

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
REGULAR BOARD MEETING**

**Minutes  
August 16, 2013**

A Regular meeting of the Board of Licensed Professional Counselors was held on August 16, 2013 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Ave, Frankfort, KY.

**MEMBERS PRESENT**

Dr. Martin Wesley  
Mr. Christopher Griffith  
Dr. Larry Sexton  
Dr. Sandra Parks

**OCCUPATIONS & PROFESSIONS STAFF**

Ms. Diana Jarboe, Board Administrator

**MEMBERS ABSENT**

Dr. Daya Sandhu  
Dr. Kim Naugle  
Dr. John Rigney

**OFFICE OF THE ATTORNEY GENERAL**

Mr. James Grawe, Assistant Attorney General  
(Dismissed early)

**GUESTS**

Matt Osborne, O&P Executive Director  
Justin Turner, O&P IT staff  
Laura Briggs, LPCA applicant  
Laura Chamberlin, LPCA applicant

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**CALL TO ORDER**

Dr. Wesley called the meeting to order at 9:35 a.m.

**MINUTES**

Mr. Griffith made a motion to approve the July 26, 2013 minutes. Dr. Sexton seconded the motion and the motion carried.

**SWEARING IN OF NEW BOARD MEMBERS**

Dr. Sandra Parks, citizen-at-large, was sworn in as a member of the Board.

**GUESTS**

Prior to the applicants wishing to address the board with regard to application issues, Mr. Grawe explained the procedures as they related to the possibility of an appeal being filed. All applicants were asked to verbally state they agreed and understood that the board members hearing their presentations today could potentially be the same members that would be sitting on a hearing panel at a later date. All applicants stated for the record they were in agreement and understood.

*Laura Briggs* – Ms. Briggs' LPCA application had been previously denied. Ms. Briggs attended the meeting to offer the Board a syllabus for the course which had previously been denied.

*Laura Chamberlin* – Ms. Chamberlin's LPCA application had been previously denied. Ms. Chamberlin attended the meeting to offer the Board syllabi for the two courses which had previously been denied.

**BOARD MONTHLY FINANCIAL REPORT**

The financial report was reviewed and accepted.

**OCCUPATIONS AND PROFESSIONS REPORT**

O&P news was reviewed and discussed, including an introduction of the new Executive Director for the Office of Occupations and Professions, Matt Osborne, who detailed the Pension Reform Bill which passed during the 2013 Regular Session and is now in effect. Mr. Osborne informed the Board that this should be a very minimal issue for the licensing boards of O&P. The new IT staff member of O&P, Justin Turner, introduced himself and discussed the progress being made by COT in regards to the new database creation and implementation. The Board made the specific request for the capability to utilize Google Docs as a means of sharing information between Board members. Mr. Turner will make this program available to the Board as soon as possible.

## **OLD BUSINESS**

The Board completed the drafting of the regulatory changes. Mr. Griffith motioned for the final draft to be given to Mr. Tom Hewlett, sponsor. Dr. Sexton seconded the motion and the motion carried.

The Board agreed on the date and time of the upcoming Counselor Educators Conference Event. The event will begin on September 18, 2013 at the Board office, the Office of Occupations and Professions, 6-8:00pm and continue 9:00am-3:00pm on September 19, 2013 at the Berry Hill Mansion in Frankfort, KY. The regular Board meeting will be held at the Board office on Friday, September 20, 2013 at 9:30 am. Dr. Sexton will email an agenda for this event to the Board members and email a registration form to those invited.

## **NEW BUSINESS**

The extended deadline of July, 31, 2013 for LPCA's to submit their semi-annual report has passed. Mr. Grawe will send a letter of disciplinary action, via certified mail, to the LPCA licensees who were noncompliant with submitting this report.

The Board reviewed the correspondence from Jan Roberson, LPCC regarding the proposed regulatory changes.

The license renewal period is nearing. Dr. Wesley will draft a letter and send it to Ms. Jarboe. Ms Jarboe will mail the letter to all active licensees.

The Board is in receipt of a returned check of insufficient funds for a licensee's application fee. The Board sent a letter to notify the licensee and request repayment of the funds. The licensee has not yet repaid the fee. Mr. Grawe will send a letter to this licensee regarding the issue.

Dr. Sexton motioned for the Board to sponsor a Graduate Fellowship for a master's or doctoral level student, to work for the Board assisting the Board Administrator in the review of licensure applications, in the amount of \$20,000 annually. Mr. Griffith seconded the motion and the motion carried. Mr. Osborne will work with the finance cabinet secretary and the fiscal department of O&P and report the details to the Board at the October meeting.

