

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
October 21, 2016**

A meeting of the Kentucky Board of Licensed Professional Counselors was held at the Frankfort office on October 21, 2016 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY

MEMBERS PRESENT

Dr. Martin Wesley
Christopher Griffith
Dr. Kim A. Naugle
Dr. Martha Erwin
Dr. John Rigney
Dr. Charles Pemberton

OCCUPATIONS AND PROFESSIONS STAFF

Lucie Duvall, Board Administrator
Megan Woodson, Board Administrator
Robin Vick, Administrative Section Supervisor

OTHERS

Brian Judy, Office of the Attorney General
Gordon Slone, Office of the Attorney General
Marisa Neal, Board Investigator
Judy Kail, Information Systems Manager (DOI)
Satish Akula, Systems Engineer IT (DOI)
Jennifer Franklin, Systems Consultant (DOI)
Rachel Demir, LPCA
Erin Spears, LPCA

MEMBERS ABSENT

Dr. Imelda Bratton

CALL TO ORDER

Dr. Martin Wesley, Chair, called the meeting to order at 10:07 a.m.

Dr. Wesley presented Christopher Griffith, former Chair with a gavel in appreciation for his services to the board. No further action was taken.

GUESTS

Erin Spears, LPCA appeared before the board to discuss her previous background and any additional information the board may need for review with her application.

Rachel Demir, LPCA attended the meeting to offer any additional information necessary regarding her application.

MINUTES

A motion was made by Dr. Kim A. Naugle to approve the minutes of the September 16, 2016 meeting. Motion, seconded by Dr. Martha Erwin, carried.

MONTHLY FINANCIAL REPORT

The financial statement for the month ending September 30, 2016 was presented to the Board for review. No further action was required.

REPORT FROM O&P

The board went through an online renewal training in order to review and approval renewals for the board. The training was put on by Jennifer Franklin, Systems Consultant, Judy Kail, Information Systems Manager, and Satish Akula, Systems Engineer IT, all from the Department of Insurance (DOI). The board requested the DOI create dates for continuing education (CE) in order to keep track of when a licensee took a particular CE. The board further asked if DOI could separate the online renewals in their

workbaskets from audited renewals, settlement agreements/disciplinary actions, etc. for easier review between board members. The board also requested the ability to sort by columns if need be and to show any requests for an inactive status.

The board discussed the requirements for suicide, law and domestic violence continuing education as follows:

- The suicide CE was to be completed by June 30, 2016. As long as you obtained this CE between June 25, 2013 when the law went into effect and June 30, 2016, you would meet the requirement for this CE. The suicide CE is required every six (6) years thereafter. This requirement should be met ASAP if it has not previously been met.
- The domestic violence CE shall be completed within 3 years of initial licensure with the board. This requirement should be met ASAP if it has not previously been met, but it is NOT required for renewal. Once you have completed the domestic violence CE you do not have to take it again.
- The law CE is required every three (3) years effective the date the regulation went into effect February 4, 2016. You have until February 4, 2019 to complete this CE.

NEW BUSINESS

The board reviewed correspondence regarding the 41st Annual FARB Forum. A motion was made by Mr. Griffith to approve sending board members and the board attorney to the conference on January 26, 2016. Motion, seconded by Dr. Charles Pemberton, carried as amended.

The board discussed the sending of representatives to the AASCB meeting on January 11-13, 2017. The board noted it has two delegate positions, which will cover the registration and lodging for two attendees. A motion was made by Mr. Griffith to approve sending of board members and the board attorney to the conference. Motion, seconded by Dr. Charles Pemberton, carried as amended.

The board briefly discussed changing the members of the complaint committee. The board agreed for the complaint committee to stay the same. No further action was required.

The board was informed a Board Administrator from the Office of Occupations and Professions would not be able to attend the November 10, 2016 meeting in Louisville. No further action was required.

The board discussed obtaining per diem for reviewing online renewals at home. A motion was made by Dr. Erwin that a board member must review at least 20 online renewals to receive per diem for that day. Motion, seconded by Dr. Naugle, carried.

