053 Dismissed, seconded by Amanda Grigsby

TRAVEL AND PER DIEM

Amanda Grigsby made a motion to approve the travel and per diem for members attending today's meeting and conference, those that reviewed applications between meetings and those that helped prepare applications between meetings. Motion, seconded by Dr. Jason Bluemlein, carried.

ADJOURN

Brian O'Rear made a motion to adjourn at 2:00 p.m. Motion, seconded by Dr. Jason Bluemlein, carried.



Mark Hamm, Board Chair