

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
August 16, 2019**

A meeting of the Kentucky Board of Licensed Professional Counselors was held at the Frankfort office on August 16, 2019 at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Mark Hamm
Dr. Andrea Brooks
Dr. Jeff Parsons
Kelli Hood

DPL STAFF

Isaac VanHoose, DPL Commissioner
Lyndsay Sipple, Board Administrator

LEGAL COUNSEL

Bryan Morrow, PPC Office of Legal Services

MEMBERS ABSENT

Dr. Jason Bluemlein
Dr. Imelda Bratton
Brian O'Rear

OTHER

Sarah Hines, Counsel

CALL TO ORDER

Mark Hamm, Board Chair, called the meeting to order at 10:22 a.m.

MINUTES

Kelli Hood moved to approve the minutes from the July 19, 2019 meeting. Motion, seconded by Dr. Jeff Parsons, carried.

MONTHLY FINANCIAL REPORT

The Board reviewed the July financial reports. No further action required.

DPL REPORT

Commissioner Isaac VanHoose was present to update the board on the move to our new building on Mero Street. Let the board know that they will be moving all the departments to the Mero Street building in October, but he is unsure of any additional timeline.

Discussed the Interim Joint Committee, which will begin meeting monthly in the near future. This committee will require a representative to meet with them anytime there is a proposed statute change to explain the changes being proposed and why the change is important.

NEW BUSINESS

Dr. Parsons gave an update of his recent attendance at the AASCB conference. This is the first joint venture between AASCB and NBCC and they will be working collaboratively between other boards front-loading legislative issues so they are ready when an issue comes up.

It was noted that our regulation states that IRCEP is an accrediting body, which they are not. This will need to be changed during the regulations meeting in September.

Also discussed a new program for schools to obtain candidacy status. This will not mean that they are accredited, just that they are working towards it.

The 2020 AACSB conference will be in November in Denver, CO.

Dr. Andrea Brooks made a motion to agree to the standard accommodation as outlined by NBCC for licensee J.O. Seconded by Kelli Hood, carried.

Dr. Andrea Brooks made a motion to agree to the standard accommodation as outlined by NBCC for licensee L.S. Seconded by Kelli Hood, carried.

The Board received an inquiry about a possible ethical complaint and how it would be handled, if received. The Board maintains that it is not standard practice to answer hypothetical questions in regards to complaints. They refer to the ACA ethics guidelines under the facts as presented once a complaint is received and then decide if this would constitute an ethical breach.

Dr. Jeff Parsons made a motion to move forward with completing an RFP to acquire bids for a company that will create the mandatory trainings to be posted on the website for the licensees. Seconded by Kelli Hood, carried.

Dr. Brooks discussed looking into a credential for interns to be able to bill since these positions often create a hardship on private practice agencies.

OLD BUSINESS

APPLICATIONS COMMITTEE

Dr. Andrea Brooks made a motion to accept the recommendations of the Applications Committee as approved, deferred and denied as specified. Motion, seconded by Dr. Jeff Parsons, carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications for Licensed Professional Counselor Associates:

Alicia Alexander, Teresa Cox, John Flannigan, Marian Grant, Carla Groce, Eric Morton, Kimberly Neat, Pamela Pitts, Michael Shacklette, Jordan Stallings, Amber Wissing

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications:

Michael Adams, Kaitlin Blankenship, Stephanie Burns, Amye Casebolt, Robert Castle, Jessica Castleberry, Angela Childers, Andrea Cooper, Jessica Cranmer, Ullanda Douglas, Jill Foster, Christy Fox, Stephanie Gallagher, Aaron Hackworth, Grace Hallak, Regina Hancock, Mark Hatfield, Zuleida Herba, Jason Hicks, Joy Johnson, Rachel Johnson, Amy Kilgore, Megan Meredith, Sarah Parkhurst, Tammy Siry, Lindsey Slone, Sparsha Thout

Continuing Education

Continuing education program request reviews can be found on the Board's website, ipc.ky.gov, Resources tab, Continuing Education page, which will indicate whether approved, incomplete, or denied.

LEGAL COUNSEL

The following dates have been set for the Hearing for changes in regulation 201 KAR 36:060:

October 28, 2019 – Public Hearing

October 31, 2019 – Written public comments due

November 15, 2019 – Statement of Consideration of comments

December 13, 2019 – Response to comments due

January 2020 – Referral to Committee

March 3, 2020 – Earliest possible effective date

Administrative Hearings

The following actions have been finalized:

- 2019-KBLPC-0004 – Recommend dismissal, motion by Kelli Hood, seconded by Dr. Jeff Parsons

The Complaints Committee made a motion for the following actions:

Complaints

- 2018LPC00006 move to Administrative Complaint, motion, seconded by Dr. Jeff Parsons
- 2019LPC00022 dismissal, motion, seconded by Kelli Hood
- 2019LPC00023 dismissal, motion, seconded by Dr. Jeff Parsons
- 2019LPC00026 dismissal, motion, seconded by Kelli Hood.
 - Noted that Dr. Jeff Parsons recused himself during the discussion of this complaint

TRAVEL AND PER DIEM

Dr. Andrea Brooks made a motion to approve the travel and per diem for members attending today's meeting, those that reviewed renewals and applications between meetings and those that helped prepare applications between meetings. Motion, seconded by Kelli Hood, carried.

ADJOURN

Dr. Jeff Parsons made a motion to adjourn at 2:19 p.m. Motion, seconded by Kelli Hood, carried.



Mark Hamm, Board Chair