## **COMPLAINTS/OTHER LEGAL MATTERS**

The complaint committee recommended the deferment of case 2013-05, 2013-10, and 2013-11 until the September Board meeting, as the three cases are related and all committee members need to be present to review these cases simultaneously.

The following complaint cases are ongoing:

- 13-KBPC-0800 – pending administrative action
- 2013-01- additional information requested by the Board was not received, Mr. Grawe will formally make request of the information
- 2013-03- investigation pending
- 2013-06- investigation pending
- 2013-07A&B– investigation pending
- 2013-09- licensee will be asked to attend next complaint committee meeting

The following applications remain on appeal: Derek Chow, Brandon Swaggert, and Jamie Wilkinson.

## **APPLICATION REVIEW**

Dr. Sexton made a motion to approve the following applications, Mr. Griffith seconded, and the motion carried.

## **LPCA APPLICATIONS**

The following applications for LPCA were approved: Laura Briggs, Laura Chamberlin, Kristen Fodi, Janet Nantz, Rashida Pearson, and Christopher Rebholz.

The following LPCA application(s) were deferred:

Marisol Weaver, additional program documentation requested

### **LPCA SUPERVISION AGREEMENTS**

The following supervisory agreements were approved: Lombeh Brown, Katherine Dennis, Joy Harris, and Laura North.

### **LPCC APPLICATIONS**

The following applications for LPCC were approved: Diane Bernard, Katharine Collins, Nicholas Dikeos, Sonya Lockhart, Kelly McCormick, Morgan Moody, Emily O'Brien, Janie Ping, Jeanie Reed, Crystal Robinson, Kathryn Ryan, and Gerald Simmons.

There were no LPCC applications deferred or denied.

### **ENDORSEMENT APPLICATIONS**

The following application(s) for licensure via endorsement were approved: Sandra Rankin.

### **REINSTATEMENT APPLICATIONS**

There were no LPCA applications submitted for reinstatement.

The following applications for LPCC were approved for reinstatement: Pamela Rockwell.

### **DENIED APPLICATIONS**

Mr. Griffith made a motion to deny the LPCC reinstatement application for Jerri Jo Tackett. Ms. Tackett does not have 10 hours of approved continuing education. Dr. Parks seconded the motion and the motion carried.

Dr. Sexton made a motion to deny the LPCA application of Jennifer Varner. Ms. Varner does have a qualifying degree, but has not yet fulfilled core areas 5 and 9. Mr. Griffith seconded the motion. The motion carried.

Mr. Griffith made a motion to deny the LPCA application of John Adams. Mr. Adams does have a qualifying degree, but only has 48 approved graduate semester hours and has not yet fulfilled core areas 5 and 6. Dr. Parks seconded the motion. The motion carried.

Dr. Sexton made a motion to deny the LPCA application of Robin Fleischer. Ms. Fleischer does have a qualifying degree, but has not yet fulfilled core areas 5 and 6. Mr. Griffith seconded the motion. The motion carried.

Mr. Griffith made a motion to deny the LPCA application of Misty Barbieri. Ms. Barbieri does have a qualifying degree, but only has 51 approved graduate semester hours and has not yet fulfilled core area 9 or 600 hours of practicum/internship. Dr. Sexton seconded the motion. The motion carried.

### **APPLICATIONS FOR CONTINUING EDUCATION**

The following applications for Continuing Education were approved:

#### **Providers:**

Cumberland Hall Hospital – Connection between Chronic Pain & Addiction, Preparing Couples for Success & Mindfulness

Home of the Innocents – Using Therapy Stories to Implement TF-CBT

Home of the Innocents – Intimate Violence within International Communities

Rivervalley Behavioral Health – QMHP Designation Course

UK Human Development Institute – Social-Emotional Health and Self-Regulation Strategies for Preschoolers

#### **Licensees:**

Shara Anglin, LPCA – Understanding and Assessing Substance Use and Disorders

Katherine Dennis, LPCA – Reality Therapy Intensive Workshop

### **TRAVEL AND PER DIEM**

Mr. Griffith moved for approval of travel and per diem. The motion was seconded by Dr. Parks. The motion carried.

**NEXT MEETING**

The next meeting of the LPC board is scheduled for Friday September 20, 2013 at 9:30 a.m. It will be held the Office of Occupations and Professions in Frankfort, KY.

**ADJOURNMENT**

With no further business being brought before the board, Mr. Griffith made a motion to adjourn the meeting, Dr. Sexton seconded the motion, and the motion carried. The meeting was adjourned at 2:00 p.m.

Minutes Prepared By  
Diana Jarboe  
August 30, 2013