

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
August 15, 2014**

A regular meeting of the Board of Licensed Professional Counselors was held on August 15, 2014 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Martin Wesley
Mr. Christopher Griffith
Dr. Sandra Parks
Dr. John Rigney
Karen Diane Reed

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator
Gordon Slone, O&P Executive Director

GUESTS

Alyssa Addison, LPCA Applicant
Whitney Crank, LPCA Applicant
Angela Wilkins, KCA Representative
Tiffany Elswick-Haney, LCSW
Sarah Halcomb-Howard, LPCA
Shawn Conley, Pathways Representative
Betsy Jackson, Pathways Representative

MEMBERS ABSENT

Dr. Daya Sandhu
Dr. Kim Naugle

OFFICE OF THE ATTORNEY GENERAL

Mr. Brian Judy, Assistant Attorney General

CALL TO ORDER

Dr. Wesley called the meeting to order at 10:30 a.m.

GUESTS

Ms. Crank attended the meeting at the Board's request to discuss the nature of her prior legal matters.

Ms. Addison is an LPCA applicant whose application was deferred last month. Ms. Addison provided the Board with further information regarding her coursework.

Ms. Wilkins provided the Board member with a legislative outlook through January 2015 and encouraged the Board members to check for pre-filed bills on the LPC website.

MINUTES

Mr. Griffith made a motion to approve the July 18, 2014 minutes. Dr. Rigney seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Jarboe reported the current events of O&P including the database/on-line license renewal project which will be implemented on August 29, 2014 for the KBLPC.

OLD BUSINESS

Mr. Judy announced that 3 new regulations had been filed with LRC and the public comment hearing is scheduled for August 22, 2014.

Mr. Griffith is continuing to draft a new Board regulation regarding ethics.

NEW BUSINESS

Dr. Rigney motioned that the Board request and pay for a National Databank report including disciplinary actions for all applicants seeking reciprocal licensure. Mr. Griffith seconded the motion and the motion carried. Ms. Jarboe will research the means of obtaining these reports.

The Board reviewed and accepted the temporary supervision plans for Staci Holderman, LPCA, Amanda O'Neal-Edelen, LPCA and Joseph Cox, LPCA.

The Board received correspondence from Deborah Allen regarding her supervision contract termination.

The Board determined that Ms. Allen must submit a new supervision contract for the Board to review and approve.

Dr. Parks motioned for the Board to fund the travel and per diem for any Board members who attend the AASCB conference and the ACA conference. Dr. Rigney seconded the motion and the motion carried.

COMPLAINTS/OTHER LEGAL MATTERS

Ms. Halcomb-Howard attended the Complaints Committee meeting accompanied by her supervisor, Ms. Eswick-Haney, Mr. Conley, and Ms. Jackson to discuss her LPCA application.

The Complaints Committee motioned to issue a subpoena of records for case 2014-05. Dr. Parks seconded the motion and the motion carried unanimously.

The following cases are ongoing:

- 13-KBPC-0800
- 2013-01
- 2013-05
- 2013-06
- 2013-07 A&B
- 2013-10
- 2014-03
- 2014-05
- 2014-07
- 2014-08
- 2014-09
- 2014-10
- 2014-11
- 2014-12 A&B
- 2014-13

APPLICATION REVIEW

A motion was made by Dr. Rigney, seconded by Mr. Griffith, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved: Alyssa Addison, Sabrina Brashears, Pamela Brooks, Whitney Crank, Paul Crecelius, Irene Davis, Lauren Early, Cara Gibson, Virginia Hamblin, Fran Harrison, Sirlivia Mahin, Daniel Melear, Amy Meyer, Jenna Noe, Micah Noyes, Racheal Parsons, Chandra Reber, Samantha Schweinher, Abbra Smallwood, Lisa Sturdivant, Amanda Townsell, and Jaclyn Zembrodt.

The following LPCA application(s) were approved, pending submission and approval of a supervisory agreement: Candace Brunyate, Moneika Crouch, Janice Means-White, and Sabina Waksmundski.

The LPCA application for Jeffrey Burdine was approved for reinstatement.

The LPCA application for Lori Cager was deferred. She is requested to provide clarification regarding her criminal background.

The LPCA application for Ines Maynard was deferred and additional degree/faculty information is requested.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Robbi Barber, Miranda Bergman, Susan Bramel, Tiffany Brown, Mary Cline, Laurelle Couch, Julie D'Anniballe, Tonya Dunn, Robin Epley, Rebecca Goins, Amanda Jobe, Jennifer Leach, Carol Lothery, Elizabeth Morton, Julie Mosley, Brittany Napier, Lisa Parsons, Lucious Pearce, Erin Schooler, Aaron Smith, Rebecca Stevens, Elisa Sykes-Brees, Jessica Tobey, and Jennifer Varner.

LPCC APPLICATIONS

The following applications for LPCC were approved: Daniel Bassman, Amy Brickler, Jamie Hargiss, Jenna Haynes, Andrea Jelley, Zakary Kendall, Tabitha Newman, Philip Pursley, Laurel Sims-Stewart, John Thacker, and Sarah Wright.

The following LPCC application(s) were approved for licensure via endorsement: Ondria Spivey and Kathryn Russ.

The LPCC application for Douglas Casper was approved for reinstatement.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for providing continuing education were approved:

Araceli Salcedo - Child Welfare & Trauma Training

Family Scholar House, Inc. – Introduction to Conscious Discipline

RiverValley Behavioral Health – QMHP Designation Course

Seven Counties Services – Illness Management and Recovery

The Carys Rainn Foundation, Inc. – SGM Perinatal Hospice Birth and Bereavement Training

Tri-State Celebrate Recoveries – Understanding Recovery in Substance Abuse & Mental Health

The following applications were approved for continuing education credit toward licensure renewal:

Janice Hutchason – Autism: From Diagnosis to Intervention

A motion was made by Ms. Reed, seconded by Dr. Rigney and carried to deny the following applications:

The LPCA application for Mary Clower was denied for not having a degree in counseling or a related field.

The LPCA application for Robert Wolfe was denied for lacking 60 graduate semester hours in counseling.

The LPCC application for Laura Bennett was denied for lacking 60 graduate semester hours in counseling.

TRAVEL AND PER DIEM

Dr. Rigney moved for approval of travel and per diem. The motion was seconded by Ms. Reed. The motion carried.

NEXT MEETING

The Board will meet for a special work session on September 18, 2014 at 9:00am, at the Board office. The next regular meeting of the Board is scheduled on Friday, September 19, 2014, 9:30am, at the Board office.

ADJOURNMENT

With no further business being brought before the board, Dr. Rigney made a motion to adjourn the meeting, Mr. Griffith seconded the motion, and the motion carried. The meeting was adjourned at 2:25 p.m.

Minutes Prepared By Diana Jarboe
September 4, 2014