OLD BUSINESS

Brian Judy, Board Attorney informed the board the regulations had been filed. A motion was made by Dr. Pemberton to delegate Dr. Wesley with the authority to accept any suggested amendments proposed by LRC. Motion, seconded by Dr. John Rigney, carried.

APPLICATIONS COMMITTEE

A motion was made by Dr. Pemberton to approve the recommendations of the application committee for those applications that were approved. Motion seconded by Dr. Naugle, carried.

A motion was made by Dr. Pemberton to approve the recommendations of the application committee for those applications that were denied. Motion seconded by Dr. Erwin, carried.

The recommendations of the application committee are listed as follows:

Supervisory Agreements

The applications committee made a recommendation to approve the following Supervisory Agreements:

Connie Adams, Jessica Bayless, Andrea Bozja, Jennifer Couch, Irene Davis, Valencia Dickerson, Gary Douglas, Kathy Duvall, Monica Echols, James Eversole, Stephanie Fisher, Zachary Geiser, Christine Hamilton, Sydney Harvey, Staci Holderman, Jason Jones, Elaine Jordan, Teresa Knox, Susan Lee, Janice Means-White, Natashia Neikirk, Ronetra Ratcliff, Jonathan Schinhofen, Laryn Shephard, Megan Simpson, Matthew Sloan, Chelsea Vermillion, Kristin Wells, Christina Wetjen-Brinson, and Rachel Vargas

The application committee made a recommendation to deny the following Supervisory Agreements:

Charles Collins, Margaret Osbourne, Samantha Schwienher, Jennifer Scott, and Elizabeth Smith

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications for Licensed Professional Counselor Associates:

Brittney Alexander, Katelyn Callahan, McKenzie Croghan, Sarah Davis, Rachel Demir, Christina Dillon, Kimberly Fields, Jennifer Fultz, Erica Hughes, Caitlin Macy, Sonya Murphree-Miller, Mary Nebergall, Carol Proctor, John Risner, Laura Smith, Erin Spears, Max Sturdivant, Allyson Thornsberry, Loire West-Hasz, Hannah Widmer, Yolanda Williams, Lois Woods, and Nathan Yaden

The applications committee made a recommendation to approve the following applications for Licensed Professional Counselor Associates pending receipt of the Supervisory Agreement:

Courtney Cotton, Emily Downer, Casey Dungan, Robert Lynch, and Jana Sullivan

Reinstatements

The applications committee made a recommendation to approve the following reinstatements:

Gladys Bentley, LPC, Georgia Dunn, LPC, and Jessica Harris, LPC

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications:

Daiquiri Ams, Cynthia Dennemann, Jinnifer Discher, Richard Kranz, Patricia Leigh, Amanda Lee-Degner, Ashlee Lykins, LaWanda McCants, Rebecca Miller, Dayna Philpot, Erik Plymale, Amber Rahim, Jennifer St. Andrew, LaRonda Terrell, and Dawn Turner

Denied Applications

The applications committee made a recommendation to deny the following applications:

Michael Bechard, LPCC, Lilly Harms, LPCA, Christy Hedrick, LPCA, Stephanie Howard, LPCA, Chris Leins, LPCA, and Aaron Oliver, LPCA,

Continuing Education

The following continuing education courses were approved:

- Communicare, Inc. - 5th Annual Kentucky Faith-Based Prevention Conference
- DBHDID – Cognitive-Behavioral Therapy for Psychosis
- Kentucky Society for Clinical Social Work-Using Psychodynamic Ideas in Clinical Practice
- PESI, Inc.-Advanced Dialectical Behavior Therapy
- PESI, Inc.-Dialectical Behavior Therapy: Basics and Beyond (Day 1)
- PESI, Inc.-Oppositional, Defiant & Disruptive Children and Adolescents: Non-medication Approaches to the Most Challenging Behaviors
- PESI, Inc.-Self-Regulation in Children: Keeping the Body, Mind, & Emotions on Task in Children with Autism, ADHD, or Sensory Disorders
- Ramey Estep Homes-No Place Like Home: Trauma Informed Care in Appalachia
- Seven Counties Services-DBHDID, CBT for Psychosis Training
- Seven Counties Services-Gestalt Therapy Introducing Workshop
- Seven Counties Services-Incredible Years: Small Group Dinosaur Child Group Leader Training
- Seven Counties Services-Motivational Interviewing Introduction Part 1
- Seven Counties Services-Motivational Interviewing Introduction Part 2
- Seven Counties Services-Motivational Interviewing Introduction Part 3
- Seven Counties Services-Motivational Interviewing Introduction Part 4
- Seven Counties Services-Play Therapy101
- Somerset Mental Health-Introduction to Dialectical Behavior Therapy (DBT)
- Southeast KY Area Health Education Center (AHEC)-2016 Domestic Violence & Elder Abuse Awareness Conference
- The Ridge Behavioral Health- ASAP 2016 Fall Conference
- The Ridge Behavioral Health- KASAC Fall Regional Summit
- The Ridge Behavioral Health- Stop Youth Suicide
- University of KY Center on Trauma and Children- Trauma Informed Care for Educators and School Personnel

LEGAL COUNSEL

Brian Judy, Board Attorney introduced Gordon Slone, Assistant Attorney General who would be sitting in on a complaint for Brian. No further action was required.

Mr. Judy informed the board that a board member had been informed of an individual who was licensed according to in June 2016 had never been awarded her Master's Degree. After review and discussion the complaint committee made a recommendation to file an initiating complaint against the LPCA. Motion, seconded by Dr. Pemberton, carried.

A motion was made by Dr. Naugle to go into closed session at 11:48 a.m. pursuant to KRS 61.810(i) (c) (f), and (j) to consider complaints, proposed or pending litigation and deliberations regarding individual adjudications. Motion, seconded by Mr. Griffith, carried.

Mr. Judy recused himself from the meeting at 11:48 a.m.

A motion was made Mr. Griffith to return from Executive Session at 12:19 p.m. Motion, seconded by Dr. Rigney, carried.

Mr. Judy returned to the meeting at 12:19 p.m.

COMPLAINTS COMMITTEE

16-KBPC-0042 After review and discussion a motion was made by Dr. Naugle to approve the Final Order. Motion, seconded by Dr. Pemberton, carried.

16-KBPC-0089 After review and discussion a motion was made by Mr. Griffith to approve the Final Order. Motion, seconded by Dr. Naugle, carried.

16-KBPC-0208 After review and discussion a motion was made by Mr. Griffith to reverse the denial and approve the license. Motion, seconded by Dr. Naugle, carried.

The following cases are ongoing:

- 2014-18
- 2015-06
- 2015-20
- 2015-21 A&B
- 2015-24
- 2015-28 A&B
- 2015-29
- 15-KBPC-0262
- 15-KBPC-0264
- 2015-32
- 2015-35
- 2016-02
- 15-KBPC-0011
- 15-KBPC-0031
- 2016-03
- 2016-05 A&B
- 2016-09
- 2016-10
- 2016-11
- 16-KBPC-0126
- 2016-12
- 2016-13
- 2016-14
- 2016-15
- 2016-19 A&B
- 2016-20
- 2016-22
- 16-KBPC-0195
- 16-KBPC-0196
- 2016-24

- 2016-25

TRAVEL AND PER DIEM

Dr. Rigney made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Dr. Pemberton, carried.

A motion was made by Mr. Griffith to go into Executive Session at 2:21 p.m. pursuant to KRS 61.810 (i) (f). Motion, seconded by Dr. Rigney, carried.

A motion was made by Dr. Naugle to return from Executive Session at 2:55 p.m. Motion, seconded by Mr. Griffith, carried.

A motion was made by Dr. Pemberton for the exploratory committee to develop job descriptions for three (3) positions including an Executive Director, General Counsel, and an Administrative Coordinator including salaries for the Executive Director to be between \$60,000-\$90,000, \$50,000-\$80,000 for the General Counsel and \$35,000-\$45,000 for the Administrative Coordinator. Motion, seconded by Dr. Naugle, carried.

ADJOURN

Mr. Griffith made a motion to adjourn at 3:00 p.m., having no further items of discussion. The motion, seconded by Dr. Rigney, carried.



Dr. Martin C. Wesley, PhD, LPCC, Chair

Minutes prepared by Lucie Duvall, Board Administrator
Amended by Brian Judy, Board Counsel
December 6, 